

St. Mary Bourne Parish Council

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**Minutes of the Parish Council Meeting held on
Tuesday 22 January 2019 in the Main Hall, Village Centre at 7:30pm**

Present: The Chair, Cllr David Peart and Cllrs Bridget Culley, Katie Dixon, Kevin Fullerton, Gwen Randall, Tony Grunsell, Tony Styles and Carole Whitlock and the Clerk Jo Exelby.

In attendance: Oliver Madge to observe the meeting

Members of the Public in attendance: Five

Chairman's introduction

The chair welcomed Oliver Madge who was observing the meeting to decide whether he would like to be co-opted to the parish council.

Time allowed for public speaking

Two planning consultants and two parishioners attended to discuss planning application 19/00053/FUL. The chair noted that none of the members of the Planning Committee had raised any objections and no councillors raised any questions on the application. They then left the meeting.

A parishioner attended to discuss item 9.2, the application for a definitive map modification to re-establish a footpath to join FP28 (The Test Way) and the junction with Roman Road. He is a tenant farmer on the land involved and set out his objections, as follows:

- The footpath has not been used for over 50 years, so there is no clear need for it.
- It would run roughly parallel to FP27 and so has no obvious benefit.
- The orientation of the footpath in such a small field would have a serious impact on his ability to use the field, due to the spraying regulations for crops and the need to fence off the footpath if livestock were put in the field.

1. Apologies for absence: BDBC Cllr Graham Falconer, HCC Cllr Tom Thacker

2. Declarations of interests: Cllr Culley declared an interest in item 9.2 as owner of a business that is a tenant farmer of the land involved and took no part in the discussion or decision.

3. Minutes of Full Council meeting held on 11 December 2018 (previously circulated)

3.1. Having been previously circulated, Cllr Styles proposed, and Cllr Culley seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

Chair's Initials

3.2. Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following points were made:

- The clerk has advised Stoke Village Fund of the funds available from Cllr Thacker, should they wish to purchase a defibrillator for the village.
- The chair has written to HCC to support the Village Shop's grant application.
- The clerk has notified Mike Nightingale that Cllrs Grunsell and Styles have offered to sit on the Community Patient Participation Group to represent St Mary Bourne.
- The clerk and chair have had ongoing discussions with David Smith of Myddleton Major about the sale of land at Black Garden.

4. County & Borough Councillor Reports

4.1. Borough Councillor's Report

Cllr Falconer was unable to attend but gave the following written report:

- He has referred two planning applications to the Development Control Committee: Willow Bank (18/01341) and Butlers Farm (18/03459). Butlers Farm will be another test of the Neighbourhood Plan as it satisfies a need for downsizing but, as the parish council pointed out, it is not a redundant farm site nor within the village envelope, although the parish council raised no objection. It will test what leeway there may be
- He hopes that the confusion with the handover of Bells Meadow from Hyde Housing to Sovereign Housing is now resolved and will now revert to a normal business relationship.

4.2. County Councillor's Report: None

5. Governance

5.1. Discuss format of the Annual Parish Assembly

Resolved: The chair noted that there had been a good turnout last year and that the format had worked well, and it was agreed that it should be repeated. Cllr Fullerton noted that the presentation from Hampshire & Isle of Wight Wildlife Trust had been too long. Cllr Styles suggested two ideas for presentations which might interest parishioners — the Community Farm or Recycling. It was agreed to consider the presentation further in the February full council meeting.

5.2. Meeting invitations

5.2.1. CPRE Debate with Kit Malthouse MP 'More, Better, Faster — What does this mean for the future of planning' — 8 February in SMB: Noted. The clerk noted that the Village Centre have requested that the MUGA be opened for parking for this event, which was granted.

5.2.2. 6th Annual Flooding Forum — 2 April in London: Noted

Chair's Initials

5.3. NALC bulletins and updates

5.3.1. Chief Executive Bulletin — 4/1/19: Noted

5.3.2. NALC Newsletter 12/12/18: Noted

5.4. HALC Newsletter — January 2019: Noted

6. Planning

6.1. BDBC Guidance on New Homes in the Countryside

Resolved: Cllr Dixon noted that this was important new guidance that would have a significant impact in the parish, and it was agreed that all members of the Planning Committee should study it carefully.

6.2. Receive report of Planning Committee meeting 9 January 2019

Resolved: To accept the report.

6.3. Planning Applications for consultation at the meeting

Reference	Description	Resolved
18/03681/HSE	Kingfisher House, Church Street, SMB, SP11 6BL — Replacement of windows and front door to property. Repainting of wooden cladding above windows.	No objection
18/03707/HSE	The Old Plough, High Street, SMB, SP11 6AY — Loft conversion, creation of new window aperture in roof and internal works.	No objection
18/03708/LBC	The Old Plough, High Street, SMB, SP11 6AY — Loft conversion to include new window aperture in hipped roof elevation, new internal doorway from existing to proposed new room and removal of wall between kitchen and dining room.	No objection
18/03732/HSE	Gate Cottage, School Lane, SMB, SP11 6AU — Erection of detached double garage with first floor store, parking and turning area.	No objection
19/00020/LBC	Flowerpot Cottage, Church Street, SMB, SP11 6BL — Alter listed building by installing internal partition wall to upstairs room to make additional bedroom.	No objection
19/00053/FUL	Dene Bungalow, Lye Farm Road, Binley, SP11 6HA — Demolition of existing bungalow and erection of replacement two storey 4-bed dwelling.	No objection

6.4. Tree notices of Intent for consultation at meeting: None

6.5. Advice of compliance issues: None

Chair's Initials

7. Finance

7.1. Receive report of the Finance Committee meeting 9 January 2019

Resolved: To accept the report.

7.2. To agree the 2019-20 budget

Resolved: Proposed by Cllr Culley, seconded by Cllr Dixon and unanimously agreed the Finance Committee's recommendation was accepted and the 2019-20 budget was set at £137,232.

7.3. To set the 2019-20 precept

Resolved: Proposed by Cllr Whitlock, seconded by Cllr Styles and unanimously agreed the Finance Committee's recommendation was accepted and the 2019-20 precept was set at £22,917. The chair noted that the parish council will need to defend the rise, but that we could do so. Members witnessed the Chair, Vice-Chair, Cllr Fullerton and the clerk sign the precept the request and instructed the clerk to return it to BDBC.

Chair's Initials

7.4. Monthly accounts — December 2018

Date	Received from/paid to	Total	Treasurers account	Business Bank Instant a/c	Fixed term deposit	Petty cash	Ringfenced funds included in Business Bank Instant account	
							Lengthsman scheme Note 1	Flood prevention Note 2
Opening balance at 30/11/18		£44,464.27	£1,027.61	£23,428.30	£20,000.00	£8.36	£4,510.00	£0.00
Transfer agreed at Full Council 11/12/18			£5,300.00	-£5,300.00				
Receipts								
10/12/18	Lloyds – interest			£1.04				
Payments								
12/12/18	Agreed at Full Council 11/12/18		-£5,261.00				-£970.00	
19/12/18	SMB Village Shop – postage					-£1.01		
31/12/18	BT DD – additional DD		-£1.41					
Available funds at 31/12/18		£39,201.89	£1,065.20 £45.39	£18,129.34	£20,000.00	£7.35	£3,540.00	£0.00
Add: unrepresented payments								
Closing bank at bank & in hand at 31/12/18		£39,247.28	£1,110.59	£18,129.34	£20,000.00	£7.35		

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from HCC (in 2017), Southern Water, Vitacress (2016 and 2017) and Southern Electricity that has been supplied for flood prevention work on The Bourne.

Chair's Initials

Resolved: Proposed by Cllr Randall and seconded by Cllr Dixon: The accounts for December 2018 were approved. The bank reconciliation was signed by the Chair.

7.5. Review and approve payments to be made in January 2019

Payee	Description	Amount
Wessex Woodland	Tree survey	£678.00
Cain Bio-Engineering	Bank restoration at Gangbridge Lane	£13,098.00
Total		£13,776.00

Resolved: A transfer agreed of £13,800 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

8. Flood & Emergency Group

8.1. To receive update on the bank restoration work carried out at Gangbridge Lane

Resolved: The chair reported that the bank restoration work by Cain Bio-Engineering is largely complete. He noted that the soil level will sink, and the contractor will return in the Spring to fill up the topsoil and seed with grass. He further noted that the coir matting will degrade and that the intention is to plant willow to hold the bank in the long term. He will liaise with Hampshire Highways to make sure they have no objections before proceeding. He thanked Lesley and Phil Jeffery, the owners of Swampton Farm, for the use of their yard to store equipment whilst the project was in progress.

Cllr Culley proposed thanks to Cllr Peart and Sarah Cooney for their work on the project, which was unanimously supported by the councillors.

8.2. Update on the Pathfinder project

Resolved: The chair reported that he, Sarah Cooney and Clem Jones had attended a Pathfinder Project meeting at Hampshire County Council. He noted that the plan has changed a lot, for example they are no longer suggesting the bunds. The work on the culvert at Jones Farm, Stoke is scheduled for 2019-20. The culvert cannot be upsized and so they will put in another alongside. He also noted that Keith Pegden had notified him that he will be carrying out the work to regrade the river at the end of Gangbridge Lane this week and he will liaise with the landowner. The first payment of the NFM grant is now with Hampshire & Isle of Wight Wildlife Trust (HloWWT) and the clerk has invoiced them, so the funds should be received shortly. The chair thanked HloWWT for their assistance in providing a means for the grant money to be paid to the parish council.

Chair's Initials

9. Footpaths

9.1. To agree the priority cutting list of rights of way to be cut by Hampshire Countryside Access

Resolved: Cllr Styles noted that most of the parish's rights of way are in good condition at present. It was agreed that the Priority Cutting List should include the same rights of way as last year, as these are the most used. They are:

- Footpath 2;
- Footpath 4;
- Footpath 16;
- Footpath 29; and
- BOAT 47

It was noted that they were cut in August in 2018, which was late in the year and meant that the paths had significantly narrowed before they were cut. It was agreed that we request they be cut in early May, if possible. The clerk was instructed to return the request form to Hampshire Countryside Access.

9.2. Consider DMMO 1240 — Application to modify the Definitive Map — to add a footpath between FP28 and the junction with Roman Road

Resolved: Cllr Grunsell suggested that, considering the parishioner's objections set out in the Time for Public Speaking above, the parish council respond to Hampshire County Council that there is an alternative footpath (FP27) and there is no need for the new footpath. The chair noted that, in general, the parish council supported the principle of the more rights of way, the better, but there were valid objections to this footpath. It was unanimously agreed to respond as suggested by Cllr Grunsell and the clerk was instructed to respond.

10. Recreation Ground & Lake

10.1. Receive update on weekly play areas inspections

Resolved: The clerk noted that there are now only three medium risk level findings, which relate to timber decay in the multi-play at St Mary Bourne and in the fence. The rest of the findings are low or very low risk. It was agreed that the timber replacement undertaken previously on the multi-play had been successful and the clerk will liaise with the contractor during the Spring to make further replacements.

10.2. Receive report from Recreation & Lake Committee meeting 15 January 2019

Resolved: To accept the report.

Chair's Initials

10.3. Select grounds maintenance contractor for the period 1 April 2019 to 31 March 2022.

Resolved: To accept the Recreation & Lake Committee's recommendation and appoint Scofell Ltd as the Grounds Maintenance Contractor for the period 1 April 2019 to 31 March 2022. The clerk instructed to send the contract for signature and the feedback emails to the unsuccessful contractors who tendered.

10.4. Consider issue of dog fouling on the Recreation Ground

Resolved: It was noted that there had been a problem with dog fouling on the Recreation Ground, which parents had had to clear before a youth football match. The clerk noted that it is a generally accepted problem that dog fouling increases in the winter as some dog owners feel that there are not being observed. She has sourced some posters from BDBC to put up on the noticeboards. Cllr Styles suggested that we use posters that highlight the risk to children of contracting toxocariasis and that we consider installing bag dispensers. The clerk will investigate the availability and cost of the posters and the cost of the dispensers. Cllr Culley suggested that we consider only allowing dogs on leads onto the Recreation Ground and it was agreed that we should raise this at the Annual Parish Assembly.

10.5. Notification that S106 funds have been approved for the proposed play and adult fitness equipment

Resolved: To order the equipment. There was a discussion about the position of the play equipment in relation to the Bowling Club and it was agreed that the clerk will send the plans to Cllr Grunsell, who will discuss it with the club.

11. Item of Correspondence to be circulated

11.1. Hampshire Constabulary — Monthly update for December 2018: Noted

11.2. Rural Services Network — Rural Funding Digest January 2019: Noted

The meeting closed at 9.00pm.

Chair, St. Mary Bourne Parish Council

Date