

Minutes of the Parish Council Meeting held on Tuesday 15 March 2016 in the Village at 7.30pm.

Present: The Vice chairman, Cllr Bridget Culley and Cllrs Ray Randall, Tony Styles, Colin Henderson, Katie Dixon, Tony Grunsell, Hugo Wurzer, BDBC Cllr Graham Falconer (up to item 4.1) and the clerk, Derek Kane.

Members of the Public in attendance: Three

The vice-chairman directed that as the three members of the public were attending to address the council each on one of three agenda'd items she would call them to speak when the respective items were reached. She would also bring forward items **5.4 (Neighbourhood Plan)** and **8.1 (SMB Cricket Club Matters)** following **item 4 (Borough and County Councillor reports)**.

The proper business of the council commenced.

1. Apologies for Absence: Cllrs David Peart and Philip Jeffery.

2. Declarations of Interests: None.

3.1 The Minutes of the Meeting held on Tuesday 9 February 2016 (previously circulated).

Having been already circulated, Cllr Grunsell proposed that they were a true record and should be signed; the proposal was seconded by Cllr Randall and unanimously agreed by the council.

3.2 Matters arising: None.

4. Borough & County Councillor Reports.

4.1 BDBC Cllr Graham Falconer's report:

Bells Field

Further to a meeting today with the assistant housing manager and the planning officer:

The housing manager has accepted the change of mix but has flagged the risks associated with selling the Shared Ownership and how that may need buyers from outside of SMB. For three months from completion the SMB residents have first call; there is then 4 weeks for the adjoining three parishes and then it goes to those on the register for BDBC's residents - this is kept by an agency "Help to Buy South" a subsidiary of the HCA and not by BDBC.

The Deed of Variation goes to Planning who then make a decision on whether to use delegated powers or refer it to DC Committee. This means completion and therefore authority to build will be either the end of April or the end of May.

Devolution

In the last few days this has exploded into political intrigue.

A new grouping, the Solent Authorities, comprising, Portsmouth, Southampton, Gosport, Havant, Fareham, Eastleigh, E Hants, and belatedly Hants CC, have broken away and have had meetings with the Minister and agreed to have an elected Mayor. They would receive funding from the Treasury. The remaining wealthier councils see an elected Mayor as a show stopper and will not participate.

Local Plan

No news, end date is still being seen as the Council meeting on 26 May when a vote will be taken on the final version – which is yet to be received from the Inspector.

Chairman's Initials

Whitchurch Station

A second application has been received 16/00447/OUT for a large industrial development plus station parking. This is peculiar because there is already one, 15/02912/OUT, albeit smaller in the planning process.

Executive Director for Borough Services, Rebecca Emmet.

This post includes services, planning, housing, environmental services (including flooding), it is wider than Karen Brimmacombe's former post.

Rebecca joined us last week (a full bio is on the council website) and on the morning of 12 May I will give her a tour of the whole Ward. I will bring her to SMB and it would be ideal to be able to show her the photos and meet one or two people, albeit briefly.

Cllr Falconer then left the meeting.

4.2 No report had been received from our County Councillor.

5. Items for discussion:

The vice chairman directed that item 5.4 Neighbourhood Plan be brought forward.

5.4 Neighbourhood Plan — Consider and decide on Final Draft Neighbourhood Plan:

Andrew Shegog (AS), chairman of the Long Term Planning Group was invited to present the draft Neighbourhood Plan to the council which had been distributed to councillors asap on receiving on Monday, 14 March 2016.

AS said that the plan is being developed and finalised against a back drop of "Right to Buy" for tenants being considered by Parliament.

Planning guidelines suggest above 5 housing units should have a 40% Affordable Housing (AH) element vs National guidelines stating above 10 housing units.

The focus on housing is to utilise brownfield sites first (followed by infill) for developments of 4 housing units with 1 unit of 1 or 2 bedroom homes (the latter being affordable) and 6 housing units with two units of 1 or two bedrooms (again, the latter being affordable). A number of brownfield sites have been identified with both landowners and potential developers indicating a quick turnaround from brownfield to moving-in. All units must be 3 bedrooms or less.

A view that AH was not for hamlets has been discounted by BDBC so therefore opportunities to create the above small scale developments need not be confined to SMB.

Local connection would be a priority to allocating AH units.

The chairman suggested that councillors have time to study the latest draft and to decide at the next Full Council Meeting (12/4/16) on the draft.

The most cost effective way of communicating and consulting with parishioners (and taking on board any comments from them there on in) for the final draft plan was discussed. A balance of funds from the CDFG grant (£467.49) – after the consultancy from Urban Vision is paid (at this meeting) – is held by the PC and can facilitate costs incurred.

Chairman's Initials

The most favoured solution was a letter (insert) in Hill & Valley, loading the plan on to the PC's website, the Plan blog and links from FB/BVS, together with a short A4 paper run of hard copies for parishioners who don't have access to the internet (which can be collected from the parish office during parish office hours). The clerk also suggested a compact, portable exhibition in the club room which could be accessed during parish office hours and an a.m. extension till noon on Saturdays. (The exhibition would be placed in the parish office when the club room is booked by a 3rd party).

After this consultation the Final Plan would be drawn up with a referendum circa September.

In response to a question from **Cllr Randall, AS** responded that brownfield/infill AH housing units would be rented and come under the 'Fair Rent Act'.

The chairman asked that references in the plan to the 'Cricket Pitch' should be changed to the 'Recreation Ground'.

The chairman requested that the PC's thanks to **Andrew Shegog, Cllr Dixon** and the rest of the team for all the work they have undertaken to bring the plan together, should be minuted. Agreed.

AS then left the meeting.

The vice chairman directed that items 8.1.1 through to 8.1.3 (SMB Cricket Club matters) be brought forward.

8. Recreation Ground and Lake:

8.1 SMB Cricket Club:

The chairman invited Philip Fish of SMB CC to address the council:

8.1.1 Mobile cricket covers – proposal from SMB CC to purchase – seeking PC's view.

Philip Fish (PF) of the SMB CC informed the PC that the club intends to purchase wicket covers from their own fund-raising to enable them to be able to protect the wicket during inclement weather and thus reduce lost playing days when rain occurs before match days.

The CC seeks the views of the PC.

Discussion then took place. Covers when not in use during the season would be placed between the pavilion and the gate to Bell's Field. Storage during the winter was also discussed

Concern was expressed by councillors about damage to these by youngsters playing with them (or on them) and the condition of the practice nets were cited as an example when there is open access to such equipment. **PF** also cited the damage to the screens' cross-bars caused by persons sitting or standing/climbing on them

Ideas, including CCTV, which has been effective in deterring vandalism and crime (including detection and identification of individuals around the play area / hard-standing, was suggested. Utilisation of existing storage was also discussed and the erection of another lockable shed was also mooted.

The PC has no objection to the deployment of covers but does wish to see security on such portable equipment, parking of such items that do not interfere with the enjoyment of the recreation ground by residents & visitors and attention given to 'unsightly' damaged equipment (such as the nets).

Chairman's Initials

8.1.2 State of the Recreation Ground surface where football has been played 2015/16 – concerns about outfield – seeking PC’s view on CC suggestions and recommendations to restore.

PF raised CC’s concerns about the impact of football on the surface of the Recreation Ground and his concerns for outfielders when playing.

He suggested, to be executed asap, a heavy roller, chain harrowing and seeding of ‘churned’ areas. A modest rolling was recently done by Premier Grounds. PF to supply contact details of a grounds specialist who looks after other football pitches in BDBC to the clerk for this work. To be funded by the PC.

The clerk to also contact Premier Grounds to advise them of this ‘one-off’ activity.

8.1.3 Request for balance of CC grant for 2015/16 (currently £185.87) to be carried over (if required) – there is some mower servicing that may use this remaining balance, with the need to use some of 2016/17’s grant too, to cover in full.

This amount has now reduced to **£162.21** following a further payment on behalf of the SMB CC (to be agreed at this meeting).

Use of any balance remaining as at 31/3/16 to carry over to 2016/17 was agreed.

8.1.4 (not on agenda) **The chairman** asked that the **compost heap** between the Test Way gate and the Pavilion **be maintained** and confined to the heap (and drawn down from) so that it does not spill over in to the Recreation Ground. The clerk mentioned that the gap between the telegraph pole and the heap should be as wide as to permit Premier Grounds to use their mowers on this part of the Recreation Ground.

PF then left the meeting.

The order of the agenda was then resumed.

5. Items for discussion

5.1 Bell’s Field

5.1.1. Deed of variation request to the S106 Agreement for Land at Bell’s Field – evidence from Hyde Housing to BDBC.

BDBC supplied to the PC a consultation letter and request on 19/2/16 received from The Hyde Group.

The letter stated that the Hyde Group were unable to proceed on the basis of 11 Affordable rented units. This was as a result of 1). Increased building costs and 2). The central government imposing a 1% rent reduction on affordable rents from 1/4/16.

Main additional cost items were foul sewer works, SSE coasts for main service supply, planning officer design extras and increased foundations and groundworks due to high water table.

Evidence of shared ownership need has been given to BDBC and the marketing of these units is directed towards local buyers with a connection to the parish.

The 3 SO units will be marketed at 25% initial equity shares.

Chairman’s Initials

5.1.2. Planning application 16/00510/LVA – Variation of S106 agreement relating to 14/02936/FUL to vary the tenure of the development to 8 Affordable units and 3 Shared ownership units. – Info only. (BDBC will not be approving or refusing the proposal, so comments were not invited – The PC had raised ‘no objection’ to the proposal (by a majority) when the matter was discussed in Full Council on 8/12/15.

For info only.

5.1.3 – Update:

Email from Hyde Housing’s Land and Planning Manager to the Chairman dated 2/3/16:

“The formal Deed of Variation request was submitted to B&D a few weeks back and registered on 15/2, with a determination date of 11/4. I’m in negotiation with Tim Davis at the Council and my solicitor to agree the revised wording to the S106 Agreement to include for the 3 SO units.

In terms of starting on site – we do not wish to prejudge the formal decision by starting any works. However Scott arranged for the hedges in the field to be ‘netted off’ recently to prevent birds nesting during breeding season. This was done in consultation with the Ecology Officer at B&D and an independent ecological consultant whom we had previously appointed to assess the site. I believe they further updated their report to detail how we have followed correct guidelines and this has been submitted to the Ecology Officer for formal sign off, as one of the pre-commencement planning conditions.

We are seeking internal approvals to exchange on the build contract, conditional upon agreeing the DOV with B&D. it is possible that the contractor may commence the off-site road improvement works in early April, ahead of full works starting once the DOV is in place. As agreed when we all met in December, Scott Edwards will be your point of contact at Hyde once works can start.”

5.2 Flood and Emergency Group (FEG):

The chairman invited Clem Jones (CJ) – co-optee on FEG – to speak.

A recent walk-thru along the Bourne bed from Hurstbourne Tarrant to SMB was undertaken by **CJ** and **Sarah Cooney** – also a co-optee on FEG – together with **EA and HCC officers**.

They i/d’d areas that could benefit from dredging and bund construction.

They also i/d’d potential areas of land for flooding during high water.

CJ stated that this summer is now the time to invoke flood prevention measures and getting EA & HCC officers to attend the Annual Parish Meeting (3/5) as to their plans this summer should be requested.

Chairman’s Initials

Flood and Bourne stats update (supplied by Clem Jones and Sarah Cooney):**Valley Farm well measurement – 2 March 2016:****From Sarah Cooney:**

“Here are the rolling 6-month well measurements from Stoke. As you can see we now have a flowing river which is gathering quite a pace!”

2015-6	Cm	Level Up (+) Down (-)	Comments
01-Sep	295	-51	Level dropping; river down
04-Oct	382	-87	Level dropping; river down
01-Nov	438	-56	Level dropping; river down
02-Dec	460	-22	Level still dropping; river down
03-Jan	356	+104	Level rising; river down
24-Jan	234	+36	Level rising; springs up
01-Feb	121	+77	Level rising; river flowing
14-Feb	117	+4	Level rising; river flowing

The measurement is taken from the top of the well shaft down to the water level. Groundwater levels are still rising but very slowly now compared to the speed we saw in January

From Clem Jones:**St Mary Bourne Flood Risk Summary (as at 1 March 2016)**

Date	1/3/16	Status	
			<p>On the 31.1 / 1.2 all levels were down in the village, the steam was still a trickle and levels such as the well were increasing slowly. At this point there was river running from above Hurstbourne Tarrant towards Stoke but it was not running through to SMB. On Saturday evening (30/1) the gravel pits at Stoke were rising.</p> <p>By late on the 1/2 it all came through in a rush, up to 30 cms in the river and 85 cms in the well.</p> <p>Over most of Feb it rose a bit to 32 cms in the river and 77 cms in the well with some slight increases followed by falling back to 77 cms after any heavy rain.</p> <p>On Monday 22/2 Feb a new section of the river filled in around the pump station above Ibthorpe towards Upton, this resulted in the river levels in SMB increasing again to 41 cm and 72 cm in the well. This will have been the December/January rain working through the system.</p> <p>I don't think we will see any further significant rises across the water table and river area since we have not had any significant rain in the area since the beginning of the year.</p>

Chairman's Initials

Note 1.

The measures at the Vernham Dean Bore Hole and the gauge at Holdway Cottage are from the ground base and are depth of water.

Note 2.

The measure in the Summerhaugh well is the space between the kitchen floor and the top of the water. This is effectively the ground water level at this point in the valley.

Location	1/3	1/2	Comments
Vernham Dean Bore	114m	110cm	
Well at Valley Farm, Stoke	114 (2/3)	121	
Springs at Stoke	n/a	n/a	
Gauge at Holdway	42cm	10cm	
Spring at Holdway	Running	Dry	
Well at Summerhaugh	71cm	93cm	

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**The clerk requested an update from Southern Water for this meeting on the sewers and received the following e-mail on 14/3/16:**

“Here are the answers you have requested to your questions below:

1) *The jetting did NOT reveal a blockage. We now intend to investigate (explore pipe gradients and conduct a CCTV survey) the sewer between the village and the Wastewater Pumping Station to get to the bottom of this.*

2) *Day-time tankering allows us to maintain levels in the wet well.*

3) *There has been no over pumping in the village this year.*

4) *The groundwater level measured in the borehole at Vernham Dean has showed a minimal 0.001 decrease in the past seven days but with no rain forecast for this week we would hope for an improvement.*

*Meanwhile, you will recall that the Infiltration Reduction Plan for St Mary Bourne which was approved by the Environment Agency in May 2014 has to be reviewed each year as it is very much a living document. We submitted the revised Plan to the EA last month, before the present plan expires to ensure continuity, but there is time to make changes. I now attach that Plan and would be grateful if you can share it with the Parish Council so that I may capture any views they may wish to be considered in the new Plan.”*

**CJ then left the meeting.**

Chairman's Initials

### 5.3 Black Garden – Update.

**The following email was received from BDBC on 9/3/16 after the clerk requested an update on the same date.**

*“The review was held by Lisa Kirkman on the 29<sup>th</sup> of February at the civic offices. Lisa has instructed the legal department to do some investigation into the Land registry details just to confirm we have all the correct title information and to get some clarity on a couple of points raised by the owners representatives. The asset is still on the list and I will update you on Lisa’s decision as soon as she confirms it with me. If the decision is for the asset to remain on the list then the owners will have 28 days to initiate an appeal at tribunal should they wish.”*

### 5.4 Neighbourhood Plan

**This matter was covered after Item 4 (Borough and County Councillor reports).**

### 5.5 Rope Yarn Lane – Update:

For the above lane:

**The Hampshire (Basingstoke and Deane Borough No. 45)**

**(Parish of St Mary Bourne) Definitive Map Modification Order 2016**

The above named Order has now been made by the County Council under the provisions of the Wildlife and Countryside Act 1981, and information regarding this Order can be seen at the following webpage:

<http://www3.hants.gov.uk/pnadetail?noticeUID=6333>

The chairman had also received an e-mail from an advisor to a group of Stoke residents dated 18/2/16:

*“You will have heard the good news from Sue Prior. As you may know, the next step is for HCC to publish the order made by the Committee and to give formal notice to interested parties such as the parish council. This should happen any day and may have happened already. There is then a 6 week objection period followed by a further 6 week period for any legal challenge. Thereafter in the absence of objection or legal challenge HCC will confirm the order and put RYL on the definitive map as a restricted byway.*

*I was present at the Regulatory Committee meeting last week. At the end Sylvia Seeliger spoke to us and indicated that she would be speaking to [the landowner] during the 6 week objection period with a view to discussing the removal of the obstructions. I treat this as being the first stage of compliance by HCC of its statutory obligation to deal with the obstructions under s130 (6) of the Highways Act 1980. I therefore will not put Mr Hammond under any pressure at present, although I will remind him that in the event that [the landowner] does lodge an objection which results in the matter being referred to the Planning Inspectorate, HCC must continue to honour its statutory obligation to deal with the obstructions, without awaiting the outcome of the objection proceedings over which HCC will have no control.*

*As [the landowner] failed to make an appearance or objection last week, I am mildly optimistic that he will not now lodge a formal objection during the 6 week notice period and that we may all reasonably hope that this matter will be resolved within the next three months.”*

Chairman’s Initials



**5.6 Annual Parish Assembly** – 3 May, at 7.30pm in the main hall. Arrangements.

**The Clerk** to issue invites to various reportees, including officers working with the PC's FEG.

**Cllr Grunsell** to organise refreshments and pass receipt to clerk for reimbursement.

**5.7 School Lane parking** – complaint from resident.

A resident from School Lane wrote to both the school and parish council chairman on 9 March thus:

*“Last night I arrived home to find a parent sat in his car right opposite my drive, who watched me struggle to get in. When I finally got in, I was greeted with a hello and a smile by the said parent. This is where I saw red and asked him “if he could read” pointing to the green sign put on the wall by the Parish Council, to which he said, “I should not have moved next to a school.”*

*Well the rest is history ... I waited the one and a half hours. The guy was in the school and we had another spat outside after.*

*So here is my main problem:-*

*My drive being blocked for an hour and half is not acceptable to me or my family, inconsiderate parking by parents of children who attend your school has cost me money, due to a mishap trying to exit my drive one morning meaning my son hit a car of one of your parents.*

*I don't have a problem at school rush hour, I would have to accept that moving next to a school I have to accept some inconvenience. I feel the school and the parish council (the chairman is copied in) have to act upon my grievance. I don't think that lane should be open to school traffic at all OR parking should be limited to five minutes and/or residents parking only. I believe a more serious accident is waiting to happen at peak times.*

*We have been blocked in on a number of evenings in the last few months, School disco and even your governors meeting.*

*I believe the time to act is now and would like some action taken by both the parish and school please.”*

**The vice chairman and other councillors** expressed their sympathy to the resident on the selfish attitude of some parents who bring their children to school by car regarding parking.

**Councillors** to check on the wording of the 'Polite Notices' of the PC regarding parking in School Lane. Consider re-phrasing.

**The clerk** to investigate with Hants Highways the painting of “hatching” on the road surface in front of School Lane residents' driveways.

**The clerk** to ask for a PCSO / PC to attend the school on occasions at beginning and end of school day.

Chairman's Initials

**5.8 Sovereign land— Batsford set-down/pick-up area** — Update (only to advice of new contact at Sovereign). The chairman has a new contact, the former contact having moved on. Noted.

**Councillors** felt that whilst there may be some relief were set/down and pick-up space to be facilitated — it would not be a full solution to the parking. The present spaces available at the former Coronation Inn should also be used by those parents who have to take their children by car from outside the parish or the rural hamlets as it is then only a very short walk to the school, and School Lane not used for school traffic excepting all-day parking access for staff. As regards one-off evening events at the school, the school should ask parents to park away from School Lane and to encourage walking, cycling and car share and to arrange event parking with nearby landowners.

## 6. Finance

**6.1 Lloyds Bank Cheque Signing mandate** — Update (if any):

No update (to date).

**6.2 Fixed Term 1 Year Deposit —Maturity date 18 March 2016** — PC to determine about renewing, how much and for what term.

The clerk has been quoted today 1.05% interest for maintaining a £20k deposit (yield £210) for another year. The council approved going forward for another year with this and the final yield is subject to confirmation on 18/3/16. The yield from 2015/16 will be paid into the Business Investment account on 18 March 2016.

**6.3 Virements FY 2015/16:**

**No Virements were enacted.**

**6.4 Clerk's salary 2016/17.**

The clerk's salary is due to move on 1/4/16 from SCP21 (£10.261 ph) to SCP22 £10.527 ph). This means his annual salary moves from £9,604 pa to £9,854 pa for a 78h month. No notification has yet been received that a recent national offer of 1% increase on all scales has been accepted by employee representatives.

The council approved the increase unanimously.

**6.5 Monthly accounts — March**

| Account                       | Amount           |    |
|-------------------------------|------------------|----|
| Treasurers Account            | 1,065.48         |    |
| Investment Account            | 30,992.36        | #1 |
| Petty Cash Account            | 4.93             |    |
| Lloyds TSB Fixed Term Deposit | 20,000.00        |    |
| Less un-presented cheques     | 500.00           |    |
| <b>Closing Balance</b>        | <b>54,311.57</b> | #1 |

#1 Balance in Investment Account & Closing Balance includes balance of **£4,649.39** of **Neighbourhood Plan Funds** (drawn from £4,650.00 grant payment from the Groundwork UK grant received in September 2015)) and **£3,470.00** of **Lengthsman grant from HCC** (drawn from £9,960.00) grant payment for 2015/16) held on behalf of 10 associate parish and town councils.

Chairman's Initials

**Payment made since the Full Council Meeting on 9 February 2016:**

| <b>Payee</b>                                                           | <b>Cheque No</b> | <b>Amount</b> |
|------------------------------------------------------------------------|------------------|---------------|
| St Mary Bourne Village Centre (grant for HMQ90th Birthday celebration) | 2529             | 500.00        |
| <b>TOTAL</b>                                                           |                  | <b>500.00</b> |

The above payment was agreed at the Planning Committee Meeting held on 16 February 2016.

**Receipts since the Full Council Meeting held on 9 February 2016 (into Business Investment Account):**

| <b>Source</b> | <b>Date</b> | <b>Amount</b> |
|---------------|-------------|---------------|
| Bank interest | 9/2/16      | 1.35          |
| <b>TOTAL</b>  |             | <b>1.35</b>   |

CDFG for Neighbourhood Plan, as at 29/2/2016 held by SMB PC, in Business Investment a/c.

| <b>Item</b> | <b>Payments In</b> | <b>Payments Out</b> | <b>Date</b> | <b>Balance</b>  |
|-------------|--------------------|---------------------|-------------|-----------------|
| b/f         |                    |                     |             | <b>4,649.39</b> |
| c/f         |                    |                     |             | <b>4,649.39</b> |

Lengthsman funds, as at 29/2/16 held by SMB PC, in Business Investment a/c, on behalf of the 10 associate town and parish councils.

| <b>Item</b>           | <b>Payments In</b> | <b>Payments Out</b> | <b>Date</b>   | <b>Balance</b>  |
|-----------------------|--------------------|---------------------|---------------|-----------------|
| b/f                   |                    |                     |               | <b>4,300.00</b> |
| Hurstbourne Priors PC |                    | <b>180.00</b>       | <b>9/2/16</b> | <b>4,120.00</b> |
| Longparish #5         |                    | <b>40.00</b>        | <b>9/2/16</b> | <b>4,080.00</b> |
| Highclere PC          |                    | <b>300.00</b>       | <b>9/2/16</b> | <b>3,780.00</b> |
| Burghclere PC         |                    | <b>320.00</b>       | <b>9/2/16</b> | <b>3,470.00</b> |
| c/f                   |                    |                     |               | <b>3,470.00</b> |

Chairman's Initials

**Payments Due at Meeting:**

| <b>Payee</b>                                | <b>Cheque No.</b> | <b>Amount</b>   |           |
|---------------------------------------------|-------------------|-----------------|-----------|
| Derek Kane (salary)                         | 2530              | 645.56          |           |
| Derek Kane (expenses)                       | 2531              | 6.02            |           |
| Derek Kane (petty-cash top-up)              | 2532              | 130.00          | <b>#2</b> |
| Premier Grounds (Grounds Maintenance)       | 2533              | 432.50          |           |
| Premier Grounds (Lengthsman SMB PC)         | 2534              | 90.00           |           |
| Premier Grounds (Lengthsman Newtown PC)     | 2535              | 200.00          |           |
| Premier Grounds (Lengthsman Ecchinswell PC) | 2536              | 40.00           |           |
| St Mary Bourne Cricket Club                 | 2537              | 449.27          | <b>#3</b> |
| WG Hibbs Supplies (for wicket maintenance)  | 2538              | 356.72          |           |
| WG Hibbs Supplies (for wicket maintenance)  | 2539              | 28.39           |           |
| Urban Vision Enterprise CIC                 | 2540              | 4,999.90        | <b>#4</b> |
| NALC (LCR subscription – mag)               | 2541              | 17.00           |           |
| <b>Total</b>                                |                   | <b>7,395.36</b> |           |

**#2 Cash top-up** to include advance purchase of postage stamps for 2016/17 (to 'beat' PO price increase 1/4/16), purchase of special paint from Brewers for ex.BT box (Stoke), purchase of replacement key for pavilion and a small float (c.£10).

**#3** This is to cover payments made by **SMB CC** to Derek's Garden Machinery in June 2015 which should have been passed to SMB PC for payment and would be covered off by the BDBC Wicket Maintenance Grant held by the PC.

**#4** Professional fees for SMB PC in producing a **Neighbourhood Plan**. (£4,181.90 covered by Groundwork UK grant held by the PC and £818.00 covered within VAT reclaim from HMRC for 2015/16 (to be claimed in April 2016)).

**Invoices raised since last Full Council Meeting:**

| <b>To</b>                                                     | <b>Inv No.</b> | <b>Dated</b> | <b>Amount</b> |
|---------------------------------------------------------------|----------------|--------------|---------------|
| SMB Football Club (replacement key for side door of pavilion) | 16/15          | 15/2/16      | 6.17          |
| <b>Total</b>                                                  |                |              | <b>£6.17</b>  |

**#5 Invoice 15/15 to Longparish Parish Council for £20.00 has been cancelled.**

Ashmansworth PC have offered to 'donate' their Lengthsman balance (£640) to any council with additional spends for 2015/16 over and above their individual Lengthman's grant of £1,000. Longparish's overspend from January has now been funded from this source. A number of associate PCs are availing themselves of this offer

Provision needs to be made for the **Q4 2015/16 HMRC payment for PAYE Tax and NI of £515.48** and the usual **£500** buffer for any unforeseen expenses this month.

It was agreed to transfer **£7,900.00** from the Business Investment account to the Treasurers account.

Chairman's Initials

The acceptance of the reconciled accounts was proposed by **Cllr Grunsell** and seconded by **Cllr Henderson** and unanimously agreed by the Full Council.

## **7. Planning:**

### **7.1.1 Report from Planning Committee Meeting held on Tuesday 16 February 2016 (previously circulated).**

**7.1.2 Matters arising.** None.

### **7.2 Planning Applications for discussion at meeting:**

**7.2.1 – 16/00575/HSE– Mulberry House, Stoke Road, SMB, SP11 6EF –** Erection of garden building.

**Decision:** No objection.

**7.2.2 – 16/00582/FUL – Birches, Upper Wyke Lane, SMB, SP11 6EA –** Erection of 4 bedroom detached dwelling following demolition of existing dwelling.

**Decision:** No objection.

### **7.3 Trees – Notices of Intent:**

**7.3.1 T/00089/16/TCA – Whitefloods, Stoke Road, SMB –** Fell 1 Spruce.

**Decision:** No objection.

**7.3.2 T/00095/16/TCA – Longhouse, Stoke Road, SMB –** Reduce encroachment of various species of trees along the field perimeter by crown raising to approx. 7m. Approx 300m in length of field boundary at various levels of encroachment.

**Decision:** No objection.

### **7.4 Advice of Planning Applications considered by BDBC:**

**7.4.1 15/04209/HSE – Strawberry Fields, Egbury Road, SMB, SP11 6DQ –** Erection of garage / workshop to include ancillary accommodation to first floor over.

**Granted on 2/2/16.**

**Access suggestions:** Any long or large vehicles not to access or leave via the centre of SMB.

**7.4.2 15/04069/HSE & 04070/LBC – Whitefloods, Stoke Road, SMB, SP11 6EF –** Alterations, demolition of existing conservatory and garage, erection of single storey rear extension, and erection of detached with attic accommodation and creation of new access.

**Granted on 11/2/16.**

**Access suggestions:** Any large or long vehicles to access and leave site via A343/B3048 at Hurstbourne Tarrant. The centre of SMB and other minor roads should not be used.

**7.5 Planning applications withdrawn to be noted:** None.

**7.6 Planning appeals:** None.

**7.7 Compliance:** None.

Chairman's Initials

**7.8 Other parish councils' planning matters:** None.

**7.9 Other Planning matters:** None.

**8. Recreation Ground and Lake:**

**8.1 SMB Cricket Club:**

**This matter was covered after Item 5.4 (Neighbourhood Plan).**

**8.2 Request from SMB Bowling Club to access Bells Field via the Recreation Ground, with access point adjacent to the games area.** Agreed.

**8.3 Annual Lake Meeting dates set for 2/4/16 @ 9.30am** – Clerk to prepare an agenda.

**8.4 (not on agenda) Request for use of Recreation ground from Dean Stow of Stow Sports School:**

The clerk received the following request by email on 11/3/16:

*"I was forwarded your contact details by St Mary Bourne primary school. I currently provide the school with two after-school clubs one focusing on football and the other a selection of sports. I am also a PE teacher at a secondary school in Andover.*

*My plan is to organise a sports holiday course for St Mary Bourne primary school and local children, approximately 20 students during the school holidays and was interested in the availability and hire of the local facilities? Providing sports such as football, handball, quick cricket, ultimate frisbee, Rounders, etc.*

*I am interested in using the MUGA and a similar sized space on the field if possible? The village hall and toilets in case of bad weather and so the children have a central point for drop offs, pickups and to safely store possessions, lunch.*

*Courses would be three days long and the duration of each day being 8 hours (8am-4pm)*

*With Easter approaching I understand this is short notice but are the facilities available in the first week Tuesday 29th, Wednesday 30th and Thursday 31st March **OR** the second week Wednesday 6th, Thursday 7th and Friday 8th April 2016.*

*Secondly in May if possible are the following dates available for the May half term Wed 1st June, Thursday 2nd June and Friday 3rd June 2016?"*

The clerk called the enquirer back the same day and advised him of the contacts regarding village hall hire. The clerk explained that the MUGA is an open access facility for sport and recreation mainly for but not exclusively for children and youth and is not normally reserved. However, the clerk said he would raise his request with the council at this meeting. The clerk ascertained that the enquirer has insurance cover for his activities.

**The council agreed that the enquirer may use the MUGA and adjacent rec to the MUGA.**

Enquirer to confirm dates and timings asap to clerk. Clerk to inform Premier Grounds of area not to be cut area adjacent to MUGA on confirmed dates. Clerk to display a laminate on MUGA fence advising of MUGA reservation on dd/mm/yy to dd/mm/yy, from hh:mm to hh:mm for the purposes of sporting holiday courses for primary and local children. Clerk to advise organiser that it is the PCs routine to erect the tennis net on the tennis court side of the MUGA from the start of BST.

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## 9. Item of Correspondence to be circulated:

**9.1 BDBC: Housing and Homelessness Survey 2016** – Deadline 24/3/16.

**9.2 HCC: Approved Walking Strategy.** Noted.

**9.3 HCC: February Newsletter to Town and Parish Councils.** Noted.

**9.4** (not on agenda) **HMG (via HALC): Consultation on Neighbourhood Planning** (received 11/3/16):

Deadline 15/4/16.

The clerk was requested to forward this on to Cllr Dixon.

**9.5** (not on agenda) **Police Road Safety Survey (received 11/3/16).** Forward to councillors.

**9.6** (not on agenda) **North Wessex Downs Heritage Forum (23/3/16) – deadline rsvp 18/3/16** (received 15/3/16). Noted.

## 10. HALC/BDAPTC/SLCC/Training & Conferences Reports:

**10.1 HALC: Latest communication from chairman of Smaller Authorities' Audit Appointments Ltd.** Noted.

**10.2 NALC (via HALC): Consultation on new Practitioner's Guide 2016 – deadline 16/3/16 @ 17:00.** Noted.

**10.3** (not on agenda) **HALC: (received 15/3/16) HALC are considering the current devolution proposals for Hampshire / IOW** – deadline for comments to be considered by HALC board members 17/3/16. Noted.

**10.4** (not on agenda) **HALC: (received 14/3/16) Build your own website workshop 22/3/16.** Noted. (Today the clerk also received notice this afternoon from Lane Fox about a website offer which includes a planning portal for SMB planning applications from registration through to LPA decision – The clerk proposes to bring the notice to councillors' attention at the April Full Council Meeting

## 11. Footpaths:

**11.1 Cllr Henderson** had enquired if any progress had been made on the '**hole in the bridge' footpath behind the BVI.** The clerk had written to the BYI's owners (Cirrus Inns), who in turn replied and directed him to a resident who they believe owns this bridge. The clerk wrote to the resident on 17/2/16 but to date has had no reply.

The council agreed with Cllr Henderson's suggestion to place some cement in the hole as, in Cllr Henderson's view, a walker may end up having a serious accident.

**11.2 Cllr Styles** raised an issue regarding a **short path** used by some horse owners **to access a field behind The Rank**, which has been of some concern to a resident on this path. Cllr Styles feels that some laying of **gravel or hogging** may help to alleviate the churning of the path that is giving a resident some cause for concern. Cllrs Henderson and Styles will do a site visit to review the matter.

**11.3** Cllr Styles also raised some broken / unfit for purpose stiles on a footpath up near Coldharbour Farm. Cllr Styles will look-up the FP Number.

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## **12. Highways/Transport/Services:**

### **Review outstanding Highways issues as submitted to Hants Highways in February and their reply.**

Hants Highways, in their reply, have yet to advise what will be included in the 2016/17 budget. They stress that priority is being given to issues that impact on safety.

The clerk was asked to 'hit' Hants Highways every month with a 'what's being done' He will do this about a week before monthly full council meetings.

The council agreed because of traffic volumes coupled with the poor condition of the edges of the carriageway and some deep potholes along Egbury Road, that it is on the top of our list of priority repair/restore highway items.

**Sarah Cooney (SC) — co-opted on to the Highways and Services group** — had also requested that progress be made on signage and she has asked for these to be prioritised and are probably in the lower end of costs:

1. Remove 'thank you for driving carefully' signs and gates at old 30mph derestriction positions
2. Renewal of existing tarmac speed roundels
3. Renewal of red tarmac at village entrances
4. Repair of existing 30 signs where damaged
5. Install suggested new signage.

The clerk has received contact from a Traffic and Management officer who wishes to visit the parish to advise on the placement and visibility of troughs to replace the bollards at The Summerhaugh and to review the list from SC above. A possible date of the 23/3 pm has been mooted and will be confirmed in due course.

**SC** also raised the idea (as in Enham from the Newbury direction) of additional warning signs of a speed limit ahead. The clerk will check with Highways but it is the clerk's hunch that this is only used on 'A' roads and certainly is not all that extensively deployed.

**The clerk** had had representations from a resident regarding the surface (and potholes) on Chapel Lane / Long Leaze.

**There being no other business the meeting closed at 9.55pm.**

**Chairman, St. Mary Bourne Parish Council.**

Date \_\_\_\_\_

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