

St. Mary Bourne Parish Council

www.stmarybourne-pc.gov.uk

**Minutes of the Parish Council Meeting held on
Tuesday 9 April 2019 in the Club Room, Village Centre at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Katie Dixon, Tony Grunsell, Oliver Madge, Gwen Randall, Tony Styles and Carole Whitlock.

In attendance: Helen Vass from SSE, Charlotte Reid, Kay Bone, Caroline Hoyes from Sustainable Bourne Valley, Clem Jones, BDBC Cllr Graham Falconer and the Clerk, Jo Exelby

Members of the Public in attendance: One

Chair's introduction

The chair welcomed the visitors and members of the public and invited Helen Vass from SSE to speak.

Time allowed for public speaking

Helen Vass explained that she is seeking the parish council's support in publicizing SSE's extra support that is available to vulnerable parishioners in the event of an extended power cut, such as the elderly, families with children under 5, those with chronic illnesses or who use medical equipment reliant on electricity or those with stairlifts. She explained that, once registered, those parishioners would go on to a Priority Services Register and would receive extra support, for example portable generators for those who use medical equipment, or warm meals and drinks in the event of prolonged power outages. She also noted that a new round of Resilient Communities Fund applications is now open and will close on 23 May 2019.

The chair noted that the parish council is very supportive of the scheme and has an Emergency Plan in place. The clerk was instructed to publicize the scheme and make the application leaflets available in the parish. Helen Vass then left the meeting.

The chair then invited Clem Jones to give an update on broadband.

Broadband speeds from cabinets 1 and 3, ie the middle and south of St Mary Bourne, have now been acceptable for the last year. Although speed drops off for those more than a 1km (by wire) from the cabinet, download speeds of 17mb can still be achieved at the Viaduct. The fibre for Stoke, Binley and Wadwick has mostly gone in and residents can now order it, if they wish. It is still outstanding for the middle of Stoke.

Generally if residents don't receive the speeds they should, they should report it as a fault. For those properties outside of the plan the options remain paying for an extension to the BT system or using a mobile system.

Cllr Culley thanked Clem for all his work in seeing the plan implemented in the parish. Clem then left the meeting.

The chair then asked the member of the public to speak. He explained that he had been using the Recreation Ground on Wednesday evening and was concerned about a trailing electrical cable from the pavilion to the

Chair's Initials

wicket, which was being used by the Cricket Club. The clerk was instructed to ask the Cricket Club to take care and perhaps use signage to identify the trip hazard.

1. Apologies for absence: Cllr Kevin Fullerton, HCC Cllr Tom Thacker

2. Declarations of interests

2.1. Dispensation requested

The Clerk reported that she has received an application from Cllr Madge for a dispensation allowing him to speak and vote in relation to setting the precept for each financial year up to, and including, 2022/2023, which she has granted.

2.2. Declarations of interests: None

3. Minutes of Full Council meeting held on 12 March 2019 (previously circulated)

3.1. Having been previously circulated, Cllr Styles proposed, and Cllr Grunsell seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The clerk noted that she has renewed the Fixed Term deposit.

9.3 Consider proposal from Sustainable Bourne Valley for a wildlife haven in Hirst Copse

The chair agreed to move forward item 9.3.

Charlotte Reid introduced the Sustainable Bourne Valley's plan to transform unused land at Hirst Copse and into a wildlife haven. The idea is to plant meadow flowers for pollinators plus a few self-sustaining trees and some native woodland flowers. The exact species would be decided in consultation with the Hampshire & Isle of Wight Wildlife Trust. The soil is already two distinct types, split by the path. No mowing would be required in the Summer, except for the path & additional path through the woodland planted area. A full mow would be required in the Spring and Autumn. The group want to invite community members, including the school, to help in the planting and consider that it would provide a good example for what people can do in their own garden. The chair and Cllr Randall noted reservations about the proposed pond and its safety, especially as children play unattended at the site. Kay Bone noted that the pond is only a wishlist and not part of the immediate plan, an alternative could be to use a shallow liner to create a bog garden. Cllr Whitlock suggested that any pond or water could be fenced. Charlotte noted that group members have been round the Hirst Copse residents to gauge their reaction. They have managed to speak to residents in five houses and the reaction has been generally positive. One resident expressed concern about additional dog mess and another about the number and size of the additional trees. Cllr Styles noted that there is bin by burial ground and the parish council could provide another bin. Charlotte noted that the group planned to use small, native trees.

Chair's Initials

Resolved: After discussion, it was agreed that it seems a good use of the land and the parish council has no objection in principle. The chair noted that it was likely that grant funding could be obtained to help with the project costs. He suggested that the Hirst family should be consulted. It was agreed that the next steps will be to put the proposal through letterboxes in Hirst Copse and that the group prepare a presentation to put up on the boards at the Annual Parish Assembly. The clerk was instructed to ask the grounds maintenance team to stop mowing below path to see what wildflowers come up.

The members of Sustainable Bourne Valley and the member of the public then left the meeting.

4. Borough & County Councillors' Reports

4.1. Borough Councillor's Report

Cllr Falconer gave the following report:

- Local Infrastructure Funding – St Mary Bourne has not received much compared to other parishes and should consider whether there are projects for which applications could be made. Cllr Styles noted that he had received a negative response for his application for an Arts Space in the Club Room. Cllr Falconer asked him to send details and confirmed that he will support application.
- It is the BDBC year end and purdah will commence next week. Cllr Izett is standing for re-election. All councillors will be up for re-election in May 2020. Clive Sanders is the councillor for East Woodhay which will be joining our ward next year. He is stepping down as leader of the council. BDBC has healthy finances – they have £40m in investments and receive an average return of 5%, which significantly contributes to the council's ability to give good community funding. Government funding has now gone to zero and BDBC is completely self-funded.

Cllr Falconer then left the meeting.

4.2. County Councillor's Report: None

5. Governance

5.1. Agree format of the Annual Parish Assembly

Resolved: Caroline Hoyes has agreed to give a short presentation on recycling. The advertising banners will go up in next couple of days, one Cllr Madge's wall & one on the playground in Stoke. The clerk was instructed to arrange badges, Cllr Grunsell will organise refreshments and Cllr Styles will advertise on BVS.

5.2. Consider timetable for 2018-19 Annual Governance & Accountability Return

Resolved: Noted

5.3. Approve policies

Chair's Initials

Resolved: The Health & Safety policy has previously been reviewed and approved by the Recreation Ground & Lake Committee. Their recommendation to approve the policy was accepted and the policy was unanimously approved.

Resolved: The Risk Assessment was discussed and unanimously approved.

Resolved: The Playground Risk Management Policy has previously been reviewed and approved by the Recreation Ground & Lake Committee. Their recommendation to approve the policy was accepted and the policy was unanimously approved.

5.4. Meeting invitations

5.4.1. NALC 2019 Annual Conference & Exhibition — 28-29 March in Milton Keynes: Noted

5.5. NALC bulletins & updates: Noted

5.6. HALC Newsletter — April 2019: Noted

6. Planning

6.1. Receive reported of Planning Committee meeting 26 March 2019

Resolved: To accept the report.

6.2. Planning Applications for consultation at the meeting

Reference	Description	Resolved
19/00804/HSE	Thatched Walls, Doiley Bottom, Stoke, SP11 0NP Erection of single storey extension.	No objection

6.3. Tree notices of Intent for consultation at meeting

Reference	Description	Resolved
T/00136/19/TCA	Lowick, SMB, SP11 6AR T1 Beech: Crown reduce all round by 1.5m, the tree is 15m tall, the finished crown spread will be 5m.	No objection

6.4. Advice of compliance issues: None

Chair's Initials

7. Finance

7.1. Monthly accounts — March 2019

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
Opening balance at 28/2/19		£61,305.82	£1,048.00	£40,252.46	£20,000.00	£5.36	£2,350.00	£14,385.00
	Transfer agreed at Full Council 12/3/19		£4,700.00	£-4,700.00				
	Transfer agreed at Planning Committee 26/3/19		£1,300.00	£-1,300.00				
Receipts								
5/3/19	Inv 18/18 SMB Bowling Club			£145.93				
11/3/19	Lloyds – interest			£1.55				
20/3/19	HPFA – grant for swings at Stoke			£1,000.00				
21/3/19	Lloyds – interest on maturity of fixed term deposit		£160.00					
27/3/19	Inv18/13 Burghclere Parish Council			£230.00			£230.00	
Payments								
5/3/19	SMB Village Shop – card					£-1.99		
13/3/19	Agreed at Full Council 12/3/19		£-4,711.79				£-1,260.00	
27/3/19	Agreed at Planning Committee 26/3/19		£-1,322.00				£-1,060.00	
29/3/19	BT DD – additional DD		£-1.02					
Available funds at 31/3/19		£56,806.50	£1,173.19	£35,629.94	£20,000.00	£3.37	£260.00	£14,385.00
Add: unrepresented payments								
Closing bank at bank & in hand at 31/3/19		£56,806.50	£1,173.19	£35,629.94	£20,000.00	£3.37		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

Chair's Initials

Resolved: Proposed by Cllr Styles and seconded by Cllr Culley: The accounts for March 2019 were approved. The bank reconciliation was signed by the Chair.

7.2. Review and approve payments to be made in April 2019

Payee	Description	Amount £
Jo Exelby	Salary	890.19
HMRC	PAYE/NIC	101.19
Jo Exelby	Expenses	39.99
Hill & Valley	2019-20 Grant	630.00
HALC	2019-20 affiliation fees	431.00
DM Payroll Services	Payroll	81.00
Viking	Office stationery	67.96
PGGM	Grounds maintenance March 2019	531.00
Scofell	Recreation ground maintenance	318.00
Eclipse Pest control	Pest control	130.00
Cain Bio-Engineering	Willow planting on Gangbridge Lane	1,578.00
BT	Telephone	£43.98
Total		£4,842.31

Resolved: A transfer agreed of £4,700 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Footpaths

8.1. Consider proposal from parishioner for a gated access between Footpath 37 and Bells Meadow

Resolved: The proposal was discussed and unanimously agreed. The chair suggested that we use the redundant gate at Derrydown and ask the lengthsman to install. The clerk was instructed to write to the parishioner accepting the proposal and confirming that an agreement will be signed.

9. Recreation Ground & Lake

9.1. Receive report of Recreation Ground & Lake Committee meeting 26 March 2019

Resolved: To accept the report.

Chair's Initials

9.2. Receive update on weekly play areas inspections

Resolved: There are three medium risk items relating to timber decay, the rest are low or very low.

9.3. Consider proposal from Sustainable Bourne Valley for a wildlife haven in Hirst Copse

This item was moved up the agenda and considered after item 3.

9.4. Consider request to use MUGA for vintage cars as part of the Flower Show on Saturday 27 July 2019

Resolved: Cllr Madge noted that the committee wished to try different things but didn't want the cars on the Recreation Ground. The request was approved, on the proviso that measures are taken to make sure that there is no oil spillage onto the MUGA. The tennis net will be taken down and a sign put up that the MUGA is closed for other activities for the day.

10. Other business

10.1. Receive update on Black Garden

Resolved: Nothing to update at present.

11. Item of Correspondence to be circulated

11.1. Hampshire Constabulary — Monthly update for March 2019: Noted

11.2. Rural Services Network — Rural Funding Digest April 2019: Noted

12. Other business

12.1. Food Bank box in shop

Cllr Culley noted that there will be a box in the Village Shop to donate items to the Andover Food Bank.

The meeting closed at 9:05pm.

Chair, St. Mary Bourne Parish Council

Date