

St. Mary Bourne Parish Council
www.stmarybourne-pc.gov.uk

**Minutes of the Parish Council Meeting held on
Tuesday 11 June 2019 in the Club Room of the Village Centre at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Kevin Fullerton, Oliver Madge, Gwen Randall, Tony Styles and Carole Whitlock.

In attendance: The Clerk, Jo Exelby

Members of the Public in attendance: None

Chair's introduction

The chair opened the meeting

1. Apologies for absence: Cllr Tony Grunsell

2. Declarations of interests: None

3. Approve minutes

3.1. Minutes of Annual Parish Council meeting held on 14 May 2019 (previously circulated)

Having been previously circulated, Cllr Whitlock proposed, and Cllr Culley seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2. Minutes of Full Council meeting held on 14 May 2019 (previously circulated)

3.2.1. Approve the minutes

Having been previously circulated, Cllr Fullerton proposed, and Cllr Whitlock seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The clerk has provided feedback to BDBC on proposed names for the development at Bank Top.
- The new lighting in the pavilion changing rooms has been installed.

Chair's Initials

4. Borough & County Councillors' Reports

4.1. Borough Councillor's Report

Cllr Falconer gave the following report by email.

- Bank Top: The Environmental Health Officer has visited twice and spoken with the foreman. They say they are using water spray to damp down the dust. The EH Officer has been in contact with the parishioner raising the complaint to ask him to contact him if there is a specific incident and he will visit again.
- The new DBBC cabinet is somewhat different t the last. The Leader, Cllr Ken Rhatigan of Kingsclere has appointed a younger set of Portfolio Holders so we will see how that develops. Cllr John Izett remains as Portfolio Holder for Property.

4.2. County Councillor's Report

Cllr Thacker gave the following report by email.

- The HCC County Councillor Grant fund opened on 1st June for applications. Further details are available on www.hants.gov.uk (search County Councillor Grants)
- HCC has adopted an electric vehicle-charging framework for the public sector to help facilitate new charging points across the county. The county council is also exploring options for those properties without off road parking that require kerbside vehicle charging.
- Community funded traffic management measures are a new programme that the County Council is promoting. It enables Parish Council's and community groups to fund straightforward traffic management measures. This recognises the change in County Council policy on prioritising traffic management measures towards locations where there is an evidence led road casualty need, and that measures of a low priority for County Council funding may be of a high value to the community. The scope includes village gateway enhancements, as well as other options, but excludes changes to traffic regulation that require a Traffic Regulation Order. In terms of funding participating Parish and Town Councils, and community groups, will be expected to fund the whole cost of the works, the design and implementation fees, and contribute towards ongoing maintenance of the measures depending on the type of measure implemented.
- Finally, I do like this short film –it gives you a great overview of all the activities carried out each day by staff at Hampshire County Council: A day in the life of Hampshire County Council <https://www.youtube.com/watch?v=vium8eOLTgc&feature=share>

5. Governance

5.1. Appoint representatives

5.1.1. Appoint Hill & Valley Business Group representative

Resolved: To appoint Cllr Styles as the parish council representative on the Hill & Valley Business Group.

5.1.2. Appoint Bourne Rivulet Initiative representative (not on the agenda)

Resolved: Cllr Culley has stood down as the representative and summarized the role. Sarah Cooney, who is co-opted to Flood & Emergency Group, is a representative. It was agreed that all councillors will consider whether they would like to take on the role.

5.2. Correction to full council meeting date in September 2019

Resolved: It was noted that the September meeting date is Tuesday 10 September 2019.

5.3. Invitations

5.3.1. Southern Water — Stakeholder Workshop invitation — 15 July in Botley: Noted

5.3.2. HCC Consultation ‘Balancing the Budget’ — deadline 17 July: Noted

5.4. NALC bulletins & updates: Noted

5.5. HALC Newsletter — June 2019: Not yet received

5.6. HCC Newsletter — 28 May 2019: Noted

6. Planning

6.1. Planning Policy Team invitation to a meeting on Local Plan Update

Resolved: The chair noted that now that the Neighbourhood Plan is in place and the Long Term Planning Group is disbanded, the parish council should appoint a member of the Planning Committee to represent the council on Neighbourhood Plan issues to BDBC. It was agreed that the clerk should organize dates and then distribute to the Planning Committee to see who was able to attend.

6.2. Receive report of Planning Committee meeting held on 28 May 2019

Resolved: To accept the report.

6.3. Planning Applications for consultation at the meeting: None

6.4. Tree notices of Intent for consultation at meeting: None

Chair's Initials

6.5. Advice of compliance issues

- 6.5.1. Resolved: The clerk noted that she has had a query from a parishioner as to whether the fencing and buildings at the smallholding on Binley Bottom comply with planning regulations. Cllr Culley noted that all the buildings are mobile and fencing is all related to the keeping of animals, so there is unlikely to be a planning issue, but the parishioner can query it with BDBC if they have concerns.
- 6.5.2. Resolved: Cllr Styles noted that he has been consulted by a parishioner about a light pollution issue from a neighbour's security lighting. He has referred the parishioner to Cllr Falconer for assistance.

7. Finance

7.1. Monthly accounts — May 2019

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Earmarked funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
Opening balance at 30/4/19		£91,482.79	£1,072.05	£70,407.37	£20,000.00	£3.37	£13,260.00	£14,385.00
Transfer agreed at Full Council 14/5/19			£24,400.00	-£24,400.00				
Receipts								
7/5/19	Inv19/02 BDBC – street cleaning			£1,280.76				
7/5/19	HMRC VAT reclaim 2018-19 Q4			£4,592.74				
9/5/19	Lloyds – interest			£2.19				
29/5/19	Inv19/01 HloWWT – NFM claim			£11,365.00				£11,365.00
Payments								
11/4/19	Agreed at Full Council 14/5/19		-£24,435.01				-£876.33	
29/5/19	Agreed at Planning Committee 28/5/19		-£278.80					
30/5/19	BT DD – additional DD		-£1.50					
Available funds at 31/5/19		£84,008.17	£756.74	£63,248.06	£20,000.00	£3.37	£12,383.67	£25,750.00
Add: unrepresented payments								
Closing bank at bank & in hand at 31/5/19		£84,008.17	£756.74	£63,248.06	£20,000.00	£3.37		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

Chair's Initials

Resolved: Proposed by Cllr Fullerton and seconded by Cllr Culley: The accounts for May 2019 were approved. The bank reconciliation was signed by the Chair.

7.2. Review and approve payments to be made in May 2019

Payee	Description	Amount £
Jo Exelby	Salary	889.99
Jo Exelby	Expenses	44.99
SMB Village Centre	Parish Office hire	2,200.00
Scofell Landscapes	Clear Cricket Club compost heap	270.00
Scofell Landscapes	Grounds maintenance	823.99
FA Tarrant	Street cleaning	320.19
Playsafety Ltd	Annual play equipment inspections	202.20
Chris Tyler	Replacement lights in pavilion changing rooms	130.00
Premier Grounds	Lengthsman	1,711.60
BT	Telephone	£43.98
Total		£6,636.94

Resolved: A transfer agreed of £6,900 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Highways & Transport

8.1. Receive update on work undertaken by the lengthsman: Noted

8.2. Bank Top (not on the agenda)

Resolved: Cllr Styles reported that he has been clearing more mud from the bridge over the ford. He reported that the developers have dug two soakaways and plan to install a grid across the access road, which should mitigate the problem of run off down the hill. He reported that each house will also have its own drainage across its drive, draining into individual soakaways.

9. Recreation Ground & Lake

9.1. Receive RoSPA Play Safety Inspection Report

Resolved: The recommendations were noted. The clerk was instructed to get quotes for the recommended work.

Chair's Initials

9.2. Consider requests for use of Recreation Ground, Pavilion & MUGA

9.2.1. SMB School fun run on 14 June

Resolved: Permission granted.

9.2.2. SMB School Year 6 leavers picnic and barbeque on 23 July

Resolved: The request was withdrawn.

9.2.3. Arms St Mary Bourne Football Club for the 2019-20 football season

Resolved: Cllr Randall asked if the youth teams would be playing again and suggested that they be given priority. It was noted that the youth teams play on Saturday morning whereas Arms SMB FC play on Sunday morning, so there will be no clash. Permission granted.

9.2.4. Use of MUGA for wedding parking on Friday 23 August, 12 to 2:30pm (not on the agenda)

Resolved: Permission not granted, as it is in the middle of the summer holidays. The clerk was instructed to suggest the organizer seek permission to park on Black Garden.

10. Item of Correspondence to be circulated

10.1. Hampshire Constabulary — Monthly update for May 2019: Noted

10.2. Rural Services Network — Rural Funding Digest June 2019: Noted

The meeting closed at 8:50pm.

Chair, St. Mary Bourne Parish Council

Date