

The Minutes of the Annual Parish Council Meeting held on Tuesday 9 May 2017 in the Village Centre, St. Mary Bourne at 7:30 p.m.

Those Present – The chairman (2016/17) Cllr David Peart, and Cllrs Bridget Culley, Tony Grunsell, Hugo Wurzer, Tony Styles, Ray Randall and the Clerk, Derek Kane.

Members of the Public present: None.

The chairman of the Parish Council for 2016/17, Cllr David Peart, explained that before the council moves to the agenda'd business for the May Full Council meeting it needs to hold the 2017 Annual Parish Council Meeting first.

The proper business of the Annual Parish Council Meeting 2017 then commenced.

Cllr Peart, in his capacity as chairman of the parish council 2016/17 then took the chair and made an announcement:

He had just received an email from the replacement clerk, who was due to start on 7 June, that she now does not wish to take up the role. The current clerk, who was to come off the payroll after 30/6/17 offered to stay-on on full remuneration on a monthly basis until such time as another person can be recruited for the position. The councillors present accepted the clerk's offer.

1. **Apologies for absence:** Cllrs Dixon, Jeffery and Whitlock
2. **The Election of Chairman and Vice Chairman for 2017/18.**

Cllr Culley, the vice chairman for 2016/17 invited nominations for the post of **Chairman**.

Cllr Wurzer proposed Cllr David Peart and this was seconded by Cllr Styles. There being no further nominations, **Cllr David Peart was elected chairman for 2017/18 unanimously.**

The chairman then invited nominations for the post of **Vice Chairman**.

Cllr Styles proposed Cllr Bridget Culley and this was seconded by Cllr Wurzer. There being no further nominations, **Cllr Bridget Culley was elected Vice Chairman unanimously.**

3. **The Chairman and Vice Chairman then signed their Declarations of Office.**
4. **The election of Officers and Representatives for 2017/18.**

a. Responsible and Deputy Financial Officer: The Clerk, Derek Kane was proposed for Responsible Financial Officer by Cllr Randall and the proposal was seconded by Cllr Styles.

There being no further nominations **the Clerk, Derek Kane was elected Responsible Financial Officer until further notice.**

The Chairman, Cllr David Peart, was proposed for Deputy Financial Officer by Cllr Grunsell and the proposal was seconded by Cllr Wurzer. There being no further nominations **the Chairman, Cllr David Peart, was elected Deputy Responsible Financial Officer.**

The following committees and representatives were discussed and their compositions proposed by volunteering and general affirmation

b. The Planning Committee: The chairman, the vice-chairman and Cllrs Randall, Wurzer, Styles, Whitlock and Grunsell were re-elected as the representatives.

c. The Finance Committee: The chairman, the vice-chairman, Cllrs Dixon Grunsell and Wurzer were re-elected as the representatives.

Chairman's Initials

d. Recreation Grounds and Lake Committee: The chairman and Cllrs Randall, Grunsell and Jeffery were elected as representatives. The resident, Paul Manning, and the lead on the fishing syndicate, David Scrase, are to be asked if they are content to be co-opted on to the committee with regards to Lake matters.

e. Basingstoke District Association of Parish Councils: The chairman will remain the representative.

f. Footpaths; Cllrs Styles and Jeffery were elected as Footpath Officers. The resident, Caroline Hoyes, is to be asked if she is content to remain co-opted on to the group. It was suggested by Cllr Styles that Cllr Dixon should be approached to also be a Footpath Officer. The clerk will follow-up.

g. Web Master & Administrator: The Clerk, Derek Kane was re-elected to be Webmaster until further notice and the chairman was re-elected as Web Administrator.

h. Highways & Services Group: Cllrs Dixon, Whitlock and Jeffery were elected as Highways & Services Administrators. The resident Sarah Cooney of Stoke is to be asked if she is content to remain co-opted on to the group.

i. Flood and Emergency Group. The chairman, vice chairman and Cllrs Styles, Randall and Jeffery were elected as Flood and Emergency Group. The residents Sarah Cooney of Stoke and Clem Jones of SMB are to be asked if they are content to remain co-opted on to the group.

j. Tree Officer; Peter St Quinton was approached to continue as Tree Officer and he is willing to do so.

k. Holdway Almshouses: Daniel Culley and Penny Wood continue to be nominative trustees of the Parish Council.

l. United Charities Trust:. Cllr Wurzer is to continue to represent the PC on the trust.

m. Hill & Valley Business Group: It was agreed that Cllr Dixon would continue to represent the Parish Council.

n. Long Term Planning Group (Neighbourhood Plan): It was agreed that Cllr Dixon, Styles and Grunsell to continue as PC representatives of the group, until such time as the group is wound-up in 2017.

The clerk will update the website and noticeboards asap on all the aforementioned elections and appointments

5. The Summerhaugh Seat. It was agreed to ask Mr and Mrs. Jones of Summerhaugh Cottage to re-new the agreement for the placement of the Millennium Seat on their land for the year 2017/18.

6. A resolution to adopt the extant Council's Financial and Standing Orders for 2017/18 was proposed by Cllr Grunsell, seconded by Cllr Culley and agreed unanimously by all present.

There being no further business the meeting closed at 7:45pm

Signed Chairman _____

Date _____

Chairman's Initials