

**St. Mary Bourne Parish Council**

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**Minutes of the Parish Council Meeting held on  
Tuesday 13 February 2018 in the Club Room, Village Hall at 7.30pm**

**Present:** The Chair, Cllr David Peart and Cllrs Katie Dixon, Tony Grunsell, Phil Jeffery, Ray Randall, Tony Styles, BDBC Cllr Graham Falconer (from 6.8 onwards) and the clerk Jo Exelby.

**Members of the Public in attendance:** Four

**Time for Public Speaking**

Jim Coulton, Serena Coulton, Michael Malyon and Charles Butterworth presented their proposals for traffic calming measure for Middle Wyke and Lower Wyke which they proposed to apply for under the Community Funded Initiative. The **chair** agreed that the Parish Council is happy to approve those plans and it was agreed that the clerk will incorporate the proposals into a single application for the whole parish.

The four then left the meeting.

1. **Apologies for absence:** Cllrs Bridge Culley, Carole Whitlock and Hugo Wurzer and HCC Cllr TomThacker

2. **Declarations of interest:** None

3. **The minutes of the meeting held on Tuesday 9 January 2018**

3.1. Having been previously circulated, **Cllr Randall** proposed that they were a true record and should be signed. The proposal was seconded by **Cllr Grunsell** and unanimously agreed by the council.

3.2. Status of the actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- Egbury pull-ins – the clerk has sent a map and photos of the 3 highest priority pull-ins to surface and received a reply from Steve Pellatt at Hampshire Highways confirming that there are no guarantees, but he will see what he can do in the 2018/19 budget.
- Footpath from Lower Link – the **chair** reported that he and **Cllr Dixon** met with Emma Broadbent of HCC Countryside Access Team about upgrading the surface of the footpath from the BVI to Derrydown and rebuild the bridges. Cllr Dixon has now sourced the new address of the landowners and the chair has written to them seeking permission for the work. He noted that it is likely that grants will be available for the work.
- Black Garden – **Cllr Dixon** reported that she has spoken to the vicar, who discussed the project with the PCC, and they are very supportive of the proposal to buy land for community use although they will not be able to provide financial support. The clerk noted that there are grants for land purchase which would be available to the Church, which are not available to the Parish Council, so those should be explored. The clerk reported that she had spoken to the land agent who confirmed that there is no sale date yet and that he will be meeting the surveyor on site shortly to plan the lots. **Cllr Dixon**

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commented that the Council need to do some work to establish whether the community wants the land, what uses it might be put to and how it will be maintained.

- Bells Meadow obstruction onto the footpath – the **chair** reported that he has heard back from Hyde Housing, who are waiting for the previous owners to return to the UK before decided how to proceed.
- Bells Meadow – reinstatement of native hedge alongside Finkley Road – the clerk reported that she has reported the potential planning breach to BDBC. This item was revisited once **Cllr Falconer** had arrived and he suggested that the clerk email Mark Fletcher, BDBC Head of Enforcement, cc himself to move the matter along. It was noted that Hyde Housing will shortly be handing over the properties to Sovereign Housing and it would be advisable to get the issue resolved before then.

#### 4. Borough & County Councillor Reports

##### 4.1. Borough Councillor's Report

This was given after item 6.8 when **Cllr Falconer** arrived.

**Cllr Falconer** thanked **Cllr Dixon** for attending Highclere Parish Council's Neighbourhood Plan meeting and passed on their appreciation for her input which they found very useful. They have decided to go ahead with the process.

He reported that planning for the Basingstoke leisure centre redevelopment is going well and that a master developer for Manydown will shortly be announced.

##### 4.2. County Councillor's Report: None

#### 5. Governance

##### 5.1. Annual Parish Assembly — update

**Cllr Styles** reported that he now has two banners and would prepare posters. The event will also be advertised on the Parish Council website and the Bourne Valley Signpost. He is preparing an article for Hill & Valley.

The **chair** reported that he has not yet heard back from Ali Morse of Hampshire & Isle of Wight Wildlife Trust as to whether she can attend. **Cllr Styles** suggested that if she is unable to attend, the council could invite someone to talk about how BDBC manages our recycling.

##### 5.2. Annual Parish Council Meeting

The **chair** requested that the date be changed, and it was agreed that it will be held on 15 May. The Full Council meeting scheduled for that date will be moved to 22 May. There will be no Planning Committee meeting in May.

##### 5.3. HALC – consultation regarding Local Government Ethical Standards

It was agreed that the clerk will submit a reply.

##### 5.4. HALC: Invitation to 2018 Annual Conference 21 March: Noted

##### 5.5. HALC e-update – February 2018: Noted

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## 6. Planning

### 6.1. Neighbourhood plan – update on referendum preparations & invitation to the count

**Cllr Styles** reported that the briefing meeting held on 9 February had been well attended. **Cllr Dixon** reported that she will be attending the referendum count at BDBC on 21 February.

### 6.2. BDBC Consultation on three draft Supplementary Planning Documents

The **chair** agreed that he will submit comments on behalf of the Parish Council.

### 6.3. Planning Applications for discussion at meeting

**18/00261/FUL** **Land North of Binley Farm, Lye Farm Road, Binley** — Erection of four dwellings comprising three affordable housing units and one market dwelling, with associated garaging, landscaping and installation of a package treatment plant.

**Decision:** **No objection**, however the Council requested that there be no parking on the road as the lane is narrow at that point, and this should be a condition of planning.

**17/03439/FUL** **Derrydown Farm, Derrydown, SMB, SP11 6BS** — Restoration of barn and conversion to dwelling and erection of granary to store wood pellet hopper – amended plans

**Decision:** **No objection**

**17/03440/LBC** **Derrydown Farm, Derrydown, SMB, SP11 6BS** — Restoration of barn and conversion to dwelling and erection of granary to store wood pellet hopper – amended plans

**Decision:** **No objection**

### 6.4. Trees — Notice of Intent

**18/00052/18/TCA** **Willow Cottage, SMB, SP11 6AY** — One willow: Crown reduction from 15m high to 9m high (approx.) by removing new growth since last crown reduction. Spread will reduce slightly to 6m in all directions.

**Decision:** **No objection**

**18/00044/18/TCA** **Yew Tree Cottage, Stoke, SP11 0NA** — One flowering cherry: A 2m reduction leaving finished height of 8m and radius of 10m, removing all dead, damaged and dangerous growth.

**Decision:** **No objection**

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## 6.5. Advice of Planning Applications considered by BDBC

**17/03073/HSE Juniper Cottage, Stoke, SP11 0PG** — Erection of two storey rear extension to form annexe accommodation following demolition of outbuilding. Erection of single storey side extension to dwelling. Partial rendering and partial tile hanging of existing house and proposed annexe extension

**Granted on 26/1/18**

**17/04113/LDEU Breach Farm, Egbury Road, SMB, SP11 6DQ** — Certificate of Lawfulness for the change of use of the Breach Farm barn and accompanied land from agricultural use to B8 storage or distribution use.

**Granted on 31/1/18**

**17/04133/FUL Land adjacent to 4 Upper Wyke Cottages, 1 & 2 Coronation Cottages, Upper Wyke** — Demolition of 1& 2 Coronation Cottages and erection of one 5 bed dwelling with detached 2-bay garage and one 3 bed dwelling (amended scheme to that approved under 17/00750/FUL)

**Granted on 1/2/18**

**6.6. Planning applications withdrawn to be noted:** None

**6.7. Planning appeals:** None

**6.8. Compliance issues**

The clerk reported that she had reported the potential planning breach relating to the positioning of a garden room in SMB to BDBC, as requested.

**6.9. Other parish councils' planning matters**

### 6.9.1. Anaerobic Digester at Faulkners Down Farm, Picket Piece

**18/00264/OOBC Aerobic Digester at Faulkners Down Farm, Picket Piece** — Consultation on amended plans and revisions to Environmental Statement relating to application 16/01979/FULLN.

**Cllr Falconer** reported that he thought that there was an error as the planning application states the decision is with Test Valley, although the property is within BDBC and within St Mary Bourne parish. The clerk will query with the BDBC planning officer.

**6.9.2. Consultation of Kingsclere Neighbourhood Plan:** Noted

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## 7. Finance

### 7.1. Monthly accounts — January 2018

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
	<b>Opening balance at 31/12/17</b>	£63,033.85	£1,180.53	£41,551.04	£20,000.00	£9.78	£7,630.00	£5,800.00
	Transfer to make stage payment for Bourne Regrading		£12,000.00	-£12,000.00				
	Transfer agreed at Full Council 9/1/18		£3,800.00	-£3,800.00				
	<b>Receipts</b>							
6/1/18	Invoice 14/17 — Q3 Fishing Rights			£728.00				
9/1/18	Lloyds — bank interest			£1.65				
12/1/18	Southern Electricity – Resilient Communities Fund			£20,000.00				£20,000.00
19/1/18	Hill & Valley – grant			£3,507.00				
	<b>Payments</b>							
3/1/18	BT – first direct debit		-£100.92					
5/1/18	HMRC – PAYE/NIC		-£83.37					
8/1/18	Keith Pegden – Bourne Regrading		-£12,000.00					-£10,000.00
10/1/18	Agreed at Full Council 9/1/18 (previously reported in minutes)		-£3,889.25				-£1,070.00	
	<b>Available funds at 31/1/18</b>	<b>£70,904.46</b>	<b>£906.99</b>	<b>£49,987.69</b>	<b>£20,000.00</b>	<b>£9.78</b>	<b>£6,560.00</b>	<b>£15,800.00</b>
	Add: unrepresented cheques		£0.00					
	Closing bank at bank & in hand at 31/1/18	£70,904.46	£906.99	£49,987.69	£20,000.00	£9.78		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from HCC (in 2017), Southern Water, Vitacress (2016 and 2017) and Southern Electricity that has been supplied for flood prevention work on The Bourne.

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**Payments made prior to the meeting:**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
1/2/18	Keith Pegden Contracting	Bourne regrading	£34,404.00
	Total		£34,404.00

To facilitate these payments the clerk transferred **£34,404** from the Business Bank Instant account to the Treasurers account.

**Payments agreed at the meeting:**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Jo Exelby	Salary	£774.79
Jo Exelby	Expenses	£109.44
David Peart	Mileage & parking	£26.40
BT	Telephone – account up to 21/12/17	£75.36
Business Stream	Water	£235.14
Southern Electric	Electricity – pavilion	£64.13
Southern Electric	Electricity – games area	£46.94
Premier Grounds and Garden Maintenance (PGGM)	SMB Grounds Maintenance – January 2018	£435.00
PGGM	Lengthsman — SMB	£48.00
PGGM	Lengthsman — Longparish	£204.00
PGGM	Lengthsman — Highclere	£156.00
PGGM	Lengthsman — Ashmansworth	£312.00
PGGM	Lengthsman — Kingsclere	£156.00
PGGM	Lengthsman — Overton	£168.00
Andy Ball	Marketing banners	£75.00
Hampshire County Council	Highways – Community Funded Initiative	£100.00
Total		£2,986.20

Provision of £1,000 is to be made for unforeseen expenses this month. It had been agreed to transfer **£3,100** from the Business Bank Instant account to the Treasurers account.

The acceptance of the reconciled accounts for the month of January, the payments made and payments to be made was proposed by **Cllr Styles** and seconded by **Cllr Jeffery** and unanimously agreed by the Full Council.

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## 8. Flood & Emergency Group

### 8.1. Groundwater level statistics

Groundwater level statistics and commentary are provided by Sarah Cooney and Clem Jones.

Rolling 6-monthly figures

	Level at the start of					
	Feb 18	Jan 18	Dec 17	Nov 17	Oct 17	Sep 17
Vernham Dean Bore <sup>1</sup>	102m	94m	92.5m	94m	95m	92m
Valley Farm Well, Stoke <sup>1</sup>	238cm	440cm	525cm	502cm	443cm	370cm
Holdway Cottages Gauge, SMB	12cm	0cm	0cm	0cm	0cm	2cm
Holdway Cottages Spring, SMB	Dry	Dry	Dry	Dry	Dry	Dry
Summerhaugh Well, SMB <sup>1</sup>	113cm	176.5cm	196cm	186cm	173cm	157cm

Note 1 The measurements are from the surface down to the water level

Since Bourne Rivulet was regraded in Stoke, the level at which the springs break through in Valley Farm's field is ~160cm below where we used to see it.

The level in Stoke is now rapidly rising. The level is now 139cm higher than it was a year ago and if the rate of rise is sustained, we could easily have a flowing river within a few weeks (we are approximately 85cm below that point – although it is hard to judge this since the re-grading).

In SMB the river and the well have risen steadily throughout the month

Year on year comparison as at the start of February

	2018	2017 <sup>†</sup>	2016 <sup>*</sup>	2015 <sup>^</sup>
Vernham Dean Bore	102m	97m	110m	112.5m
Valley Farm Well, Stoke	238cm	377cm	121cm	120cm
Summerhaugh Well, SMB	113cm	155cm	93cm	74cm

<sup>^</sup> 2015 - the level was rising and the river was flowing.

<sup>\*</sup> 2016 - the level was rising and the river was flowing.

<sup>†</sup> 2017 - the level was falling and the river was down.

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## 9. Footpaths

### 9.1. 2018/19 Lengthsman Scheme

The clerk reported that the Lengthsman Scheme will continue for 2018/19 and that 20-25% of the grant is expected to be spent on Rights of Way, where work is necessary. The clerk will check for problems reported on HCC's Rights of Way website and refer the work to the Lengthsman. The **chair** suggested that she also contact Caroline Hoyes for suggestions as to work required. Quarterly reporting to HCC will be required in future on how the grant is being spent.

### 9.2. Rights of Way priority cutting list (not on agenda)

The **chair** expressed thanks to **Caroline Hoyes** and **Cllr Styles** for their work to identify the priority cutting list which has now been submitted to HCC.

## 10. Highways & Transport

### 10.1. Maintenance of The Pound

**Cllr Randall** noted that the Parish Council is responsible for maintaining The Pound. It is currently very overgrown and so he was unable to assess the state of the rails. The clerk will ask the Lengthsman to clear the vegetation and repair the rails if necessary.

### 10.2. Major Road Network Consultation (not on the agenda): Noted

## 11. Recreation Ground and Lake

### 11.1. Weekly Play Areas inspections report

The clerk summarised the current outstanding inspection issues, including one high risk item in the Stoke play area. The **chair** will inspect and decide what needs to be done.

### 11.2. S106 Open Space Improvements

The clerk presented the feedback from BDBC on the Council's proposals for Open Space improvements. Based on the feedback, she will go ahead and gets quotes for TrimTrail equipment and a concrete table tennis table.

## 12. Item of Correspondence to be circulated

- 12.1. **Invitation to Memorial Service for Ken Thornber in Winchester Cathedral on 2 March:** Noted, the **chair** and **Cllr Randall** will attend.
- 12.2. **HALC: Big Things:** Noted
- 12.3. **Hampshire Constabulary: Monthly update for January 2018:** Noted
- 12.4. **St Mary Bourne Village Shop Community Interest Company: AGM on 28 February at 7pm (not on agenda):** Noted

**There being no other business the meeting closed at 9:20pm.**

\_\_\_\_\_  
Chair, St. Mary Bourne Parish Council

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Date