

St. Mary Bourne Parish Council
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**Minutes of the Parish Council Meeting held on
 Tuesday 12 February 2019 in the Main Hall, Village Centre at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Katie Dixon, Kevin Fullerton, Gwen Randall, Tony Grunsell, Tony Styles and Carole Whitlock.

In attendance: HCC Cllr Tom Thacker and the Clerk, Jo Exelby

Members of the Public in attendance: Four

Chairman's introduction

The chair opened the meeting and invited the members of the public to speak.

Time allowed for public speaking

Four parishioners attended the meeting to discuss their newly formed charity, Test Valley Cancer Care. They are planning to establish a cancer care centre in St Mary Bourne to offer support; information on nutrition and lifestyle changes; services such as hairdressing; and talking and complementary therapies, such as ozone therapy and Reiki, to those diagnosed with cancer to help them through their treatment. They noted that at present 50% of the population have been diagnosed with cancer and the nearest centres are in Southampton and Basingstoke. They are currently waiting for approval for the charity from the Charities Commission. Once approved their priorities will be to appoint a patron, raise funds and find suitable premises. They are considering redundant buildings or land on which they can erect two static lodges. They are seeking support and assistance from the parish council.

Councillors raised several questions and made suggestions of grants available and ideas for fund raising and launch events. It was established that the charity will work alongside the GP practice and that the premises will require services, good access and adequate parking.

The chair noted, and the councillors agreed, that the parish council will support the charity as much as it is able and will notify them of any suitable premises that we become aware of.

1. Apologies for absence: Cllr Bridget Culley, BDBC Cllr Graham Falconer

2. Declarations of interests: None

3. Minutes of Full Council meeting held on 22 January 2019 (previously circulated)

3.1. Having been previously circulated, Cllr Styles proposed, and Cllr Grunsell seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

Chair's Initials

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- Cllr Grunsell noted that he has discussed with the Bowling Club the positioning of the new table tennis table and adventure trail equipment on the Recreation Ground. It was agreed that the Clerk will arrange a joint meeting between the Cricket and Bowling Clubs before the final position is agreed.

4. County & Borough Councillor Reports

4.1. Borough Councillor's Report: None

4.2. County Councillor's Report

Cllr Thacker gave the following report.

- He has been in correspondence with our Hampshire Highways manager and confirms that most of the outstanding highways work is now done. Cllr Dixon noted that the drains at the junction of Bourne Hill and the High Street are outstanding and the resident has confirmed that the drains are accessible.
- At last week's budget setting meeting, Hampshire County Council, proposed an increase of 2.99% in the precept, 2% less than previous two years. The county precept is 80% of the total council tax.
- He is talking to the Village Shop about more grant funding for shelving. It needs approval by the end of this month.

The Clerk asked about the possibility of a community salt bin to be positioned near the shop or Village Centre. Cllr Thacker advised to go through Hampshire Highways' normal processes and then refer back to him if there are any difficulties.

Cllr Thacker then left the meeting.

5. Governance

5.1. Discuss format of the Annual Parish Assembly

Resolved: The format from 2018 will be repeated, with a start time of 7pm for refreshments and time to circulate around the posters/written presentations from community groups, followed at 7:30pm by a short presentation on a topic of general interest, then presentations from Cllr Falconer, the Chair and the Responsible Financial Officer. Cllr Styles noted that he is researching who to contact at BDBC for a presentation on recycling. Cllr Grunsell suggested that, as an alternative, we could invite Derrydown Clinic to give a presentation on the changes in the practice. The Clerk will contact the practice manager to discuss. Cllr Styles suggested that one of the presentation boards be reserved for a digest of new things – the Club Room Gallery, the Community Farm, Test Valley Cancer Care. Cllr Styles agreed to organise the advertising banners.

Chair's Initials

5.2. Meeting invitations

5.2.1. HALC 2019 Annual Conference — 13 March at the Aegeas Bowl: Noted

5.3. NALC bulletins and updates

5.3.1. Chief Executive Bulletins — 25/1/19 & 1/2/19: Noted

5.3.2. NALC Newsletter 23/1/19: Noted

5.4. HALC Newsletter — February 2019: Noted

6. Planning

6.1. Planning Applications for consultation at the meeting

Reference	Description	Resolved
18/03583/FUL	The George Inn, Springhill Lane, SMB, SP11 6BG — Erection of timber shed (part retrospective)	No objection
19/00048/HSE	Elm Farm, Binley Bottom, Binley, SP11 6ER — Erection of detached garage store	No objection
19/00070/FUL	The Forge, SMB, SP11 6AR — Erection of detached dwelling and double garage following demolition of outbuildings	No objection
19/00071/LBC	The Forge, SMB, SP11 6AR — Demolition of outbuildings	No objection
19/00135/HSE	3 Long Leaze, Stoke, SP11 0NQ — Replacement of conservatory roof	No objection

6.2. Tree notices of Intent for consultation at meeting

Reference	Description	Resolved
T/00026/19/TCA	Little Brook House, Church Street, SMB, SP11 6BL — T1 Weeping Willow: Re-pollard to a finished height of 6m; T2 Conifer Hedge: Reduce by 4m to leave remaining height of 5m	No objection

6.3. Advice of compliance issues

Resolved: Cllr Grunsell raised the issue of the boundary wall at the junction of Bourne Hill and the High Street. The Chair noted that Hampshire Highways are investigating whether there has been any highways encroachment. Cllr Grunsell also asked what the status is of the blocked footpath, which he feels is a public safety issue as residents are having to use the road at a difficult junction, rather than the footpath. The Chair noted that ownership of Bells Meadow has now transferred to Sovereign Housing and he is establishing contacts with whom to raise the issue.

Chair's Initials

7. Finance

7.1. Monthly accounts — January 2019

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
	Opening balance at 31/12/18	£44,464.27	£1,027.61	£23,428.30	£20,000.00	£8.36	£3,910.00	£0.00
	Transfer agreed at Finance Committee 9/1/19		£8,800.00	-£8,800.00				
	Transfer agreed at Full Council 22/1/19		£13,800.00	-£13,800.00				
Receipts								
4/1/19	HMRC — VAT reclaim to 30/9/18			£2,594.67				
9/1/19	Lloyds – interest			£0.77				
17/1/19	HMRC — VAT reclaim to 31/12/18			£2,607.33				
18/1/19	IN 1816 — Fishing Syndicate Q4			£749.00				
24/1/19	IN 1817 — HLOWWT NFM grant			£38,170.00			£25,300.00	
Payments								
10/1/19	Agreed at Finance Committee 9/1/19		-£8,851.06				-£760.00	
12/1/19	Agreed at Full Council 22/1/19		-£13,776					-£10,915.00
	Available funds at 31/1/19	£60,696.60	£1,038.14	£39,651.11	£20,000.00	£7.35	£3,150.00	£14,385.00
	Add: unrepresented payments							
	Closing bank at bank & in hand at 31/1/19	£60,696.60	£1,038.14	£39,651.11	£20,000.00	£7.35		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

Chair's Initials

Resolved: Proposed by Cllr Whitlock and seconded by Cllr Fullerton: The accounts for January 2019 were approved. The bank reconciliation was signed by the Chair.

7.2. Review and approve payments to be made in February 2019

Payee	Description	Amount
Jo Exelby	Salary	£817.04
David Peart	Expenses	£20.40
Viking	Stationery	£178.70
GeoXphere Ltd	Parish Online mapping	£120.00
PGGM	Grounds maintenance January 2019	£435.00
PGGM	Lengthsman	£960.00
Southern Electric	Electricity for games area	£69.84
Southern Electric	Electricity for pavilion	£144.85
BT	Telephone	£43.98
Total		£2,789.81

Resolved: A transfer agreed of £2,800 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Recreation Ground & Lake

8.1. Receive update on weekly play areas inspections

Resolved: The Clerk noted that she is currently unable to access the system and will seek assistance from BDBC.

8.2. Consider requesting a community salt bin at the Recreation Ground

Resolved: The Clerk will request from Hampshire Highways and discuss possible locations with the Village Shop and the Village Centre.

8.3. Consider request to use the Recreation Ground for the 2019 Flower Show on Saturday 27 July

Resolved: To grant permission. Cllr Grunsell noted that the Bowling Club has been awarded a county game on the same day. It was agreed that parking on the MUGA was not possible so the Bowling Club will be advised to seek the landowners' permission to access their parking area from Bourne Hill.

Chair's Initials

9. Other business

9.1. Consider proposals for Bourne Valley Neighbourhood Watch Scheme

Resolved: Councillors discussed the suggestion, made by the clerk at Hurstbourne Tarrant, to create a Bourne Valley scheme. The Chair suggested that parishioners are well informed by Bourne Valley Signpost of possible criminal activity in the area. Cllr Randall noted that not all residents had access to the Bourne Valley Signpost, but it was agreed that those who didn't would be unlikely to access an alternative electronic system. Cllr Styles expressed concern that having two systems would make it more likely that parishioners would miss information. The Clerk was instructed to reply with the parish council's view that, at present, they are happy with the way Bourne Valley Signpost operates.

10. Item of Correspondence to be circulated

10.1. Hampshire Constabulary — Monthly update for January 2019: Noted

10.2. Rural Services Network — Rural Funding Digest February 2019: Noted

The meeting closed at 9.15pm.

Chair, St. Mary Bourne Parish Council

Date