

St. Mary Bourne Parish Council

www.stmarybourne-pc.gov.uk

**Minutes of the Parish Council Meeting held on
Tuesday 8 October 2019 in the Village Centre Club Room at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Kevin Fullerton, Tony Grunsell, Oliver Madge, Kevin Noble, Gwen Randall, Tony Styles and Carole Whitlock.

In attendance: BDBC Cllr Graham Falconer, HCC Cllr Tom Thacker, Cllrs Clare Read and Sarah Wyatt-Tilby of Hurstbourne Priors Parish Council and the Clerk, Jo Exelby.

Members of the Press & Public in attendance: One

Chair's introduction

The Chair started the meeting and welcomed Cllrs Clare Read and Sarah Wyatt-Tilby from Hurstbourne Priors Parish Council. He invited the member of the public to speak.

Time for public speaking

An architect introduced planning application 19/02536/FUL at Breach Farm House and noted that the development is on previously developed land as allowed by SS6.

1. Receive apologies for absence: None

2. Declarations of interests: Cllrs Peart and Fullerton declared an interest in planning application 19/02536/FUL at Breach Farm House and did not participate in the decision.

3. Minutes of Full Council meeting held on 10 September 2019 (previously circulated)

3.1. Approve the minutes

Having been previously circulated, Cllr Culley proposed, and Cllr Randall seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following point was made:

- The clerk noted that she has investigated the status of the track from Wadwick to Crux Easton Lane at Upper Woodcott. Steve Goodall at Hampshire Highways has advised that the track is an unmetalled, unclassified public highway with the same status as any other highway. He noted that the adjoining landowner is responsible for keeping it clear of adjacent vegetation and, if there is a gate, it should not be locked to allow passage along the track. The lengthsman can be used to clear the track.

Chair's Initials

4. Borough & County Councillors' Reports

4.1. Borough Councillor's Report

Cllr Falconer gave the following report:

- He had spoken to planning officer today about the three applications at Egbury and noted that each application must be considered individually, rather than considering the impact of the applications together.
- The site visit at Denning Wood on was carried out on Friday at which the applicant stated that they want to use the proposed property as a family holiday home for the family, rather than a commercial holiday let. Cllr Falconer will be speaking against the application at the Development Control meeting, as will Cllr Styles.

4.2. County Councillor's Report

Cllr Thacker gave the following report:

- Before the August break, he had received an email confirming his request for the Harroway from Hogdigging to Larksbarrow to be improved has been approved.
- His request to extend 30mph zone on Egbury Road has also been approved and is scheduled for 2021.
- In response to a query from the Chair as to whether the lengthsman scheme is carrying on, he confirmed that he has heard nothing to contrary.

Cllr Thacker then left the meeting.

The Chair brought forward item 7.1 and invited Cllrs Read and Wyatt-Tilby to give the council an update on the planning application.

7.1 Receive update from Hurstbourne Priors Parish Council on the Wheelabrator Harewood Waste-to-Energy proposal

Resolved: Cllr Read noted that the national planning process is very different from our local planning. We are currently in the pre-application phase and waiting for Statement of Community Consultation Document. This must be made available for the community to view and Hurstbourne Priors Parish Council are planning to put a copy in the porch of St Andrew's Church. She noted that BDBC is working with Test Valley as our parishes are affected. It will be visible from Hurstbourne Priors and parts of Whitchurch and the Bourne Valley is within the flume and debris will land within St Mary Bourne parish. She noted that Wheelabrator have applied to burn unrestricted waste. The next phase is the application, which is scheduled to be submitted in quarter 1 of 2020, although Cllr Read noted that they are unlikely to be ready with all the detail by then. There is a pre-examination phase of 3 months during which parish councils can register as interested parties so that we can comment on it. The Keep Test Valley Beautiful group are receiving advice on what we should be looking for. A major concern for Hurstbourne Priors Parish Council is the water as Wheelabrator have noted that they will be taking water from the mains, which in our area comes from a bore hole so there will be a

Chair's Initials

risk of over-extraction. The estimate is that they will be taking water equivalent to 3,000 new homes. The final examination phase has a 6 months limit and during that time parish councils can give detailed written comments. She noted that BDBC have declared that they are going to be carbon neutral, as have TV and HCC are issuing their Big Green white paper, so all local councils should be very concerned about the environmental impact. The decision will be made by Minister for Trade. They should have site visits, and they may have hearings at which we can speak. Our local MPs, Kit Malthouse & Caroline Nokes, are already involved in the pre-application phase. Cllr Read noted that all of Wheelabrator's other UK sites are located on previously industrial sites in industrial areas. Cllr Styles asked about the carbon footprint, but Cllr Read replied that no calculation had yet been made. Cllr Madge asked about truck movement. Cllr Read responded that at the Ferrybridge site there are 160 movements a day & they frequently stack back 10 at a time. The Chair noted that the environmental assessment has not yet been published and will come out Q1 2020. The Chair thanked Cllrs Read and Wyatt-Tilby for their update.

Cllrs Read and Wyatt-Tilby then left the meeting.

The Chair then brought forward 7.3, application 19/02536/FUL.

7.3 Planning Applications for consultation at the meeting — application 19/02536/FUL

Resolved: During the discussion Cllr Falconer confirmed that in a rural area a garden is considered a previously developed site.

| Reference | Description | Resolved |
|--------------|--|---|
| 19/02536/FUL | <p>Land at Breach Farm House, Egbury Road, SMB, SP11 6DQ</p> <p>Erection of three detached dwellings including associated parking, turning, landscaping, private amenity space and access arrangements.</p> | <p>Object on the following grounds:</p> <ul style="list-style-type: none"> • The site is outside the settlement boundary and, although garden counts as previously developed land, it is not redundant agricultural buildings and is therefore not consistent with the Neighbourhood Plan. • It is overdevelopment of the site. • The site is accessed by an unmade private road not a public highway. |

Cllr Falconer then left the meeting.

5. Governance

5.1. Co-opt a parish councillor following a casual vacancy

Resolved: Following on from the casual vacancy created by the resignation of Katie Dixon, BDBC have notified the clerk that no election is to be held and the parish council are able to fill the vacancy

Chair's Initials

by co-option. It was unanimously resolved to co-opt Kevin Noble as a member of the parish council to fill this vacancy. Cllr Noble signed his Declaration of Acceptance of Office.

5.2. Appoint nominative trustees to The Holdway Almshouse Trust

Resolved: The clerk noted that the parish council appoints two nominative trustees to The Holdway Almshouse Trust. They are currently Dan Culley and Penny Wood and their terms expire on 12 October 2019. Both have indicated their willingness to continue in the role and it was unanimously agreed to nominate them for a further 4 years to 12 October 2023.

5.3. NALC bulletins & updates: Noted

5.4. HALC newsletter — October 2019: Not yet received

5.5. Invitations to events

5.5.1. BDBC Event ‘Future housing choices for the Borough’ — 24 October, Council Offices

Resolved: Cllrs Grunsell and Peart will attend. The clerk was instructed to book places.

5.5.2. North Wessex Downs AONB Annual Forum — 15 November, Englefield House: Noted

6. Affordable housing

6.1. Consider process for the allocation of houses at Bells Meadow

Resolved: Cllr Grunsell noted that a vacancy has arisen in one of the rental properties at Bells Meadow and asked about the process for the parish council to be consulted on the prospective occupant list under the S106 agreement. The clerk noted that she has been in touch with Kate Randall, Service Lead for Housing and Social Inclusion but not yet received a reply. Cllr Grunsell noted that he will raise the issue at the Future housing choices for the Borough event.

7. Planning

7.1. Receive update from Hurstbourne Priors Parish Council on the Wheelabrator Harewood Waste-to-Energy proposal

Resolved: Discussed after item 4.2.

7.2. Receive the report of the Planning Committee meeting held on 23 September 2019

Resolved: To accept the report.

7.3. Planning Applications for consultation at the meeting

| Reference | Description | Resolved |
|-----------------------------------|---|----------------------------|
| 19/02300/FUL & 19/02301/LBC | Lower Wyke Farm, Lower Wyke, SMB, SP11 6AW Conversion of former piggery to one 2 bed dwelling and existing stables to domestic shed/storage and associated works. | No objection. |
| 19/02451/FUL | Derrydown House, Derrydown, SMB, SP11 6BS Construction of a replacement agricultural barn. | No objection. |
| 19/02536/FUL | Land at Breach Farm House, Egbury Road, SMB, SP11 6DQ Erection of three detached dwellings including associated parking, turning, landscaping, private amenity space and access arrangements. | Discussed before item 5.1. |
| 19/02595/FUL | Middle Wyke House, Finkley Road, Middle Wyke, SP11 6AJ Extension to existing private use equestrian arena. | No objection. |

7.4. Tree notices of Intent for consultation at meeting: None

7.5. Advice of compliance issues

7.5.1. Consider progress by Hampshire Highways on highway encroachment on High Street, SMB

Resolved: Cllr Grunsell noted that he has received concerns about the encroachment moving vehicles, especially large vehicles out into the centre of the road when negotiating the turn into Bourne Hill. The clerk noted that she had requested an update from Steve Goodall at Hampshire Highways on progress with the compliance case but has not yet heard back.

8. Finance

8.1. Consider items brought forward by councillors for inclusion in the 2020-2021 budget

Resolved: The Chair noted that the surface of the MUGA is beginning to break up so we should include costs for resurfacing it. The clerk was instructed to obtain quotes.

Chair's Initials

8.2. Monthly accounts for September 2019

| Date | Received from/paid to | Total | Treasurers account | Business Bank Instant a/c | Fixed term deposit | Petty cash | Earmarked funds included in Business Bank Instant account | |
|---|---------------------------------|-------------------|--------------------|---------------------------|--------------------|--------------|---|-------------------------|
| | | | | | | | Lengthsman scheme Note 1 | Flood prevention Note 2 |
| Opening balance at 31/8/19 | | £83,776.02 | £1,033.05 | £62,739.85 | £20,000.00 | £3.12 | £7,606.00 | £25,750.00 |
| Transfer agreed at Full Council 10/9/19 | | | £9,300.00 | -£9,300.00 | | | | |
| Receipts | | | | | | | | |
| 9/9/19 | Lloyds – interest | | | £2.76 | | | | |
| 23/9/19 | BDBC – balance of precept | | | £11,458.50 | | | | |
| Payments | | | | | | | | |
| 11/9/19 | Agreed at Full Council 10/9/19 | | -£9,272.84 | | | | -£600.00 | |
| 30/9/19 | Adjustment to insurance premium | | £195.22 | | | | | |
| 30/9/19 | Adjustment to BT DD | | -£0.84 | | | | | |
| Available funds at 30/9/19 | | £86,158.82 | £1,254.59 | £64,901.11 | £20,000.00 | £3.12 | £7,006.00 | £25,750.00 |
| Add: unrepresented payments | | | | | | | | |
| Closing bank at bank & in hand at 30/9/19 | | £86,158.82 | £1,254.59 | £64,901.11 | £20,000.00 | £3.12 | | |

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money that has been supplied for flood prevention work on The Bourne Rivulet.

Chair's Initials

Resolved: Proposed by Cllr Fullerton and seconded by Cllr Madge: The accounts for September 2019 were approved. The bank reconciliation was signed by the Chair.

8.3. Review and approve payments to be made in October 2019

| Payee | Description | Amount £ |
|----------------------------|----------------------|-------------|
| Jo Exelby | Salary | 890.19 |
| HMRC | PAYE/NIC | 230.86 |
| SMB Village Centre | Office rent | 2,200.00 |
| Rialtas Business Solutions | Data backup service | 150.00 |
| Sovereign Housing | Batsford licence fee | 1.00 |
| Scofell Landscapes | Grounds maintenance | 823.99 |
| Eclipse Pest Control | Pest control | 130.00 |
| Premier Grounds | Lengthsman | 1,640.40 |
| BT | Telephone | 56.98 |
| Total | | £6,123.42 |

Resolved: A transfer agreed of £5,900 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

9. Footpaths

9.1. Receive update on access to Footpath 37 from Bells Meadow

Resolved: The Chair updated the council on correspondence received from Sovereign Housing and noted that he will go back to them with further explanations.

9.2. Footpath from Denning Wood (not on the agenda)

Resolved: Cllr Styles noted that there are broken 'No Horses' signs on Footpath 41 and it has been used by horses. The clerk instructed to investigate and add the replacement of the signs to the lengthsman's work orders.

10. Recreation Ground & Lake

10.1. Receive the reports of the Lake Committee meeting held on 23 September 2019

Resolved: To accept the report.

Chair's Initials

10.2. Receive the reports of the Recreation Ground Committee meeting held on 23 September 2019

Resolved: To accept the report.

10.3. Receive report on play equipment

Resolved: The clerk noted that she will shortly book the operational inspection.

10.4. Consider repairs to The Pound

Resolved: Cllr Randall requested that repairs be made to this historic parish asset. The clerk noted that the site does not belong to the parish council and it will be necessary to identify ownership before applying for grant funding for its repair. She is attempting to find out whether it is owned by Hampshire Highways, but there is a charge. The Chair will follow up with Steve Goodall.

10.5. Consider request for a phone box library in St Mary Bourne

Resolved: Cllr Grunsell noted that a parishioner has requested for a phonebox library. The Chair noted that we do not have a redundant phone box as the one outside The George is working and is of a modern design, so we would have to purchase the box and find somewhere to site it. Cllr Styles noted that there is a very well stocked Community Library operating from the Club Room every Saturday. Cllr Grunsell agreed to bring the parishioner to the Community Library to see if that would meet their needs.

10.6. Consider requests for use of Recreation Ground, Pavilion & MUGA

10.6.1. Whitchurch United FC U7 & U8 5 a side football on Saturday 9, 23 & 30 November

Resolved: Permission granted for the 9 & 30 November, but not 23 November as we have an U10s match and one only one set of goals.

11. Item of Correspondence to be circulated

11.1. Hampshire Constabulary — Monthly update for September 2019: Not yet received

11.2. Rural Services Network — Rural Funding Digest October 2019: Noted

Chair's Initials

12. Other business

Cllr Styles announced that he will be standing down as a parish councillor with effect from 10 October as he is planning to move out of the parish. The Chair thanked him for all his contribution and service to the parish council and to the village. It was unanimously agreed that he will be much missed.

The meeting closed at 9.10pm.

Chair, St. Mary Bourne Parish Council

Date