

St. Mary Bourne Parish Council

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**Minutes of the Parish Council Meeting held on
Tuesday 12 March 2019 in the Main Hall, Village Centre at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Kevin Fullerton, Gwen Randall, Tony Grunsell, Tony Styles and Carole Whitlock.

In attendance: Oliver Madge, BDBC Cllr Graham Falconer and the Clerk, Jo Exelby

Members of the Public in attendance: Two

Chairman's introduction

The chair opened the meeting and brought forward item 4 - the Borough Councillor's report as Cllr Falconer needed to leave for another meeting.

Following item 4, the chair invited the members of the public to speak.

Time allowed for public speaking

Two residents from High Street, St Mary Bourne came to discuss the potential issue with their boundary wall presenting an encroachment on the Highway. The chair explained that parishioners have come to councillors to ask questions which we pass on to the relevant authority. The residents explained that they had placed the wall within the kerb stones. There are also other properties along the High Street with boundary walls closer to the wall. Cllr Whitlock noted that it is on the junction so it is more noticeable and that is probably why parishioners have raised it. Cllr Fullerton also noted that perhaps parishioners feel vulnerable walking as there's nowhere to step off the road. It was agreed that the residents need to wait for correspondence from Hampshire Highways who are investigating.

The chair noted that similarly we get questions about the fence between footpath 37 and Bells Meadow who don't understand why the fence is there and want it removed. Cllr Grunsell said he would continue to press for the opening up of the access in support of parishioners who want to use it. The residents explained that they had argued with the developers that the gap shouldn't be there and were unhappy when it was opened up. Cllr Culley asked what the problem is with allowing people to use it. The residents explained that they had experienced disturbance with kids on bikes riding a circuit going in and out of Bells Meadow. The chair asked that they remove the fence as an act of goodwill. Following further discussion, it was suggested that they remove it for a trial period of 6 months and see how it turned out. They agreed to go away and seriously consider removing the fence, and the councilors agreed to support their decision to reinstate the fence after 6 months if it creates a problem for them.

The parishioners then left the meeting.

1. Apologies for absence: Cllr Katie Dixon and HCC Cllr Tom Thacker

2. Declarations of interests: None

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3. Minutes of Full Council meeting held on 12 February 2019 (previously circulated)

3.1. Having been previously circulated, Cllr Styles proposed, and Cllr Grunsell seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The clerk noted that she has ordered the adult fitness equipment for the Recreation Ground, but it yet to arrange the meeting between the Bowling and Cricket Clubs to finalise the location of the table tennis table and children's activity trail.
- The clerk noted that she has contacted the practice manager at Two Rivers Medical Partnership about giving a short talk at the Annual Parish Assembly, but is yet to hear back.

4. Borough & County Councillors' Reports

4.1. Borough Councillor's Report

Cllr Falconer gave the following report:

- The Boundary Commission has finalised its report. The number of borough councillors will be reduced from 60 to 54. There will be 18 three councillor wards. Our new ward will be Evingar and will have East Woodhay and Hurstbourne Priors in addition to the existing parishes.
- BDBC has reviewed its finances and moved some of its cash into higher return investments. The council no longer receives any funding from central government.
- Planning at Willow House has been granted by the Development Committee. The application at The White House is ongoing. Cllr Falconer tried to persuade planning officers to apply St Mary Bourne's Neighbourhood Plan to an application for The Green Hut, north of Binley, which is within Litchfield and Woodcott, but this was not accepted.

4.2. County Councillor's Report: None

5. Governance

5.1. Co-option of a parish councillor

Resolved: Following on from the uncontested election on 3 May 2018, there remains a vacancy on the parish council. It was unanimously resolved to co-opt Oliver Madge as a member of the parish council to fill this vacancy. Cllr Madge signed his Declaration of Acceptance of Office.

5.2. Agree appointment of internal auditor

Resolved: The clerk reported that she has received a quotation from Tim Light at Lightatouch, has taken up references from Whitchurch and Overton parish clerks and is happy to recommend his

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appointment as the internal auditor for 2018-19. It was unanimously resolved to appoint Tim as the internal auditor for 2018-19 and on and to approve the quotation.

5.3. Discuss format of the Annual Parish Assembly

Resolved: The format of the evening is agreed and banner is being printed. The short talk is outstanding. Cllr Styles is still following up with BDBC for a presentation on recycling and the clerk is following up with Two Rivers Medical Practice.

5.4. Receive update on Boundary Commission's final recommendations for BDBC: Discussed in item 4.

5.5. Invitation to participate in DEFRA consultation — Introducing a Deposit Return Scheme, closing date 13 May 2019: Noted, councillors will respond.

5.6. Meeting invitations

5.6.1. Reminder: HALC 2019 Annual Conference — 13 March at the Aegeas Bowl: Noted

5.7. HCC News for Local Councils — February 2019: Noted

5.8. NALC bulletins and updates

5.8.1. Chief Executive Bulletins — 15/2/19, 22/2/19 & 1/3/19: Noted

5.8.2. DIS 936: Noted

5.8.3. Funding & Grants Bulletin — February 2019: Noted

5.9. HALC Newsletter — March 2019: Noted

6. Planning

6.1. Receive update on Wheelabrator Harewood Waste-to-Energy proposal

Resolved: Cllr Fullerton noted that there is likely to be a lot of opposition to it within the parish. There was a discussion about the proposal and it was agreed to keep the process under review as it progresses.

6.2. Planning Applications for consultation at the meeting

Reference	Description	Resolved
18/03681/HSE	Kingfisher House, Church Street, SMB, SP11 6BL Updated plans received: Replacement of windows and front door to property. Repainting of wooden cladding above windows.	No objection
19/00471/HSE	5 Stevens Green, SMB, SP11 6DF Single storey rear extension, single storey side extension, loft conversion and replacement detached garage.	No objection

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19/00556/FUL	Valley Farm, Stoke, SP11 0NR Conversion, extension and external alterations of redundant outbuildings for use as residential holiday let. Demolition of adjacent outbuilding covered link.	No objection
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6.3. Tree notices of Intent for consultation at meeting

Reference	Description	Resolved
T/00081/19/TCA	Bourne House, SMB, SP11 6AP T1 Ash: Removal; T2 Ash: Removal.	No objection

6.4. Advice of compliance issues: None

7. Finance

7.1. Consider reinvestment of Fixed Term 1 Year Deposit

Resolved: It was agreed that the one year fixed term deposit of £20,000 should be reinvested.

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7.2. Monthly accounts — February 2019

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
	Opening balance at 31/1/19	£60,696.60	£1,038.14	£39,651.11	£20,000.00	£7.35	£3,150.00	£14,385.00
	Transfer agreed at Full Council 12/2/19		£2,800.00	-£2,800.00				
	Receipts							
4/2/19	BDBC - LIF grant for Batsford			£3,400.00				
11/2/19	Lloyds – interest			£1.35				
	Payments							
13/2/19	Agreed at Full Council 12/2/19		-£2,789.81				-£800.00	
19/2/19	SMB Village Shop – card					-£1.99		
28/2/19	BT DD – additional DD		-£0.33					
	Available funds at 28/2/19	£61,305.82	£1,048.00	£40,252.46	£20,000.00	£5.36	£2,350.00	£14,385.00
	Add: unrepresented payments		£44.31					
	Closing bank at bank & in hand at 28/2/19	£61,350.13	£1,092.31	£40,252.46	£20,000.00	£5.36		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

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Resolved: Proposed by Cllr Fullerton and seconded by Cllr Culley: The accounts for February 2019 were approved. The bank reconciliation was signed by the Chair.

7.3. Review and approve payments to be made in March 2019

Payee	Description	Amount
Jo Exelby	Salary	£817.04
Vision ICT	Email hosting	£194.40
FA Tarrant	Street cleaning	£305.37
PGGM	Grounds maintenance February 2019	£489.00
PGGM	Lengthsman	£2,088.00
Lee Cogan	Refund for 2018-19 football season	£234.00
Cain Bio-Engineering	Bank restoration at Gangbridge Lane	£540.00
BT	Telephone	£43.98
Total		£4,711.79

Resolved: A transfer agreed of £4,700 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Highways

8.1. Receive report of lengthsman work in 2018-19 and update on scheme in 2019-20

Resolved: The clerk reviewed the work that the lengthsman has undertaken for the year. There has been significant work on rights of way, with the repainting of the Test Way gates, the bannister on Footpath 29 and the offset rails and bannister on Footpath 17. The grips have also all been cleared. The balance of the work has been on speed sign cleaning and clearing of foliage. She noted that the scheme for the cluster had worked well, with nearly all of the grant being spent by the end of March. The new processes for the cluster will continue in 2019-20.

9. Recreation Ground & Lake

9.1. Receive update on weekly play areas inspections

Resolved: The clerk is still unable to access the system and is in consultation with BDBC.

9.2. Receive update on grounds maintenance work

Resolved: The chair reported that the grounds maintenance contractor is due to spray the recreation ground with weedkiller as soon as weather permits.

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9.3. Consider request to use the Recreation Ground**9.3.1. Friends of St Mary Bourne School Easter Egg Hunt on Wednesday 3 April, including use of the Pavillion**

Resolved: To grant permission.

9.3.2. Home Education Network on Saturday 28 September for a Harvest Festival lantern parade

Resolved: The clerk noted that the lanterns would consist of battery operated torches in willow lanterns. It was agreed to grant permission.

10. Item of Correspondence to be circulated

10.1. Hampshire Constabulary — Monthly update for February 2019: Not yet received

10.2. Rural Services Network — Rural Funding Digest March 2019: Noted

The meeting closed at 9.10pm.

Chair, St. Mary Bourne Parish Council

Date