

## **Minutes of the Parish Council Meeting held on Tuesday 9 June 2015 in the Village at 7.30pm.**

Present: The Chairman, Cllr David Peart and Cllrs Bridget Culley, Ray Randall (from Item 4), Tony Styles, Tony Grunsell, Colin Henderson, Hugo Wurzer, Katie Dixon, BDBC Cllr Graham Falconer and the clerk, Derek Kane.

**Members of the Public in attendance:** None.

**1. Apologies for Absence:** Cllr Philip Jeffery.

**2. Declarations of Interests:** None.

### **3.1 The Minutes of the Annual Parish Assembly 5 May 2015 (previously circulated).**

Having been already circulated, Cllr Dixon proposed that they were a true record and should be signed; the proposal was seconded by Cllr Culley and unanimously agreed by the council.

**3.2 Matters arising:** None.

### **3.3 The Minutes of the Meeting held on Tuesday 12 May 2015 (previously circulated).**

Having been already circulated, Cllr Grunsell proposed that they were a true record and should be signed; the proposal was seconded by Cllr Culley and unanimously agreed by the council.

### **3.4 Matters arising.**

Cllr Dixon enquired about 'Black Garden' not being on last month's agenda or on this month.

The clerk advised that the application for a 'Community Right to Bid' is in process with BDBC. The clerk is to check progress with BDBC.

[Clerk's post meeting note: The application was minuted at the 14 April Full Council Meeting thus:

*"Having now received Land Registry details on title and title and title plan, the Community Right to Bid application for the above site to BDBC was posted to them on 7 April 2015."*

Also...

The clerk received the following response from Alex Piper of BDBC on 22 April:

*"In answer to your question, yes they ('Community Right to Bid' & 'Assets of Community Value') both refer to the same legislation. Now I have received your nomination, the adopted process requires me to write to the freeholders requesting they confirm the community activity on the land. Once I have received this, I will submit all information to the portfolio holder for partnerships for a decision.*

*If the freeholder challenges the decision to list the asset, then the process allows them to submit an appeal to our director as an external body, who was not involved in the initial decision to make an unbiased judgement." ]*

Chairman's Initials

#### **4. Borough & County Councillor Reports.**

##### **4.1 No county councillor report was received.**

##### **4.2 BDBC Cllr Graham Falconer gave a report:**

**a).** Following the 7 May borough elections the new council met and elected Cllr Ann Court (Kempshot Ward) as Mayor. Her daughter will be 'Mayoress'.

One of her first acts was to cancel the £10k subsidy for the November firework display.

**b).** Following up on the earlier discussion regarding Black Garden Cllr Falconer mentioned that at East Woodhay PC they are entering into the Community Assets Programme their church hall and two pubs, amongst other assets. Contact BDBC Officer Alex Piper for more about this programmer.

[Clerk's post meeting note: the programme referred to above is a synonym for the 'Community Right to Bid' and 'Assets of Community Value'].

**Cllr Dixon** suggested that all parish councillors should go away and think about what they think is important to the parish in terms of land and building assets and consider suggestion for further applications as Assets of Community Value'.

**c).** The political composition of the borough council is now 32 Conservative and 28 other parties. Now that there is one party in control of the council Cllr Falconer's view is that there will be less delays and defeats in enabling the majority group's aims and objectives.

**d). Issues looking forward:** Local Plan review in October, cost cutting issues, M3 LEP (Local Enterprise Partnership) being able to usurp democratic accountability locally and severe HCC budget cuts impacting on BDBC.

**Cllr Styles** asked about development in the rural areas: GF replied that the focus of development is to the west and south of Basingstoke plus Kingsclere and Whitchurch.

**Cllr Randall** asked for pressure to be put on Sovereign Housing to attend to various issues including state of properties, repairs and grounds maintenance.

**Cllr Styles** suggested, as in any contact with an organisation that is not responding (or even acknowledging request and queries) to go to 'the top' and write to CEOs

**The clerk** was asked to prepare a letter to tenants / occupiers of Sovereign Housing in the parish and ask them to supply details of issues they have. **The clerk** mentioned he had a tenant visit today who has concerns about grounds maintenance around her home and her neighbours. The clerk will follow-up with Sovereign directly and remind them that public areas they have a responsibility for should be maintained. The council declined the clerk's suggestion to direct the PC's Ground's Maintenance contractor to do a 'quick-cut'. It is Sovereign's responsibility.

**Cllr Falconer then left the meeting.**

Chairman's Initials

## 5. Items for discussion:

### 5.1 Flooding and Emergency Group – Updates.

**The clerk** advised that **Clem Jones**, a member of the **Flood & Emergency Group (FEG)**, had asked him to check with the parish council that the £300k money granted from HMG to fund flood alleviation schemes in SMB (as part of a Southern England larger plan) is for us and as to who holds it?

It is believed to be with the EA, and is part of the 6-year plan alluded to above.

**The clerk** to check and confirm with **Ian Miller (EA)**.

**The clerk** advised that **Sarah Cooney (SC)**, a member of **FEG**, has asked for Lengthsman work to be undertaken as regards clearing the culvert and watercourses near Ponting's Farm / Bailey Stratton and the bridge near Summer Hayes, following a request sent to HH for extra assistance to the Lengthsman who has been manually keeping ditches and grips clear on the various lateral lanes that lead down into the main valley.

**SC's** request would blow the relatively small grant (£1k) from HCC for Lengthsman services and needs to be funded externally from HCC and (possibly?) EA, for which HH is aware. The lengthsman services are essentially 'low level' highways works such as grips leading off from the highway into ditches / fields and vegetation clearance, especially around signage and corners / junctions. **Declined.**

**The chairman** advised that there had been a very good response to the mailed request for Riparian Ownership (c.40 addresses) and facts and stats in the parish. A further letter has now been sent to those who state they are Riparian owners + the small number who did not respond. This is offering an option of either the 9 or 16 July for a Riparian Owners Meeting with the EA, HCC and FEG. The most subscribed option will be selected as the date and the meeting will be held in the Village Hall for invitees only.

**The clerk** to follow-up with **Ian Miller (EA)** his request as to agenda setting.

### Stats as regards Bourne and Groundwater levels:

From measures supplied by Clem Jones (1 June 2015) and Sara Cooney – Stoke (7 June 2015) the situation is as follows:

#### St Mary Bourne Flood Risk Summary

| Date | 1/6/15 | Status |   |
|------|--------|--------|---|
|      |        |        | All the measures are down this month; however the overall river and spring levels are still higher than they often are at this time of year. The continuing low rainfall will continue to pull the overall numbers down Since I did not send out numbers last month here are the last three months. |

#### Note 1.

**The measures at the Vernham Dean Bore Hole and the gauge at Holdway Cottage are from the ground base and are depth of water.**

#### Note 2.

**The measure in the Summerhaugh well is the space between the kitchen floor and the top of the water. This is effectively the ground water level at this point in the valley.**

Chairman's Initials

| <b>Location</b>            | <b>This month</b> | <b>Last month</b> | <b>April</b>  | <b>Comments</b> |
|----------------------------|-------------------|-------------------|---------------|-----------------|
| Vernham Dean Bore          | 105.0             | 107.0             | 108.0         |                 |
| Well at Valley Farm, Stoke | 152cm             | 127cm             | 122cm         | River flowing   |
| Springs at Stoke           | River flowing     | River flowing     | River flowing |                 |
| Gauge at Holdway           | 21cm              | 28cm              | 32cm          |                 |
| Spring at Holdway          | Trickling         | Running           | Running       |                 |
| Well at Summerhaugh        | 93cm              | 84cm              | 80cm          |                 |

#### **Valley Farm well measurement - June 7th 2015:**

The river is still flowing (albeit reduced in volume) in the centre of Stoke, but based on the data below, if levels drop more than 10cm this month it is likely to cease flowing.

| <b>2014</b> | <b>Cm</b> | <b>Delta</b> | <b>Comments</b>         |
|-------------|-----------|--------------|-------------------------|
| 1/10/14     | 196       | n/a          | Springs up in field     |
| 1/11/14     | 237       | -41          | Springs down            |
| 1/12/14     | 219       | 18           | Springs down            |
| 19/12/14    | 191       | 28           | Springs up in the field |
| <b>2015</b> | <b>Cm</b> | <b>Delta</b> | <b>Comments</b>         |
| 1/1/15      | 164       | 27           | Springs up in field     |
| 16/1/15     | 131       | 44           | Springs up in field     |
| 2/2/15      | 120       | 11           | River flowing           |
| 2/3/15      | 122       | -2           | River flowing           |
| 8/4/15      | 127       | -5           | River flowing           |
| 7/6/15      | 152       | -25          | River flowing           |

#### **5.2 Long Term Planning Group – Update on Neighbourhood Plan (NP).**

**Cllr Dixon**, along with representatives of other Parish Councils that were drafting Neighbourhood Plans, had met with representatives of BDBC Planning. During the discussion at that meeting it became apparent that all the Councils were facing similar difficulties. However all the other Parish Councils have housing allocations whereas SMB does not.

The next step for SMB NP is to be screened, by BDBC Planning Department, to see if a Strategic Environmental Assessment (SEA) will be necessary. It is unlikely because there is no housing allocation, but because the area is environmentally sensitive (Conservation area, AONB etc) it cannot be ruled out. If it is deemed to be necessary, government funds will cover the cost of the Assessment.

In the meantime, a further grant is to be sought from the government body, Locality, to cover the cost of funding further consultancy to write the NP in the appropriate legal and planning language to produce a Plan that achieves what the Parish would like.

Once a final draft is ready, it will be circulated to the Parish, for a pre-consultation assessment. Any changes found necessary will be incorporated and it will then be submitted to an independent assessor, appointed by BDBC. If the assessor accepts the Plan then BDBC will arrange for a 'referendum' in the Neighbourhood Plan area ie SMB Parish.

Chairman's Initials

### **5.3 Highways issues outstanding following meeting with Hants Highways on 10 March 2015.**

(Items minuted at 15 March 2015 Full Council Meeting are italicised + items resolved have been removed)

#### **a). Bollards in The Square:**

*The illegal parking of cars on the junction, can present problems for such traffic going about their business. [Highway Code: Ref 243 **DO NOT** stop or park ... opposite or within 10 metres (32 feet) of a junction, except in an authorised parking space]*

The PC is to purchase No Parking signs (similar to those at School Lane) to apply to the wooden fence along The Bourne opposite Trestan Cottage. The clerk to check with HH before purchase.

#### **b). Surfacing of pull-ins along Egbury Road up to PYO.**

*This is now on a "to do" list with HCC but no date can be advised. County Cllr Thacker to be asked if he can raise this matter with a view to getting it done sooner.*

Reminder to Cllr Thacker to be sent by the clerk.

#### **c). Edges of B3048 from BVI up to Derrydown Lane entrance.**

*Very poor condition.*

*This is now on a "to do" list with HCC but no date can be advised. County Cllr Thacker to be asked if he can raise this matter with a view to getting it done sooner.*

Reminder to Cllr Thacker to be sent by the clerk.

#### **d). Suggestion for an off road pathway from BVI to Derrydown Lane (other side of hedge)**

*Should the PC wish to pursue this they would need to obtain the permission of the landowner(s) and would be responsible for any set-up costs (eg hogging or cinder path, gates/opening etc) and their maintenance. Contacting HCC Countryside Services for advice was suggested.*

**Cllr Dixon**, whose suggestion this was originally, is to follow up with HCC Countryside Services.

#### **e). Gangbridge Lane in relation to and the Bourne bank condition**

*County Cllr Thacker to be asked if he can investigate this matter with HCC. There is currently no work order in place.*

Reminder to Cllr Thacker to be sent by the clerk.

#### **f). Suggestion for Gangbridge Lane to be closed off for through traffic.**

*HH suggest the local view (the residents there) should be sought first. A set of bollards across the Highway at Butlers Farm and Rowe Farm House allowing for pedestrian, cycle and horserider access, but no cars and other vehicles as through traffic. Should this be pursued a process of closing up part of the Highway would have to be started.*

The PC to initiate a consultancy with Gangbridge Lane residents, before opening out to the wider parish.

The clerk to prepare a consultancy letter.

Chairman's Initials

**g). Stakes on the verge near Stoke House**

These have been noticed by some councillors and HH will investigate and advise.

The clerk to ask if HH has checked and have a view.

**h). Springhill Lane – still not cleared of soil / debris caused by large lorry usage – plus potholes.**

*The clerk advises developers following grant of application of planning suggested routes to access / leave sites. The clerk will check on current developments in the Binley / Wadwick area and remind developers that lanes like Springhill Lane are not suitable for large / long vehicles and they should advise sub-contractors and suppliers. Springhill Lane should only be used by such vehicles attending to any development on this lane itself.*

The clerk continues to advise developers about access to sites in Binley / Wadwick upon Grant of Application. Springhill Lane is never advocated as a suitable means of access to these communities from the centre of SMB with large and long lorries.

The clerk was asked to contact the owners of the property on the RH verge (going up) to attend to vegetation outgrowth and tree canopy across road.

**Potholes** – *the clerk, when advised, reports Potholes via the HH website. These usually get acted on by HH. Any resident, including councillors can report potholes via this medium, or inform the clerk who will do it. Cllr Wurzer said he would report now the large pothole outside Ford Cottage, on Spring Hill Lane, himself.*

**The clerk continues to receive and advice (through HH portal) potholes issues****i). Direction signage at War Memorial junction – reposition and repair.**

*HH will undertake this. They will look to replace and reposition on Spring Hill House side of B3048 on the verge in order for all traffic from three directions to see the directional signage.*

The clerk to chase HH.

The clerk was asked to write to owners of properties that back on to the footpath from opposite the war memorial to the Bowling Club to cut back their boundary bushes to allow for pedestrian access along the footpath. The clerk had issued recently clearing and strimming instructions to the grounds maintenance contractor to clear any long outgrowth from the body of the hedges as well as a general tidy-up along this footpath.

The clerk had been approached today by two residents who complained about barbed wire along fences next to footpaths (namely the above footpath). The clerk has checked the HCC Parish Reference Guide to Footpaths re barbed wire, and such wire is permitted so long as it is inward facing. It would appear that the resident had stumbled and steadied herself on the wire by her hand. The clerk to check barbed wire on this path (and the Lake path) conforms to regulations / guidance from Guide aforementioned.

**j). Direction signage Stoke – renewal / repair.**

*HH will undertake this. They will look to replace the sign.*

The clerk to chase HH.

Chairman's Initials

**k). Lengthsman Service.**

*The clerk, despite raising an invoice on 1 April to HCC for 10 councils + SMB's commission, plus another invoice for one 'new' council to the cluster on 11 April, the monies, despite chasing, have still not been paid.*

The clerk was asked to escalate to Cllr Thacker.

**l). Stevens Green – Suggested cut-in to verge to allow larger vehicles to access the bend around resident's parked cars.**

*HH will investigate.*

The clerk to chase HH.

**m). Speed Signage – Gateways**

*Work and survey had been undertaken by Sarah Cooney and others with regard to the above.*

- i). Renewal of tarmac speed roundels and red tarmac at village entrances.*
- ii). Repair of existing 30 signs where damaged / painted on*
- iii). Reposition old gateways to start of 30 limits. The thank you signs between SMB & Stoke imply that the end of the 30 limit has been reached*
- iv). Suggestions for new tarmac roundels will be considered by HH.*

**HH noted all the above.**

The clerk to chase this matter with HH, with particular emphasis on item iii).

**o). Proposal from Flood Group to extend pipe of outfall of Highways drainage into Bourne to be extended to below the Summerhaugh Bridge.**

*HH advise PC to contact Steve Pellatt.*

The clerk to commission a hydrologist to conduct a survey.

**p). Cllr Dixon provided a 'shopping-list' of items:**

*"I did a drive round [recently] and found most drains etc in better shape than previous years. I was also really pleasantly surprised to see the soakaways at the PYO clear. So the things that might need to be raised with Brendan tomorrow are:*

- 1. Drains by Hansdale and Langley Cottage blocked along with the drainage 'slit' in the road.*

**HH: Noted**

**A jetter has been ordered by HH (clerk advised 29 May after prompting HH earlier that month, at the behest of a nearby neighbour).**

- 3. Top of Bourne Hill (5 Ways) the cement edges round the grip need cementing back in as they are falling apart.*

**HH: Noted**

**Clerk to chase HH**

Chairman's Initials

4. Derrydown Lane – although a private road the drains there have been cleared by Highways and it is in their interest as it stops the water standing on the main road and ruining the surface. Needless to say they are completely blocked now.

**HH: A resident on this lane (according to a councillor present) has undertaken to clear these drains. Steve Goodall (HH) says he will assist in arranging a clearout of the drain adjacent to the public highway.**

**Clerk to follow-up with HH.**

5. Bottom of Stoke Hill – both the drains on left hand side (coming down the Hill) at the junction of the road are not blocked butt the drain cover is covered with silt etc so no water can get in.

**HH: Noted**

**Clerk to chase HH.**

**Clerk to write to landowner on LH side down hill Stoke Hill to do major cut-back of hedge to reveal drains (currently hidden)**

6. Otherwise a myriad of potholes

i). Road from Jamaica Farm road to Egbury Castle – I counted 13 potholes and one so large and deep that the verge on the opposite side is being ruined by the cars swerving

ii). Egbury Castle to Egbury – 4 potholes

iii). Egbury to SMB – 1 pothole

iv). By PYO soakaways – 1 pothole

**HH: Noted.** Also see Pothole note on h).

Some of these holes have been resolved. Residents are encouraged to report via Hants Highways portal or through the clerk for new ones / 'old' ones that have not been attended to.

*The following are probably in the remit of the Lengthsman*

1. Driving down from top of Bourne Hill - 5 grips on the right need clearing with a spade

2. Just before the footpath on Bourne Hill on left (coming into SMB) the grip with cemented sides needs to be dug out – it is not blocked but needs to be kept clearer as it is vital

3. Just before the footpath on Bourne Hill on right (coming into SMB) the grip needs digging out.

4. Coming down Stoke Hill – all grips on left are ok but a bit of maintenance with a spade would ensure that all the water was directed off the road

5. On the main road in Stoke the grips taking water off the road into the Bourne are all blocked.

Chairman's Initials



*The clerk notes the above matters and will issue a work order to the Lengthsman to work on these in April. The clerk observed that most of the grant of £1,000 (as well as the £330 overspend [funded from the 10% commission SMB earns by being the Lead Council – an extra £1,000]) has been used on attending to grips and ditches.*

**Work was undertaken by the lengthsman this spring and further attention from HH has been requested for Bourne Hill (on two RH grips [downhill]).**

#### **5.4 Community Speedwatch – Update**

The clerk to follow-up as regards costs in purchasing various types of static/mobile speed warning devices (speed display, smiley / frowney, ‘slow-down’ etc).

The possibility of gaining some new volunteers for CSW from various conversation and on-line ‘chatter’ to be followed up by the clerk, with a view to starting up with the existing volunteers (currently self-stood-down).

The clerk advised that he had been tentatively approached by another PC to purchase the existing equipment. The clerk was instructed to maintain the rental out to neighbouring PCs, in the event that CSW can be restarted.

#### **5.5 Lengthsman – Update:**

**Please see item 5.3 k).**

#### **5.6 Rope Yarn Lane – Restricted Byway application – Update.**

The chairman wrote to the landowner last month. No reply to date.

The chairman advised that a notice was displayed in the White Hart Inn from the landowner giving his reasons for closing up the lane. Fly-tipping and dog mess.

The clerk to consult with the Land Registry regarding lane ownership.

Cllr Styles to follow up with his contact as regard FOI application to HCC regarding this lane.

### **6. Finance**

#### **6.1 Lloyds Bank Cheque Signing mandate – Update.**

The ‘never-ending’ business of the above (which emerged earlier this year) continues. The clerk prepared the latest forms submitted by Lloyds, this time in connection with Cllr Randall BUT has also prepared a letter, which was approved by the PC, which sets out in tabulated form the names and signatures of ALL nine councillors and the clerk (together with a signed independent witness statement) that not only sets these out, but is serving a warning to Lloyds that if they continue to send the PC yet more forms and queries regarding the signing mandate, the council will reconsider their banking arrangements and seek an alternative banker.

Chairman’s Initials

## 6.2 Standing Orders and Financial Regulations paper — Update

The clerk has not been able to give this matter his attention. The following was agreed:

**The clerk to prepare a draft new Standing Orders and Financial Regulations paper for the July Full Council Meeting to consider with a view to resolving on it at a special parish council meeting immediately prior to the August Full Council meeting.**

**The clerk to present the 2014 Governance and Accountability Manual to the council in July and ensure that its contents are reflected in the PC's Standing Orders and Financial Regulations.**

**From this the Financial and other risks assessments must be subject to annual review, update and formal re-adoption.**

## 6.3 Monthly accounts — June

| Account                       | Amount           |    |
|-------------------------------|------------------|----|
| Treasurers Account            | 747.26           |    |
| Investment Account            | 39,039.91        | #1 |
| Petty Cash Account            | 9.23             |    |
| Lloyds TSB Fixed Term Deposit | 20,000.00        |    |
| Less un-presented cheques     | 681.02           | #2 |
| <b>Closing Balance</b>        | <b>59,115.38</b> | #1 |

#1 Balance in Investment Account & Closing Balance includes balance of - **£0.61** of **Neighbourhood Plan Funds** (drawn from £4,240.00 grant payment from the Community Development Fund (CDF) and balance of grant payment from CDF of £470.50) [**ALSO see note #3**] and - **£40.00** of **Lengthsman grant from HCC** (drawn from £9,000 grant payment for 2014/15) held on behalf of nine associate parish and town councils. There is an overspend by Hurstbourne Priors PC of £40.00 which is being claimed by SMB PC on the associate council

#2 Not cleared: Chq 2406 SMB Village Centre, chq 2405 Groundlord and chq 2406 Roffey Bros.

### Payments made since the Full Council Meeting on 12 May 2015:

| Payee                               | Cheque No | Amount        |
|-------------------------------------|-----------|---------------|
| St Mary Bourne Village Centre (APA) | 2406      | 35.00         |
| Groundlord (Tree maintenance)       | 2407      | 252.00        |
| Roffey Bros (Wicket maintenance)    | 2408      | 394.02        |
| <b>Total</b>                        |           | <b>681.02</b> |

**Above payments were agreed at the Planning Committee meeting on 26 May 2015.**

As there were insufficient funds in the Treasurer's account to cover all of the above payments the clerk requested and the councillors present at the above meeting approved a transfer of **£200.00** from the Business Investment account to the Treasurer's account.

Chairman's Initials

**Receipts reported since the Full Council Meeting on 12 May 2015 (into Business Investment A/C):**

| Source                         | Date    | Amount          |
|--------------------------------|---------|-----------------|
| Bank interest                  | 11/5/15 | 0.92            |
| MYC (2015/16) License          | 12/5/15 | 112.00          |
| HMRC (Vat Refund from 2014/15) | 20/5/15 | 3,157.74        |
| <b>TOTAL</b>                   |         | <b>3,270.66</b> |

A payment from BDBC, covered by an invoice raised on 14 May, for the Litter Grant, has since been received and will show on next months accounts. The payment of the first quarter to the Litter Picker will take place at this month's meeting.

**CDFG for Neighbourhood Plan, as at 31/5/15 held by SMB PC, in Business Investment a/c.**

| Item  | Payments In | Payments Out | Date    | Balance       |
|---|-------------|--------------|---------|---------------|
| b/f   |             |              |         | <b>212.86</b> |
| Correction- Payment to A.Shegog in Jan '15 #3 |             | 202.66 + vat | 25/1/15 | <b>10.20</b>  |
| Correction - Payment to K.Dixon in Jan '15 #3 |             | 10.81 + vat  | 25/1/15 | - <b>0.61</b> |
| c/f   |             |              |         | - <b>0.61</b> |

**#3 Payments to Andrew Shegog and Katie Dixon in January 2015 had been overlooked in February 2015 when reporting to the PC the balance of the CDFG grant. This error had no impact on the final balance of PC funds overall**

**Lengthsman funds, as at 31/5/15 held by SMB PC, in Business Investment a/c, on behalf of the nine associate town and parish councils.**

| Item   | Payments In | Payments Out | Date | Balance        |
|--------|-------------|--------------|------|----------------|
| b/f #4 |             |              |      | - <b>40.00</b> |
| c/f #4 |             |              |      | - <b>40.00</b> |

**#4 Hurstbourne Priors had overspent by £40.00** their grant amount for 2014/15. This overspend has been covered by an invoice raised on 1 April to Hurstbourne Priors and payment remains still outstanding.

**The payment of HCC grant for 2015/16, claimed by SMB PC via invoice on 1/4/2015 for £10k + commission, remains outstanding.**

**The further payment of HCC grant, claimed by SMB PC, to cover Overton PC joining on 22/4/15 for £1k + commission, remains outstanding.**

Chairman's Initials

**Payments Due at Meeting:**

| <b>Payee</b>   | <b>Cheque No.</b> | <b>Amount</b>   |
|--|-------------------|-----------------|
| Derek Kane (salary)                                  | 2409              | 645.76          |
| Derek Kane (travel expenses)                         | 2410              | 6.01            |
| Derek Kane (petty cash transfer)                     | 2411              | 10.00           |
| Premier Grounds (Grounds Maint)                      | 2412              | 772.50          |
| Premier Grounds (Lengthsman services for SMB)        | 2413              | 80.00           |
| Mr FA Tarrant (Litter Picker)<br>Q1-15/16 payment #5 | 2414              | 257.40          |
| David Fiske  | 2415              | 100.00          |
| <b>Total</b>   |                   | <b>1,871.76</b> |

#5 The clerk was advised by e-mail today that the 2015/16 Litter grant has been revised from the previously advised £1,014.00 to £1,029.60 to conform to minimum wage level changes on 1 Oct 2015. The latest grant level is reflected in the Q1 payment to Mr Tarrant.

**Invoices raised since last Full Council Meeting:**

| <b>To</b>    | <b>Inv No.</b> | <b>Dated</b> | <b>Amount</b>   |
|--------------|----------------|--------------|-----------------|
| BDBC         | 6/15           | 14/5/15      | 1,014.00        |
| <b>Total</b> |                |              | <b>1,014.00</b> |

**The clerk will raise an additional invoice for the Litter Grant of £15.60.**

Provision for **£515.28 for HMRC PAYE Tax/NI for Q1 2015/16** and a **£500 buffer** for any unforeseen expenses incurred before the next Full Council Meeting on 14 July needs to be provided for.

It was agreed to transfer **£2,900.00** from the Business Investment account to the Treasurers account to meet the payments that had been proposed by the clerk.

The acceptance of the **reconciled** accounts up to 31 May 2015 was proposed by Cllr Randall and seconded by Cllr Henderson and unanimously agreed by the council.

**7. Planning:**

**7.1.1 Report from Planning Committee Meeting held on Tuesday 26 May 2015 (previously circulated).**

**7.1.2 Matters arising from the Report:** None.

**7.2 Planning Applications for discussion at meeting:**

**15/01699/HSE & 01206/LBC – The Green Lodge, Gangbridge Lane, SMB** – Erection of single storey extension to house and lean-to extension to garage.

**Decision:** No objection.

**7.3 Trees – Notices of Intent:** None.

**7.4 Advice of Planning Applications considered by BDBC:** None.

**7.5 Planning applications withdrawn to be noted:** None.

**7.6 Planning appeals:** None.

Chairman's Initials

## **7.7 Compliance – Update:**

**7.7.2 The Croft – Solar Panels on garage roof – street facing** (raised by a councillor to the clerk 9/4/15) – Reply received from BDBC 1/6/15. Clerk to recommend case closed.

The clerk received information from BDBC which shows that the above comes under permitted development:

The question here was the location of these being in a conservation area and facing the street. These come under 'Permitted Development', the key criteria being that they are roof mounted and don't exceed the height of the building (garage) roof. (extract from info supplied: "If your property is in a conservation area, or in a World Heritage Site, panels must not be fitted to a wall which fronts a highway").

**Matter closed.**

**7.8 Other parish councils' planning matters:** None.

**7.9 Other Planning matters:** None.

## **8. Recreation Ground and Lake:**

**8.1.1 Report of Recreation Ground and Lake Issues 13 April to 5 June:** not available.

There were no issues of note not already covered at this meeting.

**8.1.2 Matters arising from the Report:** not applicable.

**8.2** (not on agenda). **Residents concerns had been raised about the cut around the Lake environs.** The contract is for four cuts per annum, as has always been the case since at least 2006. Currently set at £220 per cut for this FY and the next three FYs.

The clerk advised the contractor is due to make a cut by w/e 13 June, will be doing another in the days leading up to the flower show and another towards the end of summer. For the next cut the contractor has purchased a new piece of equipment which he tested today on a small area, and in his view returns more satisfactory results.

There then followed a discussion between councillors regarding leaving the cut as is, increasing it, setting aside no-cut areas and mown paths and the impact on wild-life.

It was agreed to monitor the next two cuts and subsequent growth before deciding whether to make any changes to what is cut or to increase (or decrease) the number of cuts)

## **9. Item of Correspondence to be circulated:**

**9.1 BDBC: Armed Forces Flag Raising Ceremony** – Invite to chairman to attend Monday 22 June at 10.30am – rsvp by 12 June. Noted.

**9.2 BDBC: Mayors Civic Sunday** – Invite to chairman to attend Civic Sunday Service on 12 July, 6.30pm – rsvp by 26 June. Noted.

Cllr Randall cautioned that it reflects well on the PC to send a representative to these sort of events from time to time.

**9.3 Local Government Boundary Commission** – Electoral review of Hampshire (HCC) – Consultation deadline: 3 August. Noted.

**9.4 HCC: Superfast Broadband** – Update. Noted.

Chairman's Initials

**9.5 (not on agenda) Police Report:** dated 6 June 2015:

Clerk to forward to councillors, PCSO Carpenters report and Hants Police Whitchurch newsletter.

**10. HALC/BDAPTC/SLCC/Training & Conferences Reports:****10.1 BDBC: PC Liaison Meeting 23 March — minutes.** (Clerk attended). Noted.

The chairman drew attention to the Public Conveniences minute in as much as it would appear that this subject (ie provision of by BDBC) is still subject to review/report.

**10.2 HALC: Consultation on future affiliation to NALC — deadline 2 July.**

The clerk to convey to HALC the 'Don't know yet' option.

**10.3 HALC: Resolutions to NALC — Broadband infrastructure in all new homes and zero rate vat on community broadband enabling programmes.** Noted.

Yes, we should support. Cllr Dixon pointed out that if this was to be law in time for the new-build at Bell's Field, then the parish could benefit earlier from faster broadband.

**10.4 HALC / Whitchurch Town Council — Offer for training for new ( or refresher) to councillors at Whitchurch — Thursday 17 September at 7pm. Max cost per delegate £25 (could be less) — deadline asap after 9 June.****Councillors, who wish to attend to advise the clerk by 17 June.****10.5 NALC:** Legal briefing on co-options. Noted.**10.6 NALC:** Legal briefing on religious observances at council meetings. Noted.**10.7 (not on agenda) HALC:** Digital Transparency Fund: Update. Clerk to forward to councillors.**10.8 (not on agenda) HALC:** E-update for June. Clerk to forward link to councillors.**11. Footpaths:****11.1.1 Report on Footpaths Issues 13 April to 5 June:** not available.

There were no issues of note not already covered at this meeting.

**11.1.2 Matters arising from the Report:** not applicable.

**11.2 (not on agenda) Path in Wadwick:** There was some Facebook/BVS chatter regarding this path as being overgrown. The clerk to direct the grounds maintenance contractor to attend to the narrow section of the path. (The originator of the Facebook posting supplied a marked map in her posting).

**12. Highways/Transport/Services:****12.1.1 Report of Highways/Transport/Services Issues 13 April to 5 June:** not available.

There were no issues of note not already covered at this meeting.

**12.1.2 Matters arising from the Report:** not applicable.

Chairman's Initials

**12.2 (not on agenda) Changes to Cango.** Clerk to forward to councillors.

The main changes, as outlined in a letter from HCC, are:

“I am writing to make you aware that the Cango service which serves your parish will be changing from **Monday 6 July 2015.**”

The Cango service has been redesigned to run as a set route from this date so that people can in future just ‘turn up and go’ without the need to book their journey in advance. In most cases those people residing along the route will not even have to walk to the bus stop as most of the route will operate as ‘hail and ride’ which means that the driver will stop at any safe place. The service will still use the same yellow Cango vehicles with spaces for wheelchairs, be driven by regular drivers and provided by the same operator.

The new routes have been matched to existing travel patterns and should meet most passenger needs. The change will help the longer term sustainability of Cango as a distinctive and accessible service. Information on the route serving your parish has been attached. Leaflets will shortly be made available on the Cango vehicle for existing users. We would be grateful for your help in making people aware of these changes to the Cango service.”

**13. Other matters** (not on agenda)

**Final call for attendees to tour of completed rural affordable housing schemes.**

Cllr Henderson has asked to be included in this tour. Cllr Styles also indicated his provisional interest. The clerk to advise HARAH’s RHE (who is organising).

**There being no other business the meeting closed at 9.30pm.**

**Chairman, St. Mary Bourne Parish Council.**

Date \_\_\_\_\_

Chairman’s Initials