

St. Mary Bourne Parish Council
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**Minutes of the Parish Council Meeting held on
 Tuesday 12 November 2019 in the Village Centre Club Room at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Kevin Fullerton, Kevin Noble and Gwen Randall.

In attendance: BDBC Cllr Graham Falconer, Jo Perry as a prospective parish councillor and the Clerk, Jo Exelby.

Members of the Press & Public in attendance: Three

Chair's introduction

The Chair welcomed Jo Perry to the meeting and invited the members of the public to speak.

Time for public speaking

An architect working with the applicant for planning application 19/02861/FUL asked if councillors had any questions on the application. There were none.

- 1. Receive apologies for absence:** Cllrs Tony Grunsell, Oliver Madge and Carole Whitlock
- 2. Declarations of interests:** Cllrs Fullerton and Peart declared an interest in planning application 19/02975/FUL and took no part in the decision.
- 3. Minutes of Full Council meeting held on 8 October 2019 (previously circulated)**

3.1. Approve the minutes

Having been previously circulated, Cllr Culley proposed, and Cllr Noble seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following point was made:

- The Chair has been in correspondence with Heather Bowman, Chief Operating Officer at Sovereign Housing about the access to FP37 and the issue is ongoing.
- The clerk has established that FP41 is a permissive bridleway. Cllr Culley asked the clerk to discuss with the landowner whether the path could be cut back to widen in so that passage for walkers is improved.
- The Chair has followed up with Steve Goodall at Hampshire Highways as to whether they own The Pound, but has yet to receive a reply.

Chair's Initials

4. Borough & County Councillors' Reports

4.1. Borough Councillor's Report

Cllr Falconer gave the following report:

- BDBC's failure to meet the 5 year housing land supply is going to be ongoing problem, at least another year, partly because the targets have changed and partly because the Manydown development is delayed as Hampshire Highways have not approved the road plans. The Chair noted that at the recent BDAPTC meeting Matthew Evans, Head of Planning & Infrastructure noted that the Neighbourhood Plan is effectively considered out of date as the failure to meet the land supply will take priority. The Chair noted that the parish is seeing more applications on greenfield sites. Cllr Falconer responded that the parish is still protected by its position in the AONB and the Neighbourhood Plan is still a useful document because it represents to planning officers the community's priorities.
- He has a meeting scheduled with Matthew Evans, Head of Planning & Infrastructure and Ken Rhatigan, the council leader to lodge his strong objection to the grant of planning permission at Denning Wood. He considers that the planning officers acted improperly and misled the Development Committee. The Chair asked if there is any chance of reversing the decision. Cllr Falconer responded that he will try his best. He predicted that there will be years of enforcement action as condition 12 sets out requirements to ensure that it is only used as a holiday let, whereas the applicant has stated that they wish to use the property as a family residential home.
- He noted that, because of the general election, councillors are now in purdah, which means they can carry on with statutory administrative functions but cannot make political decisions.

The Chair noted that at the recent BDAPTC meeting BDBC's budget proposals were discussed, including a review of public conveniences, charging for parish elections and charging for the weekly visual play inspections. Cllr Falconer noted that we are currently in a consultation period and decisions will be finalized in January. He advised that the parish council should send its views to Cllr Hannah Golding, portfolio holder for finance, and to Sue Cuerden, Director of Resources & Finance. He agreed that it is difficult for the parish council to set its budget whilst these issues are undecided.

4.2. County Councillor's Report: None

- 6.2** The Chair brought forward consideration of planning application 19/02975/FUL and the Vice Chair took the chair. She noted that during consultation one councillor has raised an objection. Cllr Randall raised the point that, taken together with other applications at Breach Farm, there will be pressure on the private water supply and a lot of additional cars coming out onto the road. The Vice Chair agreed but noted that this decision must be taken only on its own merits without reference to other undecided applications. It was resolved with a majority decision that the parish council has no objection to the application.

The Vice Chair handed back to the Chair and Cllr Falconer left the meeting.

Chair's Initials

5. Governance

5.1. Update on process to fill Casual Vacancy

Resolved: The clerk noted that BDBC have notified her that no election is to be held and the parish council are able to fill the vacancy by co-option.

5.2. Consider the Interim Audit Report

Resolved: The Chair noted that the report has been reviewed by the Finance Committee. It was unanimously agreed to accept and act on the recommendations.

5.3. Receive NALC bulletins & updates: Noted

5.4. Receive HALC newsletter — October 2019: Noted

5.5. Receive HCC newsletter & Hampshire Countryside Services newsletter for Autumn 2019: Noted

5.6. Invitations to events

5.6.1. HPFA AGM — 13 November in Fareham: Noted

5.6.2. HCC 2050 Commission of Inquiry Parish Council briefing & workshop session — 9 January 2020 in Winchester: Noted

6. Planning

6.1. Consider Local Plan Update: Settlement Study Town & Parish Council Questionnaire — deadline 22 November

Resolved: The Chair and clerk will complete and return the questionnaire.

6.2. Planning Applications for consultation at the meeting

Reference	Description	Resolved
19/02861/FUL	Cold Harbour Farm, Cold Harbour Lane, SMB, SP11 6DJ Conversion of barn to one 4 bed dwelling; with associated parking, turning, landscaping, private amenity space and access.	No objection
19/02895/HSE	Kimblewick House, Egbury, SP11 6DN Erection of a timber framed single garage.	No objection

Chair's Initials

Reference	Description	Resolved
19/02975/FUL	Breach Farm Garage, Egbury Road, SMB, SP11 6DQ Erection of a detached house and associated garage, parking and landscaping.	Discussed before 5 – no objection
19/02848/FUL	Willow House, Stoke Road, SMB, SP11 6EF Formation of field access to B3048 following the stopping up of existing access. Laying hardstanding to serve replacement equestrian yard and relocation of stables.	No objection

6.3. Tree notices of Intent for consultation at meeting

Reference	Description	Resolved
T/00487/19/TCA	Yew Tree Cottage, Gangbridge Lane, SMB, SP11 6EP T1: Tulip Tree – Crown reduce to previous points (30%), tree is currently 35' high.	No objection

6.4. Advice of compliance issues: None

7. Finance

7.1. Receive report of Finance Committee meeting held on 29 October 2019

Resolved: To accept the report.

7.2. Approve Reserves & Investment Policy

Resolved: The Chair noted that the policy has been reviewed by the Finance Committee who recommended its adoption by the Full Council. Its adoption was proposed by Cllr Fullerton and seconded by Cllr Noble and was unanimously approved.

Chair's Initials

7.3. Monthly accounts for October 2019

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Earmarked funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
Opening balance at 30/9/19		£86,158.82	£1,254.59	£64,901.11	£20,000.00	£3.12	£7,006.00	£25,750.00
	Transfer agreed at Full Council 8/10/19		£5,900.00	£-5,900.00				
Receipts								
9/10/19	Lloyds – interest			£2.47				
28/10/19	IN19/07 – Fishing Syndicate			£767.50				
Payments								
9/10/19	Agreed at Full Council 8/10/19		£-6,123.42				£-979.00	
Available funds at 31/10/19		£80,805.37	£1,031.17	£59,771.08	£20,000.00	£3.12	£6,027.00	£25,750.00
Add: unpresented payments								
	Closing bank at bank & in hand at 31/10/19	£80,805.37	£1,031.17	£59,771.08	£20,000.00	£3.12		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money that has been supplied for flood prevention work on The Bourne Rivulet.

Resolved: Proposed by Cllr Fullerton and seconded by Cllr Culley: The accounts for October 2019 were approved. The bank reconciliation was signed by the Chair.

7.4. Review and approve payments to be made in November 2019

Payee	Description	Amount £
Jo Exelby	Salary	889.99
David Peart	Expenses	34.60
Viking Direct	Stationery	142.40
Scofell Landscapes	Grounds maintenance	823.99
Toby Bunce	Tree work at the lake	264.00
Hugh Doherty	Plumbing work at the pavilion	45.00
Premier Grounds	Lengthsman	1,338.00
Southern Electric	Electricity	560.02
BT	Telephone	56.98
Total		4,154.98

Resolved: A transfer agreed of £4,200 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Recreation Ground & Lake

8.1. Receive report on play equipment

Resolved: The clerk reported that she still cannot download the reporting software. Cllr Fullerton will arrange IT help.

8.2. Consider requests for use of Recreation Ground, Pavilion & MUGA

8.2.1. MUGA parking for SMB School Christmas Fair on Friday 22 November from 9am to 7pm

Resolved: Permission granted.

8.2.2. MUGA parking for Bowling Club and Village Centre events on Saturday 14 December from 7pm

Resolved: Permission granted.

Chair's Initials

8.2.3. MUGA parking for Village Lunch on Wednesday 11 December from 10am to 3.30pm

Resolved: Permission granted.

9. Item of Correspondence to be circulated

9.1. Hampshire Constabulary — Monthly update for October 2019: Not yet received

9.2. Rural Services Network — Rural Funding Digest November 2019: Noted

The meeting closed at 8.50pm.

Chair, St. Mary Bourne Parish Council

Date