

**St. Mary Bourne Parish Council**  
[www.stmarybourne-pc.gov.uk](http://www.stmarybourne-pc.gov.uk)

**Minutes of the Parish Council Meeting held on  
Tuesday 10 September 2019 in the Village Centre Club Room at 7:30pm**

**Present:** The Chair, Cllr David Peart and Cllrs Kevin Fullerton, Tony Grunsell, Oliver Madge and Gwen Randall.

**In attendance:** BDBC Cllr Graham Falconer, The Clerk, Jo Exelby and Kevin Noble as a prospective councillor.

**Members of the Press & Public in attendance:** One

**Chair's introduction**

The chair opened the meeting and welcomed Kevin Noble as an observer with a view to being co-opted onto the parish council.

**Time for public speaking:** None

**1. Receive apologies for absence:** Cllrs Bridget Culley, Tony Styles and Carole Whitlock

**2. Declarations of interests:** None

**3. Minutes of Full Council meeting held on 9 July 2019 (previously circulated)**

**3.1.** Approve the minutes

Having been previously circulated, Cllr Grunsell proposed, and Cllr Randall seconded, that they were a true record and should be signed. Resolved unanimously by members and the Chair signed the minutes.

**3.2.** Status of actions agreed at the meeting

There was a discussion of the actions agreed and the following point was made:

- The Community Funded Initiative proposals have been ordered by Hampshire Highways.

Chair's Initials

## **4. Borough & County Councillors' Reports**

### **4.1. Borough Councillor's Report**

Cllr Falconer gave the following report:

- He has received a lot of correspondence about the bins. Last September there was a new 8 year contract, run jointly with Hart District Council. They recently decided to rebalance the routes which had been affected by uneven development. There have been significant problems as they work to get new routes defined, the appropriate vehicles on the correct routes and sufficient staff. He is hoping it will improve in the next month.
- Last Monday he met 10 residents at Egbury about the development of Egbury Farm stables. He explained the importance of commenting individually, rather than as a group. The development is very complex and will take a while to reach a decision as it's a mix between a conversion and a new build. It will go to development committee.
- The council is currently looking at the issue of empty homes and whether they can be converted back into housing for the local authority. They would like notification of any empty houses in the parish.

Cllr Falconer then left the meeting.

### **4.2. County Councillor's Report**

Cllr Thacker gave the following report by email:

- He has received confirmation that the road from SMB to Jamaica Farm has been approved for scheduled resilience work. The work will hopefully be in 2020-21, but he cannot confirm that until sometime next year.

## **5. Governance**

### **5.1. Consider external audit report and certificate**

Resolved: The audit report was noted.

### **5.2. NALC bulletins & updates: Noted**

### **5.3. HALC newsletter — September 2019: Noted**

## **6. Planning**

### **6.1. Receive the reports of the Planning Committee meetings held on 23 July and 27 August 2019**

Resolved: To accept the reports.

Chair's Initials

## 6.2. Planning Applications for consultation at the meeting

| Reference    | Description   | Resolved     |
|--------------|---|--------------|
| 19/02163/FUL | <b>The Green Lodge, Gangbridge Lane, SMB, SP11 6EF</b><br>Erection of ground mounted photovoltaic installation (solar panels) to provide carbon free electricity.   | No objection |
| 19/02170/HSE | <b>1 Gangbridge Lane, SMB, SP11 6EP</b><br>Erection of single storey side extension.  | No objection |
| 19/02254/HSE | <b>Ferndale, Crab Tree Lane, Stoke, SP11 0LX</b><br>Erection of side and front extensions, detached double garage and alterations to access.  | No objection |
| 19/01146/FUL | <b>Barn at Swampton Farm, Gangbridge Lane, SMB, SP11 6EW — Amended application</b><br>Conversion of existing barn to form 2 no. 1 bed and 1 no 2 bed dwellings, including addition of first floor and replacement roof, and change of use of land to residential. | No objection |

## 6.3. Tree notices of Intent for consultation at meeting

|                |   |       |
|----------------|---|-------|
| T/00384/19/DDD | <b>Swampton House, SMB, SP11 6AR — Notice of exempt work to protected trees</b><br>Proposal: Fell 1 dead Acer; Fell 1 dead Laburnum; Fell 1 dead Apple. | Noted |
|----------------|---|-------|

## 6.4. Advice of compliance issues: None

## 7. Finance

### 7.1. Receive report of Finance Committee meeting held 23 July 2019

Resolved: To accept the report. Cllrs were asked to notify the clerk of any items they would like to include in the 2020-2021 budget.

Chair's Initials

## 7.2. Monthly accounts — July 2019

| Date                              | Received from/paid to                     | Total             | Treasurers account | Business Bank Instant a/c | Fixed term deposit | Petty cash   | Earmarked funds included in Business Bank Instant account |                         |  |
|-----------------------------------|---|-------------------|--------------------|---------------------------|--------------------|--------------|---|-------------------------|--|
|                                   |   |                   |                    |                           |                    |              | Lengthsman scheme Note 1                                  | Flood prevention Note 2 |  |
| <b>Opening balance at 30/6/19</b> |   | £77,158.46        | £806.38            | £56,350.70                | £20,000.00         | £1.38        | £11,287.34  | £25,750.00              |  |
|                                   | Transfer agreed at Full Council 9/7/19    |                   | £5,000.00          | £-5,000.00                |                    |              |   |                         |  |
| <b>Receipts</b>                   |   |                   |                    |                           |                    |              |   |                         |  |
| 9/7/19                            | Lloyds – interest                         |                   |                    | £2.25                     |                    |              |   |                         |  |
| 15/7/19                           | IN19/06 Fishing Syndicate                 |                   |                    | £767.50                   |                    |              |   |                         |  |
| 26/7/19                           | Petty cash top up                         |                   |                    |                           |                    | £10.00       |   |                         |  |
| <b>Payments</b>                   |   |                   |                    |                           |                    |              |   |                         |  |
| 10/7/19                           | Agreed at Full Council 9/7/19             |                   | £-3,950.42         |                           |                    |              | £-810.34  |                         |  |
| 26/7/19                           | SMB Shop – birthday cards                 |                   |                    |                           |                    | £-3.98       |   |                         |  |
| 31/7/19                           | SMB Shop – fly spray                      |                   |                    |                           |                    | £-4.28       |   |                         |  |
| <b>Available funds at 31/7/19</b> |   | <b>£73,979.53</b> | <b>£1,855.96</b>   | <b>£52,120.45</b>         | <b>£20,000.00</b>  | <b>£3.12</b> | <b>£10,477.00</b>   | <b>£25,750.00</b>       |  |
| Add: unrepresented payments       |   |                   |                    |                           |                    |              |   |                         |  |
|                                   | Closing bank at bank & in hand at 31/7/19 | £73,979.53        | £1,855.96          | £52,120.45                | £20,000.00         | £3.12        |   |                         |  |

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

Chair's Initials

### Monthly accounts — August 2019

| Date  | Received from/paid to                          | Total             | Treasurers account | Business Bank Instant a/c | Fixed term deposit | Petty cash   | Earmarked funds included in Business Bank Instant account |                         |
|---|--|-------------------|--------------------|---------------------------|--------------------|--------------|---|-------------------------|
|   |  |                   |                    |                           |                    |              | Lengthsman scheme Note 1                                  | Flood prevention Note 2 |
| <b>Opening balance at 31/7/19</b>             |  | £73,979.53        | £1,855.96          | £52,120.45                | £20,000.00         | £3.12        | £10,477.00  | £25,750.00              |
| Transfer agreed at Planning Committee 27/8/19 |  |                   | £5,700.00          | -£5,700.00                |                    |              |   |                         |
| <b>Receipts</b>                               |  |                   |                    |                           |                    |              |   |                         |
| 9/8/19  | Lloyds – interest                              |                   |                    | £2.21                     |                    |              |   |                         |
| 12/8/19                                       | BDBC – S106 funds for fitness & play equipment |                   |                    | £16,317.19                |                    |              |   |                         |
| <b>Payments</b>                               |  |                   |                    |                           |                    |              |   |                         |
| 16/8/19                                       | Agreed at Full Council 9/7/19                  |                   | -£890.19           |                           |                    |              |   |                         |
| 16/8/19                                       | Adjust to salary payment authorized            |                   | £0.20              |                           |                    |              |   |                         |
| 28/8/19                                       | Agreed at Planning Committee 27/8/19           |                   | -£5,632.92         |                           |                    |              | -2,871.00   |                         |
| <b>Available funds at 31/8/19</b>             |  | <b>£83,776.02</b> | <b>£1,033.05</b>   | <b>£62,739.85</b>         | <b>£20,000.00</b>  | <b>£3.12</b> | <b>£7,606.00</b>  | <b>£25,750.00</b>       |
| Add: unrepresented payments                   |  |                   |                    |                           |                    |              |   |                         |
| Closing bank at bank & in hand at 31/8/19     |  | £83,776.02        | £1,033.05          | £62,739.85                | £20,000.00         | £3.12        |   |                         |

Note 1: Lengthsman grants from HCC held on behalf of 13 associate parish and town councils.

Note 2: Grant money from The Environment Agency that has been supplied for flood prevention work on The Bourne.

Chair's Initials

Resolved: Proposed by Cllr Grunsell and seconded by Cllr Randall: The accounts for July and August 2019 were approved. The bank reconciliations were signed by the Chair.

### 7.3. Review and approve payments to be made in September 2019

| Payee                      | Description         | Amount<br>£ |
|----------------------------|---------------------|-------------|
| Jo Exelby                  | Salary              | 889.99      |
| SLCC                       | Membership renewal  | 156.00      |
| Rialtas Business Solutions | Software support    | 145.20      |
| PKF Littlejohn LLP         | Audit               | 480.00      |
| Came & Company             | Insurance           | 1,767.59    |
| Scofell Landscapes         | Grounds maintenance | 823.99      |
| Fred Tarrant               | Street cleaning     | 320.19      |
| Martin Clay                | Wicket maintenance  | 1719.00     |
| SMB Cricket Club           | Wicket maintenance  | 2158.90     |
| Premier Grounds            | Lengthsman          | 720.00      |
| ICO                        | Registration fee    | 35.00       |
| BT                         | Telephone           | 56.98       |
| Total                      |                     | £9,272.84   |

Resolved: A transfer agreed of £9,300 from the Business Bank Instant account to the Treasurers account and the Clerk instructed to make the transfer.

Resolved: The payments were approved, and the Clerk instructed to make the online payments.

## 8. Flood & Emergency

### 8.1. Receive report of Flood & Emergency Group meeting held 1 August 2019

Resolved: To accept the report

### 8.2. Receive update on Watercress & Winterbourne projects

Resolved: The chair noted that we have funds remaining from the EA NFM grant. We have agreed to provide match funding for the Watercress & Winterbournes proposed project for riverbank restorations and flow management project for the river alongside the lake.

Chair's Initials

## **9. Footpaths**

### **9.1. Consider complaint about horse riders using footpaths**

Resolved: Cllr Culley has made a complaint about horse riders using the footpaths at Derrydown and behind the Bourne Valley Inn. It was agreed that horse riders should keep to bridleways and byways.

### **9.2. Overgrown footpath at Wadwick**

Resolved: Cllr Madge raised a query from a parishioner about the track from Wadwick to Woodcott which is overgrown. Clerk will investigate whether this is a footpath and, if it is, contact the landowner.

## **10. Highways & Transport**

### **10.1. Receive update on Community Funded Initiative**

Resolved: The clerk reported that Hampshire Highways has raised the order for the proposed works.

## **11. Recreation Ground & Lake**

### **11.1. Receive report on play equipment**

Resolved: The clerk noted that she is still unable to access the weekly inspection results.

### **11.2. Appoint members of the lake committee**

Resolved: The chair noted that it was agreed at the last full council meeting to constitute a separate lake committee, rather than combining with the recreation ground committee. The criteria for its constitution are set out in the covenant on the title deeds, which was established when the lake was gifted to the parish council by Dr Evans. The majority of members must be parish councillors and there can be a maximum of two co-opted members. The clerk reported that she has received four requests from parishioners to be co-opted to the committee. It was agreed that the committee members should be Cllrs Culley, Grunsell, Madge, Peart and Randall. Alex Martin will be co-opted to represent the fishing syndicate and Sarah Cooney to represent ecological issues. Cllrs Madge and Grunsell noted that they could not attend the proposed meeting on 24 September. The clerk will rearrange the date.

Chair's Initials

**11.3. Consider requests for use of Recreation Ground, Pavilion & MUGA**

**11.3.1. FC Salisbury United U10s use of the recreation ground and pavilion as home ground for Sunday morning matches:** Permission granted. It was agreed that no charge will be made for use of the pitch and pavilion, but that the clerk will suggest they make an end of season donation, as Whitchurch FC youth teams have previously done.

**11.3.2. Whitchurch Town FC U10s football match on Saturday 14 September:**  
Permission granted

**12. Item of Correspondence to be circulated**

**12.1. Hampshire Constabulary — Monthly update for August 2019:** Noted

**12.2. Rural Services Network — Rural Funding Digest September 2019:** Noted

**The meeting closed at 8:50pm.**

\_\_\_\_\_  
Chair, St. Mary Bourne Parish Council

\_\_\_\_\_  
Date