

**St. Mary Bourne Parish Council**

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**Minutes of the Parish Council Meeting held on  
Tuesday 13 November 2018 in the Main Hall, Village Centre at 7:30pm**

**Present:** The Chair, Cllr David Peart and Cllrs Bridget Culley, Kevin Fullerton, Tony Styles, BDBC Cllr Graham Falconer, HCC Cllr Tom Thacker and the Clerk Jo Exelby.

**Members of the Public in attendance:** None

**Chairman's introduction**

**1. Apologies for absence:** Cllrs Katie Dixon, Tony Grunsell, Gwen Randall, Carole Whitlock

**2. Declarations of interests:** None

**3. Minutes of Full Council meeting held on 9 October 2018 (previously circulated)**

**3.1.** Having been previously circulated, Cllr Fullerton proposed, and Cllr Styles seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

**3.2.** Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The feedback on the Community Funded Initiative proposals have been returned to Hampshire Highways.
- The clerk has included the cost of two SLRs in the 2019-20 budget.
- The clerk has ordered the replacement swings for Stoke play area.
- The clerk has received the necessary information from BDBC for the Batsford signs and will order them shortly. The chair noted that he has received feedback from the school that the drop off/pick up zone is being used by parents.

**4. County & Borough Councillor Reports**

**4.1. County Councillor's Report**

Cllr Tom Thacker arrived after item 10.1 gave the following report:

- As a result of the consultation on street lighting, supported passenger transport services and the concessionary travel scheme in Hampshire, the C3 & C8 Cango services are being reviewed.
- HCC has launched a new £500,000 infrastructure fund, the Parish & Town Council Investment Fund. Applications for up to £30,000 can be made to enhance existing or provide new infrastructure and equipment to support a local community, for

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schemes to make local communities more resilient or to provide training in the local community, eg to maintain services such as rights of way.

- Work will commence soon to improve the Walworth Road from Apsley to the Chapmansford crossroads.
- The Gangbridge – Cllr Thacker has received emails from parishioners about the standard of the repairs to the Gangbridge. He has emailed Steve Goodall at Hampshire Highways supporting the parishioners' views that the work is unacceptable.
- Cllr Thacker asked that the parish council advise him of the level of S106 funds held by Hampshire Highways for the parish and a list of the parish's priorities. The clerk will send him the parish's feedback on the costed Community Funded Initiative proposals.
- The chair asked whether the lengthsman grant is likely to continue. Cllr Thacker confirmed that there are no plans to drop it.

Cllr Thacker then left the meeting.

#### **4.2. Borough Councillor's Report**

Cllr Falconer arrived after item 10.1 gave the following report:

- Willow House planning applications – Cllr Falconer has been asked by the applicant for support in a planning application and was happy to refer the application to the Development Committee, as the parish council had not raised any objection.
- Denning Wood planning application – the planning officer believes that the applicant will accept refusal and may then appeal to the Planning Inspectorate.
- Cllr Culley asked whether Cllr Falconer knew of the status of the planning application at Hurstbourne Station, but he had no update.

Cllr Falconer then left the meeting.

### **5. Governance**

#### **5.1. Agree January 2019 meeting dates for Finance Committee, Planning Committee & Full Council**

Resolved: That the meeting dates be changed so that the Planning and Finance Committee meetings are on Wednesday 9 January at 6.30pm and 7.15pm respectively. The Full Council meeting will be on Tuesday 22 January, to allow time for the Finance Committee to finalise the budget recommendation and the full council to review the paperwork before the budget and precept request are authorised.

#### **5.2. Meeting invitations**

##### **5.2.1. Hampshire Playing Fields Association AGM – 14 November in Fareham:**

Noted

##### **5.3. HCC Your Hampshire newsletter — 5 November 2018:** Noted

##### **5.4. NALC Newsletter — October 2018:** Noted

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**5.5. HALC monthly update — November 2018:** Noted

**6. Planning**

**6.1. Receive report of Planning Committee meeting 23 October 2018**

Resolved: To accept the report

**6.2. Planning Applications for consultation at the meeting**

Reference	Description	Resolved
18/03171/FUL	Land adjacent to Coronation Cottages, Upper Wyke Lane, SMB — Diversion of a byway open to all traffic (BOAT) including creation of a new access to Upper Wyke Lane and the creation of a driveway together with the erection of a gate and associated landscaping.	No objection
18/03183/FUL	Valley Farm, Doiley Bottom, Stoke, SP11 0NR — Conversion, extension and external alterations of redundant outbuilding for use as residential holiday let. Demolition of adjacent outbuilding covered link.	No objection

**6.3. Tree notices of Intent for consultation at meeting**

Reference	Description	Resolved
T/00415/18/TCA	Portway, Church Street, SMB — T1 Horse Chestnut: fell; T2 and T3 Silver Birch: reduce canopy by 1.5/2m, crown raise to 5m leaving finished height of 16m, radius 8m.	No objection

**6.4. Planning applications for information only**

Reference	Description	Resolved
18/03119/AGPD	Trinley Buildings, Finkley — Erection of agricultural grain store, application for a determination only as to whether the proposed works constitute permitted development.	Noted

**6.5. Advice of compliance issues:** None

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## **7. Finance**

### **7.1. Agree 2019-20 Hill & Valley grant**

Resolved: To provide the requested grant of £630, the same level as 2018-19.

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## 7.2. Monthly accounts — October 2018

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
<b>Opening balance at 30/9/18</b>		£56,858.86	£996.47	£35,854.03	£20,000.00	£8.36	£9,010.00	£0.00
Transfer agreed at Full Council 9/10/18			£5,400.00	-£5,400.00				
<b>Receipts</b>								
4/10/18	IN 1810 SMB Fishing Syndicate			£749.00				
4/10/18	IN 1806 Arms SMB FC		-£110.00	£500.00				
8/10/18	IN 1807 SMB Bowling Club			£66.97				
9/10/18	Lloyds – interest			£1.45				
<b>Payments</b>								
10/10/18	Agreed at Full Council 11/9/18		-£5,330.92				-£1,580.00	
24/10/18	Agree at Planning Committee 23/10/18		-£100.00					
29/10/18	BT DD – additional DD		-£3.82					
<b>Available funds at 31/10/18</b>		<b>£52,631.54</b>	<b>£851.73</b>	<b>£31,771.45</b>	<b>£20,000.00</b>	<b>£8.36</b>	<b>£7,430.00</b>	<b>£0.00</b>
Add: unrepresented payments								
Closing bank at bank & in hand at 31/10/18		£52,631.54	£851.73	£31,771.45	£20,000.00	£8.36		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from HCC (in 2017), Southern Water, Vitacress (2016 and 2017) and Southern Electricity that has been supplied for flood prevention work on The Bourne.

Resolved: Proposed by Cllr Styles and seconded by Cllr Fullerton: The accounts for October 2018 were approved. The bank reconciliation was signed by the Chair.

### **7.3. Review and approve payments to be made in November 2018**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Jo Exelby	Salary	£817.04
Jo Exelby	Expenses	£9.46
PKF Littlejohn LLP	Audit	£480.00
Southern Electric	Electricity	£67.07
PGGM	Batsford drop off/pick up – payment on ac	£2,889.00
PGGM	Lengthsman	£3,504.00
PGGM	SMB Ground Maintenance – Oct 2018	£483.00
BT	November DD	£43.98
Total		£8,293.55

Resolved: A transfer agreed of £8,500 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: the payments approved, and the Clerk instructed to make the online payments.

## **8. Flood & Emergency Group**

### **8.1. Receive update on contract process for Gangbridge Lane bank restoration works and status of funding**

Resolved: The chair reported that he has requested quotes for the work from 5 suppliers. To date he has received two quotes and is expecting to receive another one shortly. It is hoped that the work can be undertaken whilst the river is still down.

## **9. Footpaths**

### **9.1. Receive update of application to modify the definitive map by adding a bridleway from Egbury Road south-eastwards to junction with road, Bradley Hill**

Resolved: Noted

## **10. Recreation Ground & Lake**

### **10.1. Receive update on weekly play areas inspections**

Resolved: The Clerk noted that the swings at Stoke remain the only high-risk item in the inspection report. She has ordered the replacement swings and safety surface. It was noted that the tape putting the swings out of action has gone again, the chair will attempt to remove the swings to put them out of use.

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**10.2. Review use of football pitches**

Resolved: The chair noted that Andover Town Youth FC U13s had initially been given permission to use the pitch for 6 weeks. It was resolved to allow them to continue their matches for the remainder of the season.

**11. Item of Correspondence to be circulated**

**11.1. Hampshire Constabulary — Monthly update for September 2018:** Noted

**11.2. Rural Services Network — Rural Funding Digest November 2018:** Noted

**The meeting closed at 8.35pm.**

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Chair, St. Mary Bourne Parish Council

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Date