



Agenda for the St Mary Bourne Parish Council ordinary meeting
held on Tuesday 13th June 2023 at 19.30
in the Village Centre, Club Room

Agenda

- 128 Introduction led by the chair
- 129 Time allowed for public speaking
- 130 Receive apologies for absence
- 131 Declarations of interest
- 132 Receive reports from Borough & County Councilors
- 133 Minutes of Full Council meeting held on 9th May 2023 (pre-circulated)
 - 133.1 Approve the last minutes
 - 133.2 Review the status of actions agreed at the meeting
(Action List from 02.06.23 Circulated with Agenda – new format coming soon)
- 134 Annual Governance and Accountability Return 2022-2023 (AGAR)
 - To approve the following:
 - 134.1 The annual governance Statement in Section 1 of the AGAR, the recommendations and actions put forward by the internal auditor, and for the Clerk and Chair to sign Section 1 of the AGAR
 - 134.2 The Statement of Accounts contained in Section 2 of the AGAR represented fairly the financial position of the council.
 - 134.3 The Council's accounts and for the Responsible Financial Officer and the Chairman to sign Section 2 of the AGAR.
 - 134.4 The Annual Internal audit report 2022-2023, together with comments and recommendations arising from the internal audit.
 - 134.5 The dates for the Notice of Public Rights would run from 22nd June 2023 to 2nd August 2023.
- 135 Governance
 - 135.1 Agree which Councillor will take responsibility for Monthly Financial check with RFO for Financial year 2023-2024
 - 135.2 Approve Standing Orders & Financial Regulations
 - 135.3 Agree to appoint Eleanor Greene of Do The Numbers Ltd as the internal auditor for financial year 2023-2024.
 - 135.4 Discussion on Roles and Responsibilities within committee/working groups following AGAR comments. Co-opting for relevant competence.
 - 135.5 Agree roles and responsibilities for the year. Decide Committees/Working Groups. How many in each. Who in each. Next meeting dates for all.

136 Finance

136.1 Confirm balance in both accounts on 07/06/23: Account A: £124,780.90

Account B: £514.79

136.2 Payments for Approval:

Date	Payee	Description	Total	Status
01.06.23	SMB VC	Hire of Parish Office	£130.00	
24.05.23	Playsafety Ltd	Play Area Inspections in Stoke & SMB	£217.80	
31.05.23	Scofell	Grounds Maintenance	£823.99	
30.05.23	CSG Ltd	Septic Tank	£189.00	
31.05.23	M Owen	Temporary Clerk Support	£1360.00	
31.05.23	Premier	Lengthsman for SMB	£270.00	
31.05.23	Premier	Lengthsman for Cluster	£810.00	
31.05.23	Andrew Deptford	Defibrillator	£1932.00	
21.06.23	Electric Workz	Installation of Defibrillator	£180.00	
05.06.23	Fred Tarrant	Litter Picking April, May June 2023	£430.08	
11.05.23	Business Stream	DD Water Supply	£48.24	Paid
18.05.23	Whitehill	SBV Hirst Copse Board	£738.00	Paid
22.05.23	SSE	DD Pavilion Electric	£174.89	Paid
26.05.23	SSE	DD Lamp Post Electric	£38.24	Paid
26.05.23	SSE	DD Pavilion Electric	£59.23	Paid

137 Planning:

137.1 Currently on top of Consultee Responses. All No Objection since Last meeting. No Conflicts of Interest advised.

138 Footpaths:

139 Flood:

140 Highways:

141 Recreation Ground and Lake:

141.1 Use of Recreation Ground for Jazz Evening on 8th July

141.2 OM Replacement Bench

141.3 Bench Repair

141.4 Pathway/Gate/ Side of Decking/ Boundary

142 Other Business

142.1 Update on Clerk Recruitment/Role

142.2 Post Outside Village Centre

- 143.3 Bell's Field update
- 143.4 Thank You to Luke Mew for fixing the Tennis Net Post
- 143.5 MUGA Parking Request for Funeral 20th June 2023 11:30am to 3pm

Date of Next Meeting: Tuesday 11th July 2023