



**Minutes of the St Mary Bourne Parish Council meeting
held on Tuesday 12th July at 19.30
In the Village Center, Club Room**

Minutes

Present: Cllrs Bridget Cully, Patrick Foote, Phil Jefferies, Kevin Noble, Oliver Madge, Ed Magill, Glenda Mew, Dave Peart, Gwen Randall,

In attendance: The Clerk, Ben Sawyer and Cllr Sam Carr.

Members of the Public & Press in attendance: 9

1. **Introduction led by the chair**
2. **Time allowed for public speaking – Spring Hill was discussed at this point as was point 17**
3. **Receive apologies for absence**
None
4. **Declarations of interests**
None
5. **Minutes of Full Council meeting held on 10th May 2022 (previously circulated)**
 - 5.1 **Approve the minutes – Cllr Cully, Cllr Magill**
 - 5.2 **Review the status of actions agreed at the meeting – Approved**
 - 5.3 **Approved and signed minutes to be uploaded to the website.**

6. **Receive reports from Borough & County Councilors**

Cllr Carr provided an update on the fund that will be going to cabinet to assist with cost of living, energy, food costs and if agreed this will be available to households with incomes in the following brackets <£15k, £20k and <£25k. Council tax & car parking increases have been frozen, there has been engagement via social media about the warmer homes grant to assist with heating payments.

There is consultation around the Andover and Basingstoke town center regeneration with £20m of the levelling up fund available. Local plan update a letter will be sent out late September under regulation 18 a consultation to be sent out.

7. **Governance**

- 7.1 **Receive HALC bulletins & newsletter – Review current membership options and feedback at next meeting.**

Action - Clerk

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8. Planning –

8.1.1	22/01890/HSE Ashcombe 5A Egbury Road St Mary Bourne Hampshire SP11 6DG Proposal: Proposed single storey rear extension NO OBJECTION
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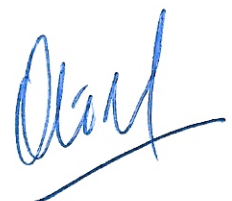
8.1.2	22/00836/HSE Willow House Stoke Road St Mary Bourne Hampshire SP11 6EF Proposal: Installation of 28 no. 375W solar panels on stable roof NO OBJECTION
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8.1.3	22/01901/HSE Bourne Court Upper Link St Mary Bourne Hampshire SP11 6BT Proposal: Extension, alteration and refurbishment of dwelling NO OBJECTION
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8.2 Tree notices of intent for consultation at meeting

8.2.1	T/00239/22/TCA Application for works to trees growing in a conservation area Proposal: T1 cherry: remove. T2 cherry: fell. At 3 Batsford, St Mary Bourne, Andover NO OBJECTION
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8.2.2	019/2137/2022 Felling license Consultation - There is not enough information listed from Basingstoke & Deane Borough Council to make a decision. This is a consultation and more information will be sought to be included in the next Parish Council meeting.
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9.0 Finance

9.1 Approve monthly accounts for May 2022

Payments Made in June			£	£		
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Other Payments to be agreed at meeting

27/06/22	B Sawyer	Wages	Wages	470.51	0.00		
27/06/22	BPO Collections	HMRC tax difference PAYE		244.52	0.00		83210810
08/07/22	Scofell	Grounds Maintenance	28727	823.99	137.33	601507	62031171
08/07/22	Premier Grounds Maintenance	Lenghtsman	1540	840.00	140.00	600249	71341021
13/06/22	HMRC	PAYE	663P 00168342	547.02	0.00	083210	12001039
	SMB Village Hall	Meeting Room Hire for 12th July		11.00	0.00	405240	00003653
29/06/22	Frederick Tarrant	Street Cleaning - Per Quarter		430.08			

Amounts £3,367.12 £ 277.33

Payments by direct debit

Amount 0.00



10. Footpaths:

- 10.1 If there is a blocked or a concern about a footpath or other right of way it can be logged here <https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

11. Flood & Emergency Group:

- 11.1 Emergency Plan to be reviewed and updated where required - **Action Cllrs Peart and Magill**

12. Highways:

12.1 Jubilee Lamp Repair

The electrician has had images of the lamp, awaiting a date for repair – **Action Cllr Madge**

12.2 Update on Spring Hill

B&DBC have surveyed the shape and camber of the road and as it meets the planning criteria no enforcement action that can be taken, the planter is within a few cm's and as such there nothing to enforce on that item either. Currently the residents are left with 3 options – large communal bin, bringing bins down to the roadside (could be around 24 bins) or to continue to pay the cost for smaller collection.

13. Recreation Ground and Lake:

13.1 Update from play area group

There next update will be in September, there has been dialogue with Greenham trust around funding. The safety report was recently carried out and can be via the Parish Council website.

13.2 Lake hide update

The supplier has offered a consultation meeting to discuss the project, this needs to be moved forwards, engagement with the residents that surround the lake and the fishing community
Action Cllr Randell and Cllr Madge

13.3 Notice Board – (by play area in SMB and Stoke)

This is to be refreshed and kept up to date with all the latest information.

Meeting Agendas to be posted, including three clear days, prior to full Parish Meetings.
Meeting minutes to be posted as soon as available / confirmed.

This is also to be replicated on the website, a new notice board for each site will be replaced at a cost of circa £300 inc. of installation.

Action Cllr Madge



- 13.4 Friends of the School – Request to use the Recreation Ground (21st July 2022)
The request has been granted, but the Parish Council requires confirmation of the insurance coverage documentation before the event.
Action – Cllr Peart
14. Update from play area group and condition of equipment
An update was provided under 13.1
15. Updating list of policies and procedural documentation
This will be reviewed over the summer to ensure the Parish Council has the correct documentation in place and updated in accordance with legislation/standing orders.
Action – Clerk
16. Email and communication (PC Email addresses and personal details)
Cllrs are content using their own personal email address for Parish Council matters, it was discussed having a document to be signed from a GDPR/Data Protection to state they are happy for their personal details to be shared, this will be developed.
Action – Clerk
17. Sustainable Bourne Valley – Signage for Land
The Parish Council were approached for a donation for a sign for Hurst Meadow, the proposed sign is sustainable and made from recycled plastic. The Parish Council agreed to pay £399 towards to the total cost of the sign which was £599, with the remaining £200 coming from a donation from the flower show in 2020.
18. Letter from Dodie
There was a letter from Dodie shared with the Parish Council relating to the keeping of roadside bushes and foliage trim to keep road users safe, this can be reported here <https://www.basingstoke.gov.uk/report-grounds-maintenance-problem>

The dates of the next Full Council meetings

2022:

9th August; 13th September; 11th October; 8th November; 13th December

2023:

10th January; 15th February (Note- not a Tuesday); 14th March; 11th April (to include Annual Assembly); 9th May.

A copy of these minutes are also available on the Parish Council Website : Parish Council / Minutes

Ben Sawyer, Clerk, St Mary Bourne Parish Council Tel: 07863 239980 Email clerk@stmarybourne-pc.gov.uk

