

**Report from the St Mary Bourne Recreation Ground & Lake Committee Meeting
Held on Tuesday 9 October 2018 at 6:45pm in the Club Room, Village Centre**

Those present: The chair, David Peart, Cllrs Bridget Culley, Tony Grunsell, Gwen Randall and the clerk Jo Exelby.

- 1. Apologies for absence:** Cllr Tony Styles
- 2. Declaration of interests:** None
- 3. Grounds maintenance contract for renewal from April 2019**

3.1. Consider tender documents

Resolved: The tender documents had been previously circulated and were unanimously agreed. The evaluation criteria to be used to select the tenders were also agreed.

3.2. Agree list of suppliers for requests to tender

Resolved: It was agreed to invite four local contractors to tender: the current contractor; Cllr Grunsell suggested Kieron Beattie, who had previously had the contract; and two others from whom the clerk had previously received speculative emails. It was further agreed that the tender would be posted on Contract Finder.

4. Review policies relating to use of land, assets and facilities

Resolved: To defer until the next meeting.

5. Review the inventory of land and assets and determine the need for:

5.1. Spending on new assets or on the repair or upgrade of current assets to be included in the 2019-20 budget

Resolved: It was agreed to include £300 in the budget for minor pavilion maintenance and £1,500 for cleaning and maintenance to the play areas.

5.2. The provision of any earmarked reserves for future replacements and/or upgrades

Resolved: The tender possibility of using earmarked reserves was discussed for large future expenses, such as replacing one of the multiplays. It was agreed that it was likely that grant funding would be sought and no separate reserve was required.

6. Annual tree inspection

6.1. Authorise annual tree inspection

Resolved: It was agreed to commission a tree survey and the clerk was instructed to obtain 3 quotes.

6.2. Invitation to Dale Valley Training 1 day Lantra Awards Basic Tree Survey & Inspection Course – 23 November in Romsey: Noted

The meeting closed at 7:15pm.

**Jo Exelby
Clerk, St. Mary Bourne Parish Council
12 October 2018**