

Minutes of the Parish Council Meeting held on Tuesday 13 October 2015 in the Village at 7.30pm.

Present: The Chairman, Cllr David Peart and Cllrs Bridget Culley, Ray Randall, Tony Styles, Hugo Wurzer, Colin Henderson, Katie Dixon, FEG co-optee Clem Jones (up to item 4.2), HCC Cllr Tom Thacker (from item 5.1 and then item 4.2) and the clerk, Derek Kane.

Members of the Public in attendance: None.

1. Apologies for Absence: BDBC Cllr Graham Falconer and Cllrs Tony Grunsell and Phil Jeffery.

2. Declarations of Interests: Cllr Randall (item 5.8).

3.1 The Minutes of the Meeting held on Tuesday 8 September 2015 (previously circulated).

Having been already circulated, Cllr Culley proposed that they were a true record and should be signed; the proposal was seconded by Cllr Styles unanimously agreed by the council.

Cllr Dixon pointed out there was an error in attributing in **5.5 the Neighbourhood Plan** the grant funding for drafting proposals for the SMBP Neighbourhood Plan to '**Urban Vision**' (they were the providers of the first grant). This should read 'Groundwork UK'. The clerk will arrange for this to be corrected and signed accordingly by the chairman.

3.2 Matters arising:

3.2.1 The chairman had received an e-mail from a Peter Scrase dated 12 October, who has been advising a group of walkers from the parish about the matter of **Rope Yarn Lane**.

"This is just to give you an update on my correspondence with Sylvia Seeliger [clerk's note: an office of HCC] in time for your meeting tomorrow.

Further to my message to you of 8 September I wrote to Ms Seeliger explaining why I considered that HCC is in breach of its statutory duty under s130 of the Highways Act 1980 by failing to remove the obstructions to the lane. She replied in one sentence that she was not currently in a position to answer my e-mail, from which I presume that she has at last realised that she needs to take legal advice. It is now nearly four weeks since I wrote to her, so I will send her a reminder within the next few days and hope that I will have something useful to report to you in time for your November meeting. Meanwhile I should be grateful if you would mention this at your meeting tomorrow as a matter arising from the report in the minutes of your last meeting. It would be helpful if your fellow councillors would accept that this matter will not simply go away until it is resolved by the removal of the offending obstructions to the lane."

3.2.2 Cllr Styles wanted to comment about the address that a resident, **Wyndham Culley**, made to the council at the last meeting where he had offered his thanks to the council for supporting the Bell's Field development.

Cllr Styles thanks those residents who had opposed the development of housing on Bell's Field.

Of concern now is that the government will allow tenants to buy their homes from Housing Associations which is contra to 'Village Homes for Village People'

Also he notes that the latest figure for households on the BDBC Housing Register with a local connection is now 13.

Chairman's Initials

Those who opposed the development were not against affordable housing, but did not want mini estates sprouting up, but would prefer development on brown sites, redundant farmyards and infill along linear lines of existing homes.

Now they are worried that with the sale of such homes to tenants that where there is a future demand for more affordable housing then mini-estates further up from Bell's Field (and other sites) could be proposed and developed.

Cllr Styles has concerns about Housing Associations in general and hopes that Hyde Housing will be better and more responsible.

He hopes they will use good materials in the building of Bell's Field and not create problems like at Stud Farm

He has written to our MP about the government proposals and received a reply on 12 October from Kit Malthouse.

The chairman asked that this be read during **item 5.2 (Bell's Field)**

Cllr Styles feels that neither the PC, the borough council nor the county council trusts housing associations.

He now understands that building will not take place until at least February.

The chairman confirmed this and will be updating the council in item 5.2. He added that there is an issue between Southern Water and Hyde Housing about cost of connection.

Cllr Styles, when at the public consultation meetings with Hyde Housing regarding Bell's Field, noted that two individuals from HH had mentioned that connection would be main sewer and septic tanks.

4. Borough & County Councillor Reports.

4.1 In his apologies **BDBC Cllr Graham Falconer** reported:

- a). The Local Plan Inspection stage is ongoing this week
- b). The new Critical Injuries Hospital on the M3 at Jn 7 received planning approval last week but it has now hit funding issues and has stalled.

As HCC Cllr Tom Thacker did not arrive until during the next item his report will be minuted in the order of the meeting after item 5.1.

5. Items for discussion:

5.1.1 Flood and Emergency Group (FEG) – Update. / 5.1.2 Concerns about progress on the EA/HCC approach to flood problems in Stoke and SMB – lead Clem Jones (co-opted on to FEG)

The chairman wrote to HCC Cllr Tom Thacker (and cc'd in Kit Malthouse MP and BDBC Cllr Graham Falconer on 28 September:

"I am writing to you on behalf of the St Mary Bourne Flood Emergency Group in the hope that you can help in moving forward the work that HCC needs to do in order to address some of the causes of the flooding that occurs from time to time down the valley.

We have made good progress in putting together an emergency plan with both the EA and HCC.

Chairman's Initials

However, the actions needed to address the issues for the longer term have been clearly identified at numerous multi agency meetings since our problems during the winter of 2013/14. A summary of the four key points is attached as an annex to this letter.

When we push the attendees for hard commitments to address the issues we get responses along the following lines:

- # This meeting is only to address the emergency actions, not the longer term fixes*
- # We are not the correct people to ask; you need to ask a different part of HCC*
- # There is nothing much we can do about that or if we dredge out the silt it will just come back!*
- # There is no budget*

The reason for writing now is that the Bourne Valley Flood Action Group are scheduled to have another meeting with HCC on the 19th October.

Your support would be appreciated so that the representatives from HCC are able to commit to the work, with implementation dates for this autumn while the water levels are down.

Whilst I recognise that HCC are subjected to budget constraints, surely the overall cost of fixing the issues must be far less than the cost of the emergency work and equipment HCC have to hire when all resources are in short supply.

There are a number of actions that the various riparian owners need to carry out that are now dependant on the EA completing their survey of river levels. This is still on-going from the meeting in St Mary Bourne that you attended in July.

There is now an ideal window to do the work on the river since the water levels are well down.

While the water levels are currently low we have recently seen above average rainfall again and the effects the El Niño event will have on our winter weather is still unknown, but it is expected to create some extreme events.

List of important actions and actionees for addressing SMB and Stoke flood issues.

- 1. Clear silt from under the bridge north of Stoke by the electricity substation. Actionee: HCC.*
- 2. Clear and enlarge the culvert under the B 3048 at Jones Valley farm. Actionee: HCC.*
- 3. Fix the drainage pipes opposite Holdway cottages. Actionee: HCC.*
- 4. Complete the survey of the river bed levels and work with the riparian owners to do any necessary Work. Actionee: EA and riparian owners.*

Any help you are able to give will be appreciated.”

Chairman's Initials

Bourne stats update:**Valley Farm well measurement – 4 October 2015:**

The rate of drop is still increasing

2015	Cm	Delta	Comments
2/2/15	120	11	River flowing
16/2/15	121	-1	River flowing
2/3/15	122	-1	River flowing
8/4/15	127	-5	River flowing
7/5/15	135	-8	River flowing
7/6/15	152	-17	Level dropping: river flowing
7/7/15	198	-46	Level dropping: river down
4/8/15	244	-46	Level dropping: river down
1/9/15	295	-51	Level still dropping: river down
4/10/15	382	-87	Level still dropping: river down

St Mary Bourne Flood Risk Summary (as at 1 October 2015)

Date	1/10/15	Status	
			All levels are falling. They are now LOWER than the Long Term Average. So far this year we have had less rain than last year

Note 1.

The measures at the Vernham Dean Bore Hole and the gauge at Holdway Cottage are from the ground base and are depth of water.

Note 2.

The measure in the Summerhaugh well is the space between the kitchen floor and the top of the water. This is effectively the ground water level at this point in the valley.

Location	1/10	17/8	Comments
Vernham Dean Bore	97m	100.0m	
Well at Valley Farm, Stoke	382 (1/9)	295 (1/9)	
Springs at Stoke	n/a	n/a	
Gauge at Holdway	1.5cm	2cm	
Spring at Holdway	Dry	Dry	
Well at Summerhaugh	159cm	125cm	

Clem Jones will be the PC's representative at the 19 October Pathfinder Plan Group.

On 30 October the FEG group will meet with HCC/EA to put to bed the Emergency Plan.

Clem Jones gave an update on how he sees matters:

Unless we are deluged over the next two months, we should be okay after this January (when the springs spring up again). There has been a lot less rain. Water levels are well down.

At the OBEX drill at Romsey (EA) three sites have been given special attention as regards flooding: Romsey, Ryde (IOW) and ST Mary Bourne (as 'token' village) ... but ... only the 'High Street bit'.

Chairman's Initials

At the Springhill Bridge, the sewer pipe (below), causes overflow of Bourne when flow rises and 'hits' pipe. Co-operation will be needed from householder. Adjacent householder (Mundays) has built a Bund to protect her property from such overflow.

For High St cottages pumps, sandbags, barriers and houses will be needed, should flooding occur.

EA have no plans (consultant who accompanied CJ after OBIX) to go up to Stoke.

EA have still not reported on their survey of river-bed. EA would be able to assist with permission to dig-out / scour. CJ cited Upton and HB-T examples of landowners 'getting-on' with it and get the permissions retrospectively.

CJ felt that Southern Water had done what they set out to do (earlier, sorting out the dip in the sewer) and lately fixing all the leaky laterals bar 1 manhole which they are now prioritising.

The draft HCC schedule (which CJ thinks is to be discussed at the 19/10 meeting) as regards the '**Four Points**'** are to be dealt with by HCC as:

- 1). Do nothing – No Budget!
- 2). Do nothing – Too difficult!

**Jones Farm Culvert, Bridge at Stoke, Bridge at Springhill, High St SMB

The Bridge at Stoke: could be dug out either side and banks built up.

Jones Farm Culvert: Could not afford it.

Cllr Thacker had received the chairman's letter and has escalated up to Stuart Jarvis (HCC Head of Environment) to address the 'Four Points'. This type of escalation TT uses sparingly so this will get HCC's attention.

4.2 Cllr Thacker then gave his report.

Superfast Broadband. SMB in Wave 2 scheduled for end of 2018. Binley will be included.

Cllr Thacker and Clem Jones then left the meeting.

5.2 Bell's Field — Update.

The chairman wrote to **Hyde Housing (HH)** on 23/9/15:

"I just wanted to touch base with you regarding when you now expect work to commence with the Bell's Field project.

When we met in July you hoped work would start in September, but there were then still some issues to resolve with the likes of Southern Water (SW)."

Chairman's Initials

HH replied on 24/9/15:

“We have had some serious difficulties in progressing the Start on Site for Bells field resultant from the water company and their unreasonable expectations. We are still in negotiation with them and hope to have a more defined design soon however we have been forced to reconsider our start on site here and are now likely to be looking at a start in the new year; probably February.

I understand that this is not the news you would want to hear and I can assure you that we feel the same but it is critical for the progress once on site that we get these things tied up as a matter correctly to start.

I will of course keep you updated and we do hope to be able to commence before the February projection but information is still not sufficient to allow us to accurately say.”

The chairman wrote to **HH** on 4/10/15:

“Further to your email, would it be possible for you to be more specific regarding the problems you are experiencing with the water company that you mentioned - presumably this is SW?

The reason I'm asking is that the parish council may be able to exert some pressure on SW on your behalf as we are able to communicate with them at a fairly senior level. If, as you say, they have unreasonable expectations, maybe if we also voice our concern regarding the unacceptable delay it could help your case. If SW are saying that the development may cause problems when connected to the main sewer system running through St Mary Bourne, they have always maintained that the system has more than enough capacity to take more new houses without causing any problems.

The feeling of the parish council is that this project is dragging on and if it is now not expected to start until February, it will be a full year since planning permission was granted by B&D and over 8 years since it was first discussed by the parish council.

I hope this helps, but please let me know your thoughts on the matter.”

Following further correspondence between the chairman and HH the chairman has written to SW. No reply to date.

~~~

**The clerk** had enquired of BDBC as to how many households are currently on the **Housing Register since the 1 October changes to registration** and need. The reply as at 9 October was **13**.

**The following is the reply Cllr Styles received on 12 October from Kit Malthouse MP with regard to the government's proposals allowing tenants to buy their home from housing associations.**

*“With regard to the extension of Right to Buy to Housing Association Tenants, you will be pleased to hear that I anticipated the problem you raise some months ago and have already discussed it with other rural members and raised it with the new Secretary of State, Rt Hon Greg Clarke MP, and the Housing Minister, Brandon Lewis MP. Both have acknowledged the consequences for small rural communities and agreed to work with me and other concerned MPs to find a solution. You may not have heard the announcements made by the Prime Minister at [the] Conservative conference last week on this subject to the effect that an agreement has been reached with housing associations on right to buy which may avoid the need for legislation. The details have not yet been released but when they are, I will keep you updated as our discussion progress.”*

Chairman's Initials

**The chairman is to contact Hyde Housing and Southern Water again about the delay in agreeing connection.**

### **5.3 Black Garden – Asset of Community Value nomination – Update.**

On the 7/10/15 BDBC emailed the clerk the following:

*“All information has now been collected and passed to Head of Service to make the decision. Apologies I know it is a lengthy process but there is a 2 week period for the decision process which finishes on the 20th of October. I will notify all parties shortly after with the Decision. Once the decision has been made there is still a request for review and appeal process. I have attached the link below that should give you some more information on the process.”*

### **5.4 Batsford – School set-down/pick-up area – Update.**

The chairman had been in e-mail contact with a Sovereign solicitor during the last month.

The chairman had informed them on 9 September that the area is in need of clearance / tidying anyway whether is by Sovereign or the PC if we are able to assume responsibility in one form or the other.

After the chairman wrote again to Sovereign chasing the matter on 5/10/15 with:

*“As I said in my last email, regardless of the outcome of our discussions the area in question is looking very untidy at the moment and ground maintenance is long overdue. If Sovereign are unable to reach a decision to allow the parish council use of the land, it will need to be cleared by your contractors or alternatively we can instruct our grounds maintenance contractor to carry out the work and then invoice Sovereign. Whichever option is preferred?”*

Sovereign replied on 5/10/15:

*“This matter is still under consideration by our Asset Management Team. I have a meeting with them next week to discuss this and I hope to be able to provide an update then.*

*I will also be able to confirm the situation regarding the grounds maintenance.”*

### **5.5 Speeding:**

#### **5.5.1 Electronic Speed Reminder signs – Update.**

The clerk had i/d'd three potential suppliers and e-mailed them the following:

*“My parish council already owns a portable Speed Indicator Device used by the local Community Speedwatch volunteers.*

*My council is now looking to purchasing a fixed radar activated sign, battery powered (we have no street lighting) with perhaps the option of solar / and or wind power. A spare set of batteries would also be required.*

*We would also be looking for fixings as well as a suitable pole for mounting so it can't be tampered with or vandalised.*

*We would also be looking for data logging to forward intel on aggregated vehicle movements and those in excess of 30 / 40 for forwarding to the police*

*Other than the 60 limit we are all 30mph within the built area of the parish with an extra stretch to become 40mph soon.*

Chairman's Initials

*There remains the prospect that we may purchase another one or two of the same devices later on.*

*I look forward to a reply and quote.”*

The clerk has received one quote so far:

Device between £2,100 and £2,500 depending on final model selected.

Solar kit: £1,155

Data collection: £250

Cost: up to about £4k per device.

A pole(s) would need to be installed by Highways. The supplier would attach these to the pole.

The clerk also wrote to Highways who would have no opposition in principle. It would have to be placed on existing street furniture. Whither new poles?

The clerk also wrote to Hants Police but has not had a definitive reply (only an acknowledgement to date)

The clerk is yet to chase the other two potential suppliers for a quote.

It was suggested that the clerk should contact Whitchurch TC who are deploying similar devices for advice.

#### **5.5.2 Community Speed Watch — Update.**

The clerk now has the names of four new would-be volunteers for CSW.

There may well be 3 or 4 previous volunteers willing to take CSW up again.

The clerk has tried to inform the CSW coordinator at Hants Police but has not had a response. He will chase and ask Tadley station to also prompt them.

The chairman felt it would be a good idea to have a meeting sooner rather than later of would-be volunteers with himself, Cllr Dixon and the clerk to explain how CSW works.

Chairman's Initials



## 5.6 Approve PC Meetings calendar for 2016.

| Month                                   | Full Council     | Planning |
|-----------------------------------------|------------------|----------|
| January                                 | 12th             | 26th     |
| February                                | 9th              | 23rd     |
| March                                   | Lake Meeting TBA |          |
| March                                   | 8th              | 22nd     |
| April                                   | 12th             | 26th     |
| <b>May 3rd - Annual Parish Assembly</b> |                  |          |
| May                                     | 10th APCM        |          |
| May                                     | 10th             | 24th     |
| June                                    | 14th             | 28th     |
| July                                    | 12th             | 26th     |
| August                                  | 9th              | 23rd     |
| September                               | 13th             | 27th     |
| October                                 | 11th             | 25th     |
| November                                | 8th *            | 22nd     |
| December                                | 13th             |          |

\*Finance Committee Meeting Only

No planning meeting on 27 December.

Subject to change, should the clerk have any holiday plans in 2016.

Calendar approved.

## 5.7 Neighbourhood Plan

### 5.7.1 — Update from Cllr Dixon

Andrew Shegog and I met in September with the consultant who is drafting the final version of the SMBP Neighbourhood Plan, Dave Chetwyn of Urban Vision. We then went on to meet with Andrew Rushmer of BDBC Planning Dept. Urban Vision are now putting all the proposals into draft form. In the meantime BDBC Planning Dept has carried out a scoping for a Strategic Environmental Assessment (SEA). As the Parish is not required by BDBC to allocate sites for housing, it was not originally foreseen that an SEA would be necessary. However, one of the bodies that was included in the consultation, Historic England, has raised a query over the proposed Neighbourhood Plan. This means that an SEA is required, carrying it out may well make the Plan more robust. So we are now in the process of applying to BDBC for a grant to cover the cost of another consultant to undertake the SEA.

Chairman's Initials

### **5.7.2 Basingstoke Local Plan Examination:**

BDBC emailed the PC on 2/10/15:

“As previously advised, the public hearings will open on **Tuesday 6 October 2015 at 10.00am**. They will last for five weeks, with a break for the week starting 26 October 2015, and are scheduled to end on **Wednesday 11 November 2015**. The venue for the Hearings is the Civic Offices, London Road, Basingstoke RG21 4AH.”

### **5.8 SMB Village Shop — Update**

The chairman had written to the chairman of the CIC on 19/9/15:

*“Thank you for your update regarding the current situation with the shop which was communicated to the parish council.*

*The council are understanding of the problems you have faced with the transition to a CIC, which have been compounded by Lisa’s recent resignation. However, a few concerns were raised, the main one being that it has been necessary for CIC directors to provide short term loans to cover cash flow. Presumably these loans are unsecured.*

*Would it be possible for the parish council to have sight of some interim accounts?*

*It was also suggested that it may be useful for a parish councillor to be nominated to serve on the management committee as we do with other charities and trusts within the parish. If this suggestion is acceptable to you I will include it on the agenda for the next council meeting.”*

The chairman of the CIC replied on 19/9/15:

“As you will appreciate I will need to discuss your email with the Directors at our next meeting before being able to respond more fully.

As you know we want to be as transparent as possible and are keen to work in partnership with the Parish Council. However, I am conscious that our prime responsibility is to our members (and the regulator of Community Interest Companies) and I therefore think it would be useful to agree the ‘modus operandi’ that should exist between the CIC (as an independent company) and the Parish Council (as landlord). For example I believe that our Memorandum and Articles of Association require the Directors of the Company (there is no Management Committee as such) to be elected by the membership so I am not sure that to have a representative of the Parish Council on the Board (as a Director) would be possible or even desirable in relation to potential conflicts of interests.

## **6. Finance**

### **6.1 Lloyds Bank Cheque Signing mandate — Update (if any)**

No update. Clerk to pursue with Lloyds asap.

### **6.2 Annual Audit Return from BDO (External Auditors) – Council to review, approve and accept.**

The annual return has been qualified. No financial risk assessment has been carried out in 2014/15. The PC must ensure one is undertaken during this FY.

The council reviewed, approved and accepted the annual return and the qualification. The clerk to prepare a draft for the Finance Committee to consider on 10 November and to take this forward to Full Council on 8 December.

Chairman’s Initials

**6.3 Councillors to bring forward for discussion at today's meeting any spending plans they may wish to have budgeted for in 2016/17 for consideration at the 10 November Finance Committee Meeting (Preparing Draft Budget):**

Items suggested:

Planters and street furniture to replace posts in The Square.

Outdoor 'concrete' table tennis 'table' in a corner of the MUGA

Lake edges / bank – rebuild – possible link up with Sparsholt College

Flood prevention tasks and items not covered by grants and other public money.

Clerk to investigate where possible and draft amounts required. Emphasis will be to use reserves (after any grant monies) rather than precept.

**6.4 Monthly accounts – October**

| Account                       | Amount           |    |
|-------------------------------|------------------|----|
| Treasurers Account            | 1,091.37         |    |
| Investment Account            | 51,547.49        | #1 |
| Petty Cash Account            | 1.98             |    |
| Lloyds TSB Fixed Term Deposit | 20,000.00        |    |
| Less un-presented cheques     | 515.48           |    |
| <b>Closing Balance</b>        | <b>72,125.36</b> | #1 |

#1 Balance in Investment Account & Closing Balance includes balance of **£4,649.39** of **Neighbourhood Plan Funds** (drawn from £4,650.00 grant payment from the Groundwork UK grant received in September 2015)) and **£7,970.00** of **Lengthsman grant from HCC** (drawn from £9,960.00) grant payment for 2015/16) held on behalf of 10 associate parish and town councils.

**Payments made since the Full Council Meeting on 8 September 2015:**

| Payee                           | Cheque No | Amount          |
|---------------------------------|-----------|-----------------|
| Arien Designs Ltd               | 2455      | 34.78           |
| Derek Kane (for petty cash tsf) | 2456      | 10.00           |
| Stevan Puddle                   | 2457      | 1,484.85        |
| HMRC                            | 2458      | 515.48          |
| <b>Total</b>                    |           | <b>2,045.11</b> |

**Receipts reported since the Full Council Meeting on 8 September 2015 (into Business Investment A/C):**

| Source                                              | Date    | Amount           |
|-----------------------------------------------------|---------|------------------|
| SMB Village Shop (rent)                             | 3/9/15  | 1.00             |
| Bank interest                                       | 9/9/15  | 1.42             |
| SMB / The George Football Club (Match fees 2015/16) | 10/9/15 | 375.00           |
| Whitchurch Youth Football (donation)                | 10/9/15 | 160.00           |
| Groundwork UK Grant (for Neighbourhood Plan)        | 25/9/15 | 4,650.00         |
| BDBC Precept 2 of 2                                 | 28/9/15 | 9,753.00         |
| <b>TOTAL</b>                                        |         | <b>14,940.42</b> |

Chairman's Initials

**Receipts reported since the Full Council Meeting on 8 September 2015 (into Treasurer's A/C):**

| Source                                     | Date    | Amount        |
|--------------------------------------------|---------|---------------|
| Football Foundation (Grant for goal posts) | 25/9/15 | 488.00        |
| <b>TOTAL</b>                               |         | <b>488.00</b> |

**CDFG for Neighbourhood Plan, as at 30/9/15 held by SMB PC, in Business Investment a/c.**

| Item                       | Payments In     | Payments Out | Date           | Balance         |
|----------------------------|-----------------|--------------|----------------|-----------------|
| <b>b/f</b>                 |                 |              |                | <b>- 0.61</b>   |
| <b>Groundwork UK Grant</b> | <b>4,650.00</b> |              | <b>25/9/15</b> | <b>4,649.39</b> |
| <b>c/f</b>                 |                 |              |                | <b>4,649.39</b> |

**Lengthsman funds, as at 30/9/15 held by SMB PC, in Business Investment a/c, on behalf of the 10 associate town and parish councils.**

| Item                  | Payments In | Payments Out  | Date            | Balance         |
|-----------------------|-------------|---------------|-----------------|-----------------|
| <b>b/f</b>            |             |               |                 | <b>8,500.00</b> |
| <b>Ecchinswell PC</b> |             | <b>360.00</b> | <b>08/09/15</b> | <b>8,140.00</b> |
| <b>Longparish PC</b>  |             | <b>170.00</b> | <b>08/09/15</b> | <b>7,970.00</b> |
| <b>c/f</b>            |             |               |                 | <b>7,970.00</b> |

**Payments Due at Meeting:**

| Payee                                                         | Cheque No. | Amount          |
|---------------------------------------------------------------|------------|-----------------|
| Derek Kane (salary)                                           | 2459       | 645.76          |
| Derek Kane (travel expenses)                                  | 2460       | 57.10           |
| Cllr David Peart (travel expenses)                            | 2461       | 28.85           |
| Cllr Bridget Culley (Plants & Shrubs for War Memorial Garden) | 2462       | 132.85          |
| Premier Grounds (Grounds Maint)                               | 2463       | 1,499.50        |
| Premier Grounds (Lengthsman services for SMB)                 | 2464       | 220.00          |
| Premier Grounds (Lengthsman services for Burghclere)          | 2465       | 480.00          |
| Premier Grounds (Lengthsman services for Hurstbourne Priors)  | 2466       | 80.00           |
| Premier Grounds (Lengthsman services for Longparish)          | 2467       | 190.00          |
| Premier Grounds (Lengthsman services for Highclere)           | 2468       | 220.00          |
| Martin Clay (Wicket Maint for SMB CC)                         | 2469       | 1,422.00        |
| Martin Clay (Diesel & Petrol for Wicket Maint for SMB CC)     | 2470       | 59.30           |
| Joel McCormack (padlocks and chains for goal posts)           | 2471       | 57.96           |
| BDO (external audit fee)                                      | 2472       | 360.00          |
| <b>Total</b>                                                  |            | <b>5,453.32</b> |

Chairman's Initials

**Invoices raised since last Full Council Meeting:**

| <b>To</b>                         | <b>Inv No.</b> | <b>Dated</b> | <b>Amount</b> |
|-----------------------------------|----------------|--------------|---------------|
| David Scrase (Fishing License Q3) | 12/15          | 1/10/15      | 720.00*       |
| <b>Total</b>                      |                |              | <b>720.00</b> |

\* Invoice has since been paid and will show on next month's accounts.

Provision for **£2,000 village hall payment (2 of 2 for 2015/16) anticipated as** due this month, **£416.10 for items from SMB CC which the PC queries** plus a **£500 buffer** for any unforeseen expenses incurred before the Finance Committee Meeting on 10 November needs to be provided for.

It was agreed to transfer **£7,800.00** from the Business Investment account to the Treasurers account to meet the payments that had been proposed by the clerk.

The acceptance of the **reconciled** accounts up to 30 September 2015 was proposed by Cllr Styles and seconded by Cllr Dixon and unanimously agreed by the council.

**7. Planning:****7.1.1 Report from Planning Committee Meeting held on Wednesday 22 September 2015 (previously circulated).**

**7.1.2 Matters arising:** None.

**7.2 Planning Applications for discussion at meeting:**

**7.2.1 – 15/02758/FUL – Anaerobic Digester at Faulkners Down Farm, Walworth Road, Picket Piece** – Alterations to plant, erection of extension to barn and change of use of workshop to offices (part retrospective).

**Decision:** No objection. 5:1. Dissenting councillor objects on grounds of light pollution and effects of quasi-industrial estate close to Test Way.

**7.2.2 – 15/03193/HSE – Frenches Farm, Little London, SP11 6JG** – Erection of single storey rear extension, courtyard canopy and creation of carport.

**Decision:** No objection.

**7.2.3 – 15/03205/FUL – Mayfield Farm, Binley Bottom, SP11 6HA** – Erection of detached dwelling with basement including swimming pool, gym, wine cellar and plant area with 2 no. detached outbuildings forming garage and ancillary living accommodation. Associated landscaping works. Demolition of existing dwelling and outbuildings.

**Decision:** No objection.

**7.2.4 – 15/03314/FUL – Overbourne House, Red Lane, Binley, SP11 6EU** – Construction of tennis court and swimming pool and change of use of land to west of Overbourne House from agricultural land to residential land use and land to south from agricultural land to residential land use.

**Decision:** No objection.

Chairman's Initials

### 7.3 Trees – Notices of Intent:

**7.3.1 – T/00354/15/TCA – Springhill, Springhill Lane, SMB –** Fell 1 no. Leylandii.

**Decision:** No objection.

**7.3.2 – T/00360/15/TCA – White Hart Cottage, Stoke –** One willow – reduce by approx. 40% and create pollard point.

**Decision:** No objection.

**7.3.3 – T/00388/15/TCA – Fourways, Church Street, SMB –** 1 No. Beech – crown reduce by 2m all round leaving an approximate height of 16m and crown spread (radius) of 12m and crown lift to 5.5m.

**Decision:** No objection.

### 7.4 Advice of Planning Applications considered by BDBC:

**7.4.1 – 15/02462/FUL – Shoot House and Nissen Hut, Trinley Buildings, Finkley –** Change of use of Shoot House and Nissen Hut to holiday accommodation, including minor external alterations to existing buildings. Change of use of land for associated parking and amenity area.

**Granted on 25 September 2015.**

**Conditions (extract):** 5. The short term tourist accommodation hereby approved shall not be occupied at any time as separate residential accommodation defined by Class C3 (Dwelling houses) of the Town and Country Planning (Use Classes) Order 1987.

**7.4.2 – 15/00904/FUL – Acreland House, Church Street, SMB, SP11 6BL –** Erection of 1 no. new dwelling; demolition of existing ancillary garage block and replacement with new cartshed parking; formation of dedicated access; plus associated landscaping works

**Granted on 11 September 2015.**

**Access suggestions:** All large and long construction and supplies vehicles should access the site from the south along the B3048. Access and exit should be via the centre of the village (The Square).

**7.4.3 – 15/02655/LBC – Windmill Farm, Stoke, SP11 0NP –** Formation of cloakroom w/c at ground floor; new en-suite bathroom within master bedroom, alteration of internal stud partition wall and insertion of casement window all at first floor (re-submission).

**Granted on 24 September 2015.**

**7.4.4 – 15/02658 – Bourne House, Roman Road, SMB, SP11 6AP –** Erection of a new detached garage with space for 3 vehicles following demolition of existing garage.

**Granted on 22 September 2015.**

**7.5 Planning applications withdrawn to be noted:** None.

**7.6 Planning appeals:** None.

**7.7 Compliance:** None.

**7.8 Other parish councils' planning matters:** None.

**7.9 Other Planning matters:** None.

Chairman's Initials

## **8. Recreation Ground and Lake:**

### **8.1 Clerk request regarding monthly reports. Request to prepare on an ad hoc basis.**

The council agreed to this.

### **8.2 Goal post placement on Rec – lead Cllr Henderson.**

**Cllr Henderson** had written to the clerk the following on 25/9/15:

*“After hearing several differing comments concerning the position of the goal posts when not in play I would like to suggest that once the last grass cut of the season has been done then the posts should stay in match play place until the end of the season.*

*They could be made more secure by having u-pegs fitted to the bottom rungs and this would also stop the turf being churned up each time they are moved.*

*The nets could be removed after each game, but could be left, as the goal posts would be in the open and less vulnerable to vandalism in full view of the public using the recreation ground.”*

A discussion then took place and the view was taken that the goal posts should continue to be removed and chained up accordingly. A review after this first season can then be made.

### **8.3 Request from Cllr Styles to create uncut havens in Lake Environs – Update.**

**The chairman, Cllr Styles, the clerk and Dave Scrase (representing the Fishing Syndicate)** had recently walked the Lake following Cllr Styles verbal request to the clerk re the above.

Following this walk David Scrase then wrote to the clerk and the chairman on 30/9/15 the following:

*“Having had time to think about the proposal to leave some areas to 'run wild' I have to make a couple of retrospective observations. Had I had more notice of it, I might have presented these views more coherently earlier.*

*1. Whilst I respect Tony's opinion, I am not convinced that a few people saying that the lake environs look too neat is a mandate for changing current practices. I could equally produce many, many people who comment very favourably about the way it is maintained and the visual access they have to the lake itself (this includes residents, visitors to and staff at the surgery; as well as the many users of the Test Way and local dog walkers.*

*2. Having identified that only certain areas of the grounds are possible sites for 'naturalisation', I cannot see how this will significantly improve what is already a successful conservation area. We already leave areas around the water's edge for insects to proliferate. If it ain't broke etc ...*

*3. We have to remember that the lake was man-made and the planting around it selective and designed by Dr Evans to have an ornamental aspect. Hence the variety of trees and their arrangement. We do live in the heart of the countryside where flora and fauna already abound. The lake environs already provides a successful habitat for wildlife particularly birds (migrant and indigenous) and insects - with conservation at the heart of what we do.*

*4. As only four cuts take place in a year there are also significant periods of time when the vegetation is quite lush (subject to weather conditions) and insects do thrive. It is only for limited periods that one could say that the lake environs look park-like. These cuts are important to the operation of the fishery and work well in conjunction with our regular collection and removal of fallen branches/larger limbs.*

Chairman's Initials

*Having said all the above I thought our visit to the lake yesterday was very useful in identifying the trees that need to be dealt with ie those five rotten willows and the dead tree outside the doctors' surgery.*

*I hope these arguments might receive a wider audience before any decision to 'experiment' is confirmed.*

*As a rent paying tenant reflecting the views of the primary users of the lake this is not my personal position but a representative one."*

Cllr Styles appreciated the limitations of casting points for the fishing syndicate, especially if some of the lake environs were not to be cut (and also the needs of the MYC that D.Scrase had mentioned during the walkabout).

The grounds contractor has been instructed to do the final cut for the year and this matter will be reviewed at the Lake meeting in March 2016.

One outcome of the recent walkabout was the identification of some nearly dead and possibly dangerous trees. An ivy clad tree behind the surgery that had already had most of its limbs lopped / lost plus willow pollards (5) on the Bourne bank of the lake. D Fiske has already estimated the cost of removal and waste clearance (£550) and formal approval to go ahead with this was agreed.

**8.4 Multiplay unit – wooden beam split – needs replacing. HIGH risk according to BDBC inspection 1/10/15.** *(Clerk has placed red warning tape on apparatus. Similar fault on other beam was rectified earlier this year).*

The clerk to inform Vitaplay of issue and ask them to effect repairs.

#### **9. Item of Correspondence to be circulated:**

**9.1 BDBC – Remembrance Sunday Service, 8/11/15. Invite to chairman or his rep –** deadline 23/10/15. Cllr and Mrs Randall to attend. Clerk to advise BDBC.

**9.2.1 Hants Police: Update from PCSO Abbey Carpenter regarding her transfer to another station.** Noted.

**9.2.2 Hants Police: Beat report 9/15 from PCSO Abbey Carpenter.** Noted.

**9.3 Defibrillator: Advice and offer (for sale) on Infant/Child Kits (£115 + vat).** Noted.

**9.4 MIND: Info on making our village (parish) 'Dementia Friendly'.** Noted.

The PC is of the view that unlike urban and suburban environments the parish is already dementia-friendly, aided by the fact that many parishioners know each other.

**9.5 HCC: Small Grants Scheme (Countryside access) –** next deadline 26/10/15. Cllr Dixon suggested that the clerk forward this on to Caroline Hoyes.

#### **10. HALC/BDAPTC/SLCC/Training & Conferences Reports:**

**10.1 HALC – AGM 10 October 2015.** Chairman and clerk attended. There was an interesting explanation by the Leader of HCC, Cllr Roy Perry and the 'group' negotiations with HMG and Hants principal authorities (incl BDBC) about 'Devolution' to the regions (like Hampshire). The impact on the third tier of local government (ie parish and town councils) could be significant and will have an impact on workloads and how the PC tier will be funded. Devolved powers can only be acceptable if the cost per council tax payer ends up lower.

Chairman's Initials



**10.2.1 HALC** — Important information about changes to workplace pensions legislation. Noted.

**10.2.2 HALC — Pension Workshop** — 21/10/15 at Eastleigh. Noted.

**10.3 Action Hampshire AGM and Conference** — 12/11/15 at Winchester. Noted.

**10.4 (via HALC) Dale Valley: Lantra Awards Basic Tree Survey and Inspection Course** — 20/11/15. Noted.

**10.5 BDAPTC: Meeting 15/10/15.** Noted.

**10.6 NALC: Campaign to exempt public toilets from business rates.** Noted.

There is irony here that HMG have just announced that Business Rates will now be retained and set by local authorities. Currently BDBC pay UBR for the borough's public toilets including SMBs.

**10.7 HALC: E-update for October.** Noted.

**10.8 SLCC — Branch meeting 24/9/15** — Clerk's report. Report of meeting not received yet.

## **11. Footpaths:**

**11.1 Clerk request regarding monthly reports. Request to prepare on an ad hoc basis.**

The council agreed to this.

## **12. Highways/Transport/Services:**

**12.1 Clerk request regarding monthly reports. Request to prepare on an ad hoc basis.**

The council agreed to this.

**12.2 Highways – update from Cllr Dixon.**

| <b>Item</b>                              | <b>Action</b>                                                                                                                                                                                           | <b>Resolved</b>                    |
|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| Bollards in Square                       | PC responsibility now Planters?                                                                                                                                                                         |                                    |
| Egbury Road Pull-ins                     | HH responsibility.<br>Steve Pellat (2 July 2015 email & July PC minutes) is submitting for inclusion in 2016/17 Minor Capital Works scheme. Meeting in Autumn 2015.<br>Cllr Thacker also raising matter |                                    |
| Egbury Road speed limit                  | HCC proposal<br>PC requested to extend the proposed 30 mph speed limit from end of PYO to Jamaica Farm gateway                                                                                          |                                    |
| Road Edges B3048 BVI to Derrydown        | HH responsibility<br>Cllr Thacker to raise                                                                                                                                                              |                                    |
| Proposed Pathway from BVI to Derrydown   | PC Responsibility<br>HCC Countryside Services to be contacted about permissions and maintenance costs KD to investigate                                                                                 |                                    |
| Gangbridge Lane & Bourne Bank condition  | Cllr Thacker to raise with HH                                                                                                                                                                           |                                    |
| Gangbridge Lane – suggestion for closure | PC organised a questionnaire to residents. There was a majority not in favour.                                                                                                                          | Proposal to be discussed at Oct PC |

Chairman's Initials

|                                                                                                           |                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                           |                                                                                                                                                                                                                                                                 | meeting                                                                                                                                                                                            |
| Springhill Lane debris and lorry usage                                                                    | PC Clerk to remind developers of advised routes for deliveries                                                                                                                                                                                                  |                                                                                                                                                                                                    |
| Signage at War Memorial Junction                                                                          | HH responsibility<br>Replace and Reposition on Spring Hill House side of B3048. HH has received no response from the occupiers of the Lodge                                                                                                                     |                                                                                                                                                                                                    |
| Stevens Green                                                                                             | HH to investigate suggested cut-in to verge to allow larger vehicles to access the bend around resident's parked cars. HH update in July 15: Unable to fund this financial year                                                                                 |                                                                                                                                                                                                    |
| Extension pipe of outfall of Highways drainage into Bourne to be extended to below the Summerhaugh Bridge | PC to ask Steve Pellat to undertake.                                                                                                                                                                                                                            |                                                                                                                                                                                                    |
| Drains by Hansdale & Langley Cottages                                                                     | HH responsible<br>Holding tank to be cleared annually. Last cleared?<br>Gullies now need to be reported to HH for clearance which will then put in an order to contractor                                                                                       |                                                                                                                                                                                                    |
| <b>Item</b>                                                                                               | <b>Action</b>                                                                                                                                                                                                                                                   | <b>Resolved</b>                                                                                                                                                                                    |
| Bourne Hill                                                                                               | HH to reinstate cement grips.                                                                                                                                                                                                                                   |                                                                                                                                                                                                    |
| Derrydown Lane                                                                                            | Drains at the entrance to Derrydown Lane are blocked. A resident on this lane has undertaken to clear the pipes leading to the bridge. Steve Goodall (HH) will assist in jetting the drain adjacent to the public highway when resident has completed the work. |                                                                                                                                                                                                    |
| Stoke grips                                                                                               | Stoke Hill – all grips on left are ok but a bit of maintenance with a spade would ensure that all the water was directed off the road<br><br>On the main road in Stoke the grips taking water off the road into the Bourne are all blocked                      |                                                                                                                                                                                                    |
| Stakes near Stoke House                                                                                   | HH to investigate & advise                                                                                                                                                                                                                                      | HH advised in July 15<br>Owners of property advised that stakes should not be there and they would be liable for any accident. HH not going to take it further unless there is a particular issue. |
| Bottom of Stoke Hill                                                                                      | HH undertook to clear both the drain covers on left hand side (coming down the Hill) at the junction of the road                                                                                                                                                |                                                                                                                                                                                                    |
| Coming down Stoke Hill                                                                                    | All grips on left are ok but a bit of maintenance with a spade would ensure that all the water was directed off the road                                                                                                                                        |                                                                                                                                                                                                    |
| Stoke main Road                                                                                           | The grips taking water off the road into the Bourne are all blocked                                                                                                                                                                                             |                                                                                                                                                                                                    |

Chairman's Initials

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|--------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Direction<br>Stoke | signage   | HH undertook to replace the sign. Update in July<br>The sign will not be replaced this financial year, but will arrange for the post be painted.                                                                                                                                                                                                                                                                                               |  |
| Speed<br>Gateways  | Signage - | Renewal of tarmac speed roundels and red tarmac at village entrances.<br>Repair of existing 30 signs where damaged / painted on<br>Reposition old gateways to start of 30 limits. The thank you signs between SMB & Stoke imply that the end of the 30 limit has been reached<br>Suggestions for new tarmac roundels will be considered by HH<br>Update by HH in July 15 – This is an issue for Traffic and Transport and HH has advised them. |  |

It was agreed that a meeting needs to be called with Hants Highways, the chairman / vice-chairman, co-optee Sarah Cooney, Cllr Dixon and the clerk.

### **12.3 Consider suggestions on Gangbridge Lane survey (points minuted in August 2015) and take forward any agreed actions.**

Designate as 'Residents Only' [Clerk's note: Could only be applied to private roads]

All land owners should keep hedges well-trimmed to optimise visible width.

Signage 'Access Only - No Through Traffic'.

Signage 'Single lane carriageway with passing places'.

20 mph limit.

15 mph limit – [Clerk's note: cannot have 15 limits on public highways - only on private land like car parks, long driveways, etc ].

Parents from outside Gangbridge Lane (as through traffic) should not use lane to access school.

Willow trees are dangerous (fall?).

Make good the tarmac on passing places.

There were also two, more detailed responses:

One which expanded to commenting on traffic / parking issues elsewhere in the Parish (Denham and Church Street) with a suggestion about limited double yellow lines.

The other focussed on the school set down - parking - pick-up issue not only impacting on Gangbridge Lane but in other areas near the school with suggestions about 'lolly-pop lady/gent, police or other warden presence, more use of the Coronation car-park, a pull-in in the field opposite the school railings, pupil collection service (no parking just set-down / pick-up), car sharing, children to be encouraged to walk to school, walk to school run (walking-bus) resurrected, school to issue regular reminders about parents responsibilities and publicise on noticeboards very busy days such as sports day, parents evening etc."

These matters are to be joined with Highways matters referred to in 12.2.

**There being no other business the meeting closed at 9.50pm.**

**Chairman, St. Mary Bourne Parish Council.**

Date \_\_\_\_\_

Chairman's Initials