

The Minutes of the Annual Parish Council Meeting held on Tuesday 12 May 2015 in the Village Centre, St. Mary Bourne at 7:30 p.m.

Those Present – The chairman (2014/15) Cllr David Peart, Colin Henderson, Bridget Culley, Tony Grunsell, Hugo Wurzer, Tony Styles, Ray Randall (from item 5) and the Clerk, Derek Kane.

Members of the Public present: Seven

The chairman of the Parish Council for 2014/15, Cllr David Peart, explained that before the council moves to the agenda'd business for the May Full Council meeting it needs to hold the 2015 Annual Parish Council Meeting first.

The proper business of the Annual Parish Council Meeting 2015 then commenced.

Cllr Peart, in his capacity as chairman of the parish council 2014/15 then took the chair.

1. Apologies for absence: Cllrs Katie Dixon and Philip Jeffery.

2. The Election of Chairman and Vice Chairman for 2015/16.

Cllr Peart invited nominations for the post of **Chairman**.

Cllr Tony Styles proposed Cllr David Peart and this was seconded by Cllr Hugo Wurzer. There being no further nominations, **Cllr David Peart was elected chairman for 2015/16 unanimously.**

The chairman then invited nominations for the post of **Vice Chairman**.

Cllr Tony Grunsell proposed Cllr Bridget Culley and this was seconded by Cllr Colin Henderson. There being no further nominations, **Cllr Bridget Culley was elected Vice Chairman unanimously.**

5. The Chairman and Vice Chairman then signed their Declarations of Office.

6. The election of Officers and Representatives for 2015/16.

a. Responsible and Deputy Financial Officer: The Clerk, Derek Kane was proposed by Cllr Tony Styles and the proposal was seconded by Cllr Hugo Wurzer. There being no further nominations **the Clerk, Derek Kane was elected Responsible Financial Officer.**

The Chairman, Cllr David Peart, was proposed by Cllr Tony Styles and the proposal was seconded by Cllr Hugo Wurzer. There being no further nominations **the Chairman, Cllr David Peart, was elected Deputy Responsible Financial Officer.**

The following committees and representatives were discussed and their compositions proposed by volunteering and general affirmation

b. The Planning Committee: The chairman, the vice-chairman and Cllrs Randall, Wurzer, Styles and Grunsell were elected as the representatives.

c. The Finance Committee: The chairman, the vice-chairman, Cllrs Henderson, Dixon and Wurzer were elected as the representatives.

d. Recreation Grounds and Lake Committee: The chairman and Cllrs Henderson, Randall, Grunsell and Jeffery were elected as representatives. The resident, Paul Manning, and the lead on the fishing syndicate, David Scrase, were co-opted on to the committee with regards to Lake matters.

e. Basingstoke District Association of Parish Councils: The chairman will be the representative.

f. Footpaths; Cllrs Henderson, Styles and Jeffery were elected as Footpath Officers. The resident, Caroline Hoyes, was co-opted on to the group

g. Web Master & Administrator. The Clerk, Derek Kane was elected to be Webmaster and the chairman was elected as Web Administrator.

h. Highways & Services Group. Cllrs Dixon, Henderson and Jeffery were elected as Highways & Services Administrators. The resident Sarah Cooney of Stoke was co-opted on to the group.

i. Flood and Emergency Group. The chairman, vice chairman and Cllrs Styles, Randall, Wurzer and Jeffery were elected as Flood and Emergency Group. The resident Sarah Cooney of Stoke and Clem Jones of SMB were co-opted on to the group.

j. Tree Officer; Mr Peter St Quinton to be approached to continue as Tree Officer. The clerk will confirm this matter at the June Full Council meeting.

k. Holdway Almshouses; At the request of the Chairman and the Clerk of the Trustees of the Holdway Almshouse Trust, Mr Daniel Culley and Penny Wood were reappointed as nominative trustees of the Parish Council. This was agreed.

l. United Charities Trust: At the request of the chairman of the of the United Charities Trust, a councillor representative for the UCT was made. Cllr Hugo Wurzer agreed to represent the PC on the trust.

m. Hill & Valley Business Group: It was agreed that Cllr Dixon would continue to represent the Parish Council.

n. Long Term Planning Group (Neighbourhood Plan): It was agreed that Cllr Dixon, Styles and Grunsell to continue as PC representatives of the group.

The clerk will update the website and noticeboards asap on all the aforementioned elections and appointments

5. The Summerhaugh Seat. It was agreed to ask Mr. and Mrs. Jones of Summerhaugh Cottage to re-new the agreement for the placement of the Millennium Seat on their land for the year 2015/16.

6. A resolution to adopt the extant Council's Financial and Standing Orders for 2015/16 was proposed by Cllr Tony Grunsell, seconded by Cllr Ray Randall and agreed unanimously by all present.

The clerk pointed out that as a result of recommendations from the Internal Audit Report 2014/15, to be reviewed at tonight's Full Council Meeting, Financial and Standing Orders need to be updated and agreed asap. The clerk proposed to present a draft in June and for resolution at a special Extra Parish Council Meeting just before the start of July's Full Council meeting.

There being no further business the meeting closed at 7.40pm

Signed Chairman _____

Date _____