

**Minutes of the Parish Council Meeting held on
Tuesday 9 May 2017 in the Club Room, Village Hall following the 2017
Annual Parish Council Meeting (which was held at 7.30pm).
Meeting started at 7.45pm**

Present: The Chairman, Cllr David Peart and Cllrs Bridget Culley, Hugo Wurzer, Tony Styles, Tony Grunsell, Ray Randall, Philip Jeffery, and the clerk, Derek Kane.

Members of the Public in attendance: None.

The proper business of the meeting then commenced.

1. Apologies for Absence: Cllrs Dixon, Jeffery, Whitlock and BDBC Cllr Graham Falconer

2. Declarations of Interest: None.

3.1.1 The Minutes of the Meeting held on MONDAY 10 April 2017 (previously circulated).

Having been already circulated, **Cllr Grunsell** proposed that they were a true record and should be signed; the proposal was seconded by **Cllr Randall** and unanimously agreed by the council.

3.1.2 Matters arising: None.

3.2.1 (subject to availability), **The Minutes of the 2017 Annual Parish Assembly held on 2 May 2017. (If not available these will be reviewed at the Full Council Meeting on 13 June 2017).**

Not available.

3.2.2 Matters arising: Not applicable.

4. Borough & County Councillor Reports:

No reports were received.

5.1 Bell's Meadow – Update:

The latest version (for w/c 8/5/17) of Basingstoke Homebid Newsletter had not been issued yet. The clerk had been advised last week by an officer from BDBC that there may be a bidder with an SMB local connection to bid for the last remaining rental unit. This, subject to confirmation of SMB local connection and affordability means that all eight the rental homes (as well as the three shared ownership homes – all confirmed as SMB local connection) have been bid by households with a local connection to SMB.

[post meeting note]: The clerk on 10/5/17 received the latest Basingstoke Homebid Newsletter dated 10/5/17. It would appear that the info he received last week about a possible last bidder with SMB local connection (qed) for the remaining 2-bed rental unit has come forward as no Bell's Meadow units are now being offered for bidding.

There appears to be a small triangle of land behind the bowling club which is neither the developers, the PC nor the former owner of Bell's Field (as in Bells Meadow).

In the first instance the clerk was instructed to ask the PC's grounds maintenance contractor to clear the weeds and vegetation here.

Chairman's Initials

The council will look to later deciding what to do with this piece of land and establish ownership to take matters forward.

5.2 Flood and Emergency Group (FEG):

There was made available at the APA on 2 May a joint report from the EA/HCC on flood prevention measures. This report will shortly appear in the APA's minutes which are currently under preparation.

There may be a hitch on some works to address the bed of The Bourne due to the possible presence of a rare species of Mayfly above Stoke in the vicinity of the sub-station.

Another FEG meeting is mooted shortly with EA and HCC attendance.

As will be seen in item 6.3 monies for works on flood prevention are now held by the council currently to the tune of £4,300. A further grant of £1,500 for Vitacress is due soon and the chairman is sourcing a possible grant from NWDAONB.

From Sarah Cooney (2 May):

Here is the latest data point from Robin Mackenzie's well at Valley Farm, Stoke taken on the 2nd May. The measurement is taken from the top of the well down to the water level. The level has risen 34cm since the 1st March, so the rate of rise is still slowing down. The river in Robin's field is flowing, but it does not continue much beyond our garden at Westfield, soaking back into the ground thereafter.

Rolling 6-monthly figures:

2016/17	cm	d	Comments
1st Nov	285	-60	Level falling; river down
1st Dec	328	-43	Level falling; river down
1st Jan	402	-74	Level falling; river down
1st Feb	377	25	Level rising; river down
1st Mar	275	102	Level rising; river down
2nd Apr	187	88	Level rising; springs up
2nd May	153	34	Level rising; river flowing

Year on Year Data Comparison

Date	2015*	2016†	2017
1 May	135cm	105cm	153cm

* 2015 - the level was falling and the river was flowing in Robin's field.

† 2016 - the level was rising and the river was flowing in Robin's field.

Chairman's Initials

From Clem Jones (7 May):

There are long pools of water in much of the river bottom between the ford and Stoke but very little run in the water.

The Vernham Dean bore hole has levelled out at quite a low level.

The well is up a bit as the water in the river rises, but not much!

This month's figures:

Note 1.

The measures at the Vernham Dean Bore Hole and the gauge at Holdway Cottage are from the ground base and are depth of water.

Note 2.

The measure in the Summerhaugh well is the space between the kitchen floor and the top of the water. This is effectively the ground water level at this point in the valley.

Location	7/5/17	1/4/17
Vernham Dean Bore	104m	104m
Gauge at Summerhaugh	20cm	19cm
Spring at Summerhaugh	Dry	Dry
Well at Summerhaugh	95cm	103cm

5.3 Black Garden – Update (if any): None.

5.4 Electronic Speed Reminder Signs – Update (if any): None.

6. Finance:**6.1 End of Year 2016/17 annual governance statement.**

The above was considered and agreed by the councillors present and signed and approved by the chairman and the clerk.

6.2 Accounting statements for 2016/17.

The above was considered and inspected by the councillors present and certified by the RFO (clerk) and approved signed by the Chairman.

Chairman's Initials

6.3 Monthly accounts: May

Account	Amount	
Treasurers Account	1,645.35	
Investment Account	31,830.11	#1a & 1b.
Petty Cash Account	4.44	
Lloyds TSB Fixed Term Deposit	20,000.00	
Less un-presented cheques	946.94	
Closing Balance	52,532.96	#1a & 1b.

#1a Balance in Investment Account & Closing Balance includes **£11,960.00** of **Lengthsman grant from HCC** (drawn from remaining balances of 2015/16 grant, 2016/17 grant and 2017/18. held on behalf of 11 associate parish and town councils.

1b These balances also include **£4,300.00** of grant money from **HCC (in 2017), SW and Vitacress (unspent monies from 2016)** that has been supplied to fund anti-flooding work on The Bourne.

Payment made since the previous Full Council Meeting on 10 April 2017:

Payee	Cheque No	Amount
BT	2743	193.60
SSE (unmetered electric – Jubilee Lamp)	2744	150.34
St Mary Bourne Village Centre (Broadband Meeting)	2745	50.00
TOTAL		393.94

Above payments were agreed at the Planning Committee Meeting held on 27/4/17.

Receipts since the previous Full Council Meeting held on 10 April 2017 (into Business Investment Account):

Source	Date	Amount
SEE (Wayleave)	4/4/17	42.34
Bank interest	10/4/17	0.88
BDBC Litter Grant 2017/18	24/4/17	1,170.00
HCC (Community Challenge Fund + Lengthsman Grants and Commission) #2	28/4/17	17,200.00
TOTAL		18,413.22

#2 Breakdown of HCC payment (above) made on 28/4/17

For	£
Community Challenge Fund Grant	4,000.00
Lengthsman Grant for 11 Associate Councils	£11,000.00
Lengthsman Grant for SMB	£1,000.00
Lengthsman Commission earned for SMB	£1,200.00
Total	17,200.00

Chairman's Initials

Grounds Maintenance Grants and CTS Grant and Precept payment Part 1 has been received very recently (c.2 May) but will show in next month's accounts (£22,214.50).

The annual claim to HMRC for Vat refund 2016/17 has been applied for on 9 May and amounts to £6,920.08. Payment is likely to be forthcoming in June.

Lengthsman funds, as at 30/4/17 held by SMB PC, in Business Investment a/c, on behalf of the 11 associate town and parish councils.

Item	Payments In	Payments Out	Date	Balance
b/f				2,070.00
Ashford Hill & Headley		250.00+vat	10/4/17	1,820.00
Ashmansworth		350.00+vat	10/4/17	1,470.00
Whitchurch		230.00+vat	10/4/17	1,240.00
Ecchinswell		160.00+vat	10/4/17	1,080.00
Burghclere		120.00+vat	10/4/17	960.00
HCC Grants & Commission	11,000.00		28/4/17	11,960.00
c/f				11,960.00

Neighbourhood Plan funds, as at 30/4/17 held by SMB PC, in Business Investment a/c (now cleared)

Item	Payments In	Payments Out	Date	Balance
b/f				220.00
Refund back to Groundwork UK		220.00	10/4/17	0.00
Closed				0.00

Flood Prevention Funds, as at 30/4/17 held by SMB PC, in Business Investment a/c.

Item	Payments In	Payments Out	Date	Balance
b/f (old balance of unspent grant monies from SW & Vitacress in 2016)			(2016)	300.00
HCC Grant for Flood Prevention work	4,000.00		28/4/17	4,300.00
c/f				4,300.00

Chairman's Initials

Payments Due at Meeting (9/5):

Payee	Cheque No.	Amount
Derek Kane (salary)	2746	693.15
Derek Kane (expenses)	2747	9.02
Cllr Tony Grunsell (expenses relating to refreshments for APA 2/5/17)	2748	35.82
Premier Grounds and Garden Maintenance for SMB	2749	699.00
Premier Grounds and Garden Maintenance – Lengthsman Newtown PC	2750	600.00
SSE (Pavilion)	2751	64.85
SSE (Games Area)	2752	44.07
St Mary Bourne Village Centre (Hall Hire for APA 2/5/17)	2753	30.00
Rialtas Business Solutions (s/w maintenance)	2754	139.20
Hampshire Playing Fields Association	2755	40.00
David Scrase (Keys / padlock for Fishing syndicate)	2756	15.52
Total		2,370.63

Invoices raised since the then Full Council Meeting on 14/3/17:

To	Inv No.	Dated	Amount
None			0.00
Total			0.00

Provision is to be made for **£1,000.00** for any unforeseen expenses this month. It had been agreed to transfer **£2,700.00** from the Business Investment account to the Treasurers account.

The acceptance of the **un-reconciled*** accounts for the month of April was proposed by **Cllr Wurzer** and seconded by **Cllr Randall** and unanimously agreed by the Full Council.

* Roll-over of YE to be undertaken before EO May 2017

7. Planning:**7.1.1 Report from Planning Committee Meeting held on Thursday 27 April 2017 (previously circulated):**

7.1.2 Matters arising from the Report: None.

7.2 Planning Applications for discussion at meeting:

No applications to hand.

Chairman's Initials

7.3 Trees

7.3.1 Notice of Intent:

T/00152/17/TCA – Hill House, Springhill Lane, SMB – T1 Black Poplar, Fell; T2 Beech, remove one limb and tidy other limbs to previous pruning cuts and T3 London Plane, remove two dead limbs back to source.

Decision: No objection.

7.3.2 (not on agenda) Report on condition of trees at the lake adjacent to Applegate. Decision to either accept Tree Officer's suggestions and either order the work or give permission to Lake resident to proceed (both outcomes subject to BDBC permission).

The PC's tree warden, along with the clerk, inspected the tree on Friday 5 May.

In his (the warden) view the tree in question is healthy.

However, he feels that the tree, to keep it healthy and safe, should have three lower limbs removed. One is over the lake and two are over or towards the Bourne. Ivy should also be removed.

Also, a matching tree a few yards along, towards the surgery, is also healthy but could benefit from a low limb removal of the one over the lake.

The PC then discussed the matter and decided to take the following action:

- a). Apply for permission of BDBC to undertake suggested works on the two trees and to undertake a crown reduction on the tree that is of concern to the lake resident.
- b). The clerk to obtain quotes from two tree surgeons for:
 - i). Works as suggested by the tree warden.
 - ii). The crown reduction on the tree of concern to the lake resident.

The successful contractor will have the works under item i) paid for by the PC. The lake resident will be advised of the successful contractors quote for works under item ii) and can either agree to use the PC's selected contractor for these works, use his own choice of contractor or not proceed at all.

All works are subject to permission from BDBC before works can proceed as there is no perceived element of current danger to any lake user from these trees.

7.4 Advice of Planning Applications considered by BDBC (if any): None.

7.5 Planning applications withdrawn to be noted (if any): None.

7.6 Planning appeals (notifications, if any): None.

7.7 Compliance:

BVI Garden – Update (if any):

First noted and minuted at the Planning Committee Meeting held on 27 April 2017. No further update to-date.

Chairman's Initials

7.8 Other parish councils' planning matters (if any): None.

7.9 Other Planning matters (if any): None.

8. Recreation Ground and Lake:

8.1 Permission for use of the MUGA and adjacent piece for Rec for Stow Sports School on 30 and 31 May.

Granted. Clerk to ascertain how much Stow wish to use of the Rec and to inform Premier Grounds of dates and scope of Rec being used.

8.2 Weekly Play Areas inspections: Change of system – Clerk has not been able to access – Update (if any): None to date.

Cllr Randall raised issue of SMB Play Area 'Worm' Spiral – bearings appear to need replacing. Clerk was instructed to contact Vita Play for a quote. Clerk will also look to extracting latest info from weekly inspections before doing this.

8.3 (not on agenda) **Permission to use Rec and Pavilion for U16s Women's Cricket by Winchester Warriors on SMB CC awaydays.** Application first sight 8 May 2017 from SMB CC.

Granted. Clerk to communicate PCs T&Cs for use of Rec and Pavilion to organisers and obtain dates. Inform Premier Grounds of dates and advise organiser that Rec is booked for Flower Show on Saturday 29 July.

8.4 (not on agenda) **Cllr Randall** raised a query about a rec user requiring power for a bouncy castle on the rec. As there was no notice on this question the clerk undertook to follow up this enquiry and obtain details.

[post meeting note]: The clerk was aware of a request last month to use the Rec on the 12/5/17 and for the use of a bouncy castle, and a subsequent request to have power for the bouncy castle. The clerk will advise the organiser accordingly and was instructed by the PC to raise an invoice for £10 to the organiser as the event is 'for profit'

9. Item of Correspondence to be circulated

9.1 Police: Beat Report March 2017: Noted.

9.2 Came & Co: Parish Insurer's Spring Newsletter. Noted.

10. HALC/BDAPTC/SLCC/Training & Conferences Reports:

10.1 HALC: Village of the Year 2017 Competition: deadline 21 July 2017. Noted.

10.2 HALC: Planning Query Service: Advice that service has been renewed to May 2018. Noted.

10.3 (not on agenda) **HALC: May E-update:** Noted.

10.4 (not on agenda) BDBC: Parish Liaison Meeting 4 April – Minutes – Clerk was unable to attend. Noted.

Chairman's Initials

11. Footpaths:

11.1 (not on agenda) **Dog Fouling on Test Way reported by Parishioner 8/5/17:** Noted.

11.2 (not on agenda) **HCC Countryside Services 'Access Hampshire'** newsletter May 2017. Noted.

11.3 (not on agenda): **Test Way: fences encroaching on footpath** by tenants of field (for horses). Clerk to write landowner to have fences moved back.

12. Highways/Transport/Services:

(not on agenda) **BDBC: Road closures Bloswood Lane.** (in the vicinity of the 'railway tunnel') — alternative routes will be signed. From 22 May for three months (window) — likely duration: two weeks.

There being no other business the meeting closed at 8.55 pm.

Chairman, St. Mary Bourne Parish Council.

Date _____

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