

**St. Mary Bourne Parish Council**  
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**Minutes of the Parish Council Meeting held on  
Tuesday 11 September 2018 in the Club Room, Village Centre at 7:30pm**

**Present:** The Chair, Cllr David Peart and Cllrs Bridget Culley, Katie Dixon, Kevin Fullerton, Tony Grunsell, Gwen Randall, Tony Styles, BDBC Cllr Graham Falconer and the Clerk Jo Exelby.

**Members of the Public in attendance:** None

**Chairman's introduction** – The chair noted that Richard Plincke has died. It was agreed that he made a huge contribution to the community and will be much missed.

**1. Apologies for absence:** Cllr Carole Whitlock, HCC Cllr Tom Thacker

**2. Declarations of Acceptance of Office**

Resolved: Following on from the uncontested election on 3 May 2018, there are two vacancies on the parish council. It was unanimously resolved to co-opt Kevin Fullerton as a member of the parish council to fill one of these vacancies. Cllr Fullerton signed his Declaration of Acceptance of Office.

**3. Declarations of interests:** None

**4. Minutes of Full Council meeting held on 14 August 2018 (previously circulated)**

**4.1.** Having been previously circulated, Cllr Dixon proposed, and Cllr Randall seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

**4.2.** Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The chair is waiting for contacts before writing to Hampshire Superfast Broadband and BT OpenReach. Cllr Dixon asked that the minutes record thanks to Clem Jones for all his work on Superfast Broadband.
- The clerk has reported the overgrown hedge south of Derrydown to Hampshire Highways.
- The chair reported that HCC is working to clear the obstructions on Rope Yarn Lane.

Chair's Initials

## **5. Borough & County Councillor Reports**

### **5.1. Borough Councillor's Report**

Cllr Falconer gave the following report:

- The development at Binley Farm was passed by the Development Control Committee unanimously. During the process, the Neighbourhood Plan Policy P1 was clarified in accordance with the Parish Council's understanding of the term 'Redundant Agricultural Buildings'.
- BDBC has now replied to the Parish Council about accessing S106 funds. The chair thanked Cllr Falconer for his help.
- The Boundary Commission has released its draft report which has introduced 3 councillor wards. All councillors will be re-elected in May 2019. Burghclere, Highclere and St Mary Bourne will be joined with East Woodhay, Ashmansworth and Hurstbourne Priors. The Boundary Commission has recommended Western Parishes, but the district councillors prefer Evingar, which was an old Hundred which included all of the parishes plus Whitchurch. The name was unanimously supported by the councillors.
- The councillor attended a seminar on Enforcement and noted that enforcement action will now only be taken if it is significantly in the public interest.

Cllr Falconer then left the meeting.

**5.2. County Councillor's Report:** None

## **6. Governance**

### **6.1. Meeting invitations**

**6.1.1. Inside Government Resilience, Civil Contingency & Emergency Planning meeting — 13 December 2018 in London:** Noted

### **6.2. BDBC Ward structure & name change**

Resolved: To support the name Evingar for the new ward as discussed under 5.1 above.

**6.3. HALC monthly e-update — August 2018:** Not available before the meeting

## **7. Planning**

### **7.1. Receive report of Planning Committee meeting 24 July 2018**

Resolved: To accept the report

Chair's Initials

## 7.2. Planning Applications for consultation at the meeting

| Reference    | Description  | Resolved     |
|--------------|--|--------------|
| 18/02557/HSE | <b>The Brambles, Stoke Road, SMB, SP11 6EN</b> — Erection of replacement conservatory.     | No objection |
| 18/02589/HSE | <b>1 Gangbridge Lane, SMB, SP11 6EP</b> — Conversion of existing detached garage to study. | No objection |

## 7.3. Tree notices of Intent for consultation at meeting

| Reference      | Description  | Resolved     |
|----------------|--|--------------|
| T/00325/18/TCA | <b>Meadowbank, Springhill Lane, SMB</b> — Fell 1 Fir Tree. | No objection |

## 7.4. Advice of compliance issues: None

Chair's Initials

## 8. Finance

### 8.1. Monthly accounts — August 2018

| Date                                      | Received from/paid to                   | Total             | Treasurers account | Business Bank Instant a/c | Fixed term deposit | Petty cash    | Ringfenced funds included in Business Bank Instant account |                         |
|---|---|-------------------|--------------------|---------------------------|--------------------|---------------|--|-------------------------|
|   |   |                   |                    |                           |                    |               | Lengthsman scheme Note 1                                   | Flood prevention Note 2 |
|   | <b>Opening balance at 31/7/18</b>       | £63,566.91        | £1,077.51          | £42,472.45                | £20,000.00         | £16.95        | £13,440.00   | £0.00                   |
|   | Transfer agreed at Full Council 14/8/18 |                   | £5,000.00          | -£5,000.00                |                    |               |  |                         |
| <b>Receipts</b>                           |   |                   |                    |                           |                    |               |  |                         |
| 9/8/18                                    | Lloyds — interest                       |                   |                    | £1.80                     |                    |               |  |                         |
| <b>Payments</b>                           |   |                   |                    |                           |                    |               |  |                         |
| 3/8/18                                    | SMB Shop - postage                      |                   |                    |                           |                    | -£2.11        |  |                         |
| 15/8/18                                   | Agreed at Full Council 14/8/18          |                   | -£5,065.39         |                           |                    |               | -£2,360.00   |                         |
| <b>Available funds at 31/8/18</b>         |   | <b>£58,501.21</b> | <b>£1,012.12</b>   | <b>£37,474.25</b>         | <b>£20,000.00</b>  | <b>£14.84</b> | <b>£11,080.00</b>  | <b>£0.00</b>            |
| Add: unrepresented payments               |   |                   |                    |                           |                    |               |  |                         |
| Closing bank at bank & in hand at 31/8/18 |   | £58,501.21        | £1,012.12          | £37,474.25                | £20,000.00         | £14.84        |  |                         |

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from HCC (in 2017), Southern Water, Vitacress (2016 and 2017) and Southern Electricity that has been supplied for flood prevention work on The Bourne.

Resolved: Proposed by Cllr Culley and seconded by Cllr Dixon: The accounts for August 2018 were approved. The bank reconciliation was signed by the Chair.

## 8.2. Review and approve payments to be made in September 2018

| <b>Payee</b>         | <b>Description</b>                   | <b>Amount</b> |
|----------------------|--------------------------------------|---------------|
| Jo Exelby            | Salary                               | £817.04       |
| Jo Exelby            | Expenses                             | £27.56        |
| David Peart          | Expenses                             | £35.22        |
| ICO                  | Data protection fee                  | £35.00        |
| Came & Company       | Insurance renewal                    | £1,717.56     |
| SLCC                 | Membership subscription              | £128.00       |
| SMB Village Centre   | Rent of parish office                | £2,200.00     |
| PGGM                 | Lengthsman                           | £2,484.00     |
| PGGM                 | SMB Ground Maintenance – August 2018 | £1,059.00     |
| Fred Tarrant         | Street cleaning                      | £305.37       |
| Eclipse Pest Control | Pest control                         | £130.00       |
| Martin Clay          | SMBCC wicket maintenance - labour    | £702.00       |
| Martin Clay          | SMBCC wicket maintenance - expenses  | £1,622.14     |
| BT                   | September DD                         | £40.49        |
| Total                |                                      | £11,303.38    |

Resolved: A transfer agreed of £11,400 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: the payments approved and the Clerk instructed to make the online payments.

## 9. Flood & Emergency Group

### 9.1. Receive update from meeting re bank work at Gangbridge Lane

Resolved: The chair gave an update of the meeting to discuss the river bank restoration. Split willow was recommended, rather than hazel hurdles. The cuttings from the willow on the other bank could be used, with the landowners permission. It will root and will need managing.

The chair also reported that accessing funding from NFM is still in progress.

## 10. Recreation Ground & Lake

### 10.1. Receive update on the sale of land at Black Garden

Resolved: The chair gave an update on the status of the sale, the details of which have not been minuted because of its commercial sensitivity.

### 10.2. Receive update on weekly play areas inspections

Resolved: The Clerk noted that the swings at Stoke remain the only high-risk item in the inspection report. She is still waiting for a response to her grant application to The Hampshire Playing Field Association before ordering the replacement swings.

Chair's Initials

**10.3. Consider request from Andover Town U13 football team to use the Recreation Ground**

Resolved: It was agreed to allow them to play for a trial period, on the condition that the pavilion be kept clean & tidy.

**11. Other business**

**11.1. Receive update for the process of filling a vacancy at Holdway Almshouses**

Resolved: Cllr Culley noted that there is a vacancy and The Trustees of the Almshouses wish to advertise a vacancy of a one bedroom cottage for a person in need, over the age of 55, with local connections, or potentially a married couple. Applications to the clerk: Doreen Gascoigne on 01264738479

**11.2. Receive update on funding for Batsford set down/pick up area**

Resolved: The chair reported that the parish council has been awarded LIF funding of £3,400 towards the set down/pick up area. The clerk to ask Premier Grounds to be ready to carry out the work in half term.

**12. Item of Correspondence to be circulated**

**12.1. Hampshire Constabulary — Monthly update for July & August 2018:** July noted; August not available before the meeting

**12.2. Rural Services Network — Rural Funding Digest September 2018:** Noted

**12.3. Southern Water — Annual Report:** Noted

**There being no other business the meeting closed at 8.50pm.**

\_\_\_\_\_  
Chair, St. Mary Bourne Parish Council

\_\_\_\_\_  
Date